

**CITY OF OWOSSO**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**MONDAY, DECEMBER 19, 2011**  
**7:30 P.M.**

**Meeting to be held at City Hall**  
**301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 5, 2011:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Proclamation – Ronald Baker. A Mayoral Proclamation recognizing Ronald G. Baker for his years of service to the City upon the occasion of his retirement.
2. Audit Presentation. Presentation of the annual audit by accounting firm Rehmann Accounting, LLC.
3. Way Finding System Presentation. Presentation of a proposed way finding system for the City by Gordon Pennington of Burning Media Group.

**PUBLIC HEARINGS**

1. Ordinance Amendment – To allow hazards & nuisances to be specially assessed more than once per year. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 28, Special Assessments, Section 28-10.5, Special assessment roll—Hazards and nuisances, to allow the city to set special assessment rolls for hazards and nuisances multiple times per year.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

## **CONSENT AGENDA**

1. 2012 Income Threshold Poverty Exemptions. Adopt the 2012 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.
2. Boards and Commissions Appointments. Consider the following Mayoral boards and commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Thomas Cook	Employees' Retirement System Board of Trustees	11-12-2013
Paul Heimnick	Historical Commission	12-31-2014

3. Payment Authorization – West Shore Fire, Inc. Approve resolution authorizing payment to West Shore Fire, Inc. for turnout gear in the amount of \$30,870.00, to be reimbursed by grant funding.
4. Warrant No. 433. Accept Warrant No. 433 as presented.
5. Check Register – November 2011. Receive and approve the Check Register for November 2011.
6. Revenue & Expenditure Report – November 2011. Accept the November 2011 Revenue & Expenditure Report.

## **ITEMS OF BUSINESS**

1. Resolution Accepting and Placing on File the City of Owosso, Michigan Financial Report with Additional Information for the Fiscal Year Ended June 30, 2011. Consider resolution accepting the 2011 Annual Financial Report.
2. Resolution Authorizing the Execution of a Contract for Library Roof Repairs with Detroit Cornice & Slate Company, Inc. Consider an agreement with Detroit Cornice & Slate Company, Inc. for the reconstruction of the roof of the Shiawassee District Library building in the amount of \$83,400 for Option B and Alternate #2 with additional unit pricing for wood decking and tile replacement.
3. Fire Truck Restoration Proposal. Consider proposal to restore the City's 1921 Lafrance pumper truck as a memorial for City fire fighters that have lost their lives on the job over the years.

## **COMMUNICATIONS**

1. Benjamin Frederick, Employees' Retirement System Board. Letter of resignation.
2. Gary Palmer, Building Official. November 2011 Building Department Report.
3. Gary Palmer, Building Official. November 2011 Code Violations Report.
4. Michael T. Compeau, Public Safety Director. November 2011 Police Department Report.
5. Michael T. Compeau, Public Safety Director. November 2011 Fire Department Report.
6. Owosso Zoning Board of Appeals. Minutes of November 15, 2011.
7. Owosso Parks & Recreation Commission. Minutes of November 28, 2011.
8. Owosso Main Street/Downtown Development Authority. Minutes of December 7, 2011.

## **CITIZEN COMMENTS AND QUESTIONS**

## **NEXT MEETING**

Tuesday, January 3, 2012

## **BOARDS AND COMMISSIONS OPENINGS**

Planning Commission, term expiring June 30, 2012  
Zoning Board of Appeals – Alternate, term expiring June 30, 2013

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**OWOSSO CITY COUNCIL**

**DECEMBER 5, 2011**

**7:30 P.M.**

**PRESIDING OFFICER:** MAYOR BENJAMIN R. FREDERICK

**OPENING PRAYER:** PASTOR DAVID WOODY  
REDEEMER LUTHERAN CHURCH

**PLEDGE OF ALLEGIANCE:** JUSTIN MCNAMARA  
LINCOLN HIGH SCHOOL SENIOR

**PRESENT:** Mayor Benjamin R. Frederick, Mayor Pro-Tem Cindy S. Popovitch,  
Councilpersons Loreen F. Bailey, Thomas B. Cook, Michael J. Erfourth,  
Christopher T. Eveleth and Burton D. Fox.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Mayor Pro-Tem Popovitch to approve the agenda as presented.

Motion supported by Councilperson Eveleth and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 21, 2011**

Motion by Councilperson Erfourth to approve the Minutes of the Regular Meeting of November 21, 2011 as presented.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

**SPECIAL PRESENTATIONS**

**RECREATION PASSPORT GRANT CHECK PRESENTATION**

Murdock Jemerson, Michigan Department of Natural Resources Rose Lake District Supervisor, presented a check to the City for \$29,300 in grant funding to assist in the renovation of Bentley Park.

**PUBLIC HEARINGS**

**ORDINANCE AMENDMENT - CITY EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES**

The proposed amendment to Chapter 2, Administration, Article VII, *Municipal Employees' Pensions*, Section 2-403, Board of Trustees would remove the requirement that the mayor be a member and allow a councilmember to be the second Council representative.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 2, Administration, Section 2-403, *Board of Trustees*.

There were no citizen comments.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilperson Eveleth that the following ordinance be adopted:

**ORDINANCE NO. 725**

**TO AMEND THE MAKE-UP OF  
THE CITY EMPLOYEES' RETIREMENT SYSTEM  
BOARD OF TRUSTEES**

AN ORDINANCE to amend Section 2-403, Board of Trustees, of Chapter 2, Administration, Article VII, *Municipal Employees' Pensions*, to allow the Mayor to appoint a Council designee to serve in his/her place on the City Employees' Retirement System Board of Trustees.

WHEREAS, the City of Owosso has a retirement system that is managed by a Board of Trustees; and

WHEREAS, Ordinance currently dictates the Mayor serve as a part of this Board; and

WHEREAS, it has been requested Council consider allowing the Mayor the option of appointing a Council designee to serve in his/her place on the Board; and

WHEREAS, it is felt such an amendment will provide flexibility while maintaining the composition of the Board.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Owosso, Michigan that, Chapter 2, Administration, Article VII, *Municipal Employees' Pensions*, Section 2-403, Board of Trustees, read as follows:

THE CITY OF OWOSSO ORDAINS:

SECTION 1. Sec. 2-403 shall read as follows:

**Sec. 2-403. Board of trustees.**

(a) There is hereby created a board of trustees (the "board") in whom is vested the general administration, management, and responsibility for the proper operation of the retirement system and for making effective the provisions of this article. The board shall consist of seven (7) trustees as follows:

- (1) The mayor or a councilman who is not eligible to participate in the retirement system as a member or retirant;
- (2) A second councilman who is not eligible to participate in the retirement system as a member or retirant;
- (3) A citizen who has the qualifications required by the charter for holding an elective city office and who is not eligible to participate in the retirement system as a member or retirant, to be appointed by the council;
- (4) A police officer member to be chosen by the police officer members;
- (5) A fire fighter member to be chosen by the fire fighter members; and
- (6) Two (2) general city members: one (1) general city member to be chosen by non-unionized general city members and one (1) general city member to be chosen by the unionized general city members.

(b) The choosing of the trustees provided for in paragraphs (4), (5), and (6), above, shall be held in the month of May in each year under such rules and regulations as the board shall, from time to time, adopt.

Section 2: Effective Date.

This ordinance shall take effect December 25, 2011.

Section 3: Inspection.

This Ordinance may be purchased or inspected in the City Clerk's Office Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilperson Cook.

AYES: Councilpersons Cook, Bailey, Erfourth, Mayor Pro-Tem Popovitch, Councilpersons Fox, Eveleth and Mayor Frederick.

NAYS: None.

**CITIZEN COMMENTS AND QUESTIONS**

Martha Stinson, 208 South Cedar Street, indicated she thought South M52 had become more dangerous due to the lane changes and the impatience of drivers. She asked that no changes be considered when North M52 is reconstructed.

Michael Tillotson, 1299 South Shiawassee Street, said he lives on South M52 and likes the 3 lane configuration. He went on to say that stepping up traffic enforcement may alleviate some of the issues Ms. Stinson mentioned. He also said he was proud of our military.

Mayor Frederick noted what a great event the Glow Parade and tree lighting were, with many people coming out to enjoy the downtown.

Councilperson Cook indicated he had received comments from citizens that were pleased with the recent improvements to City Hall and also approved of the change in lane configurations on South M52.

Councilperson Fox asked for an update on the status of the fence at 415 Curwood Drive. It was noted the mortgage company had been located and they are making arrangements to repair the fence and board up the pool.

**CITY MANAGER REPORT**

City Manager Crawford noted that the first snow plowing went well after the change in the plowing policy. He went on to note that leaf pick up will continue now that the snow has melted.

Next he distributed details on the library roof bid telling Council that a decision will need to be made in the next few weeks whether to pursue repairs or a complete reroof of the building.

There was discussion regarding the project status report, further discussions on the rails to trails project, and the status of the hire of a new Main Street manager.

**STUDENT REPRESENTATIVE REPORT**

Lincoln High School student Justin McNamara was on hand to present recent events at Lincoln High School. He said two students graduated last semester and the volleyball team was doing well. He indicated that he himself hopes to graduate in the spring and plans on enlisting in the Army. He was congratulated on his achievements and thanked for his attendance at meetings over the last couple of years.

**CONSENT AGENDA**

Motion by Councilperson Eveleth to approve the Consent Agenda as follows:

Special Assessment District No. 2011-01–Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for Tuesday, January 3, 2012 to receive citizen comment regarding Special Assessment District No. 2011-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances as follows:

**RESOLUTION NO. 180-2011**

**SPECIAL ASSESSMENT DISTRICT NO. 2011-01  
HAZARDS AND NUISANCES**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Tuesday, January 3, 2012 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW  
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES  
CITY OF OWOSSO  
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

<b>PARCEL NUMBER</b>	<b>ADDRESS</b>	<b>BALANCE</b>
050-602-008-015-00	1024 S Chipman	103.52
050-580-000-140-00	930 Jerome	509.23
050-391-000-015-00	433 E Mason	103.52
050-470-009-002-00	316 E Williams	147.03
050-652-007-003-00	822 S Saginaw	208.60
050-194-000-011-00	1009 Wiltshire	124.18
050-602-007-005-00	1803 W Stewart	105.08
050-580-000-140-00	930 Jerome	577.81
050-602-014-008-00	1064 Tracy	551.86

050-622-002-009-00	835 Ament	614.91
050-690-006-002-00	912 N Chipman	621.89
050-120-001-010-00	502 River	219.67
050-390-004-012-00	1260 Adams	940.68
050-113-016-006-00	1407 Young	122.27
050-230-000-040-00	1201 Willow	306.62
050-113-016-008-00	1415 Young	252.27
050-652-007-003-00	822 S Saginaw	225.11
050-601-000-002-00	417 Grace	137.57
050-220-000-044-00	1420 Young	485.11
050-500-002-008-00	311 Prindle	140.96
050-720-000-008-00	1407 W King	140.96
050-668-000-022-00	518 E Williams	185.78
050-113-011-003-00	536 Martin	271.71
050-111-001-030-00	614 E King	185.78
050-668-000-021-00	522 E Williams	185.78
050-651-006-019-00	312 Green	131.34
050-060-001-004-00	502 Jennett	312.58
050-114-006-009-00	1021 S Lyon	544.18
050-420-007-009-00	719 Lingle	140.96
050-420-005-003-00	713 Division	140.96
050-111-005-008-00	531 N Gould	118.22
050-170-004-008-00	415 Curwood	325.78
050-130-000-023-00	Ash - VL	130.00
050-420-005-016-00	712 Grand	130.00
050-602-004-013-00	826 Hammont	130.00
050-602-029-014-00	1318 S Chipman	140.00
050-580-000-007-00	622 E Main	130.00
050-602-008-018-00	1024 S Chipman	420.00
050-470-009-005-00	324 NSaginaw	130.00
050-420-010-020-00	814 Broadway	260.00
050-580-000-007-00	622 E Main	130.00
050-060-008-002-00	820 N Water	130.00
050-450-000-021-00	804 Center	160.00
050-010-023-001-00	990 Corunna	140.00
050-010-023-002-00	516 Garfield	130.00
050-010-023-004-00	528 Garfield	130.00
050-220-000-040-00	1428 Young	130.00
050-010-023-001-00	990 Corunna	430.49
050-420-011-011-00	719 Broadway	598.46
050-090-002-016-00	1419 Cleveland	296.36
050-470-021-015-00	113 E Main	131.78
050-420-010-020-00	814 Broadway	622.95
050-113-016-006-00	1407 Young	355.78
050-113-010-004-00	1408 W Stewart	944.67
050-602-008-012-00	1224 Frederick	222.00
050-668-000-022-00	518 E Williams	145.08
050-060-009-008-00	713 Pine	168.94



050-390-001-006-00	1020 N Water	544.44
050-113-015-004-00	1315 W Main	239.35
050-668-000-021-00	522 E Williams	154.95
050-010-004-004-00	827 Glenwood	308.93
050-170-004-008-00	415 Curwood	368.93
050-010-016-018-00	608 Glenwood	296.11
050-170-004-008-00	415 Curwood	92.54
		<u>17,523.68</u>

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, January 3, 2012 for the purpose of reviewing said Special Assessment Roll-Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.

Set Public Hearing – Ordinance Amendment, Special Assessments for Hazards & Nuisances. Set a public hearing for Monday, December 19, 2011 to receive citizen comment regarding the proposed amendment to Chapter 28, Special Assessments, Section 28-10.5, Special assessment roll—Hazards and nuisances, to allow the city to set special assessment rolls for hazards and nuisances multiple times per year as follows:

**AN ORDINANCE TO AMEND THE SPECIAL ASSESSMENT PROCESS FOR HAZARDS AND NUISANCES**

AN ORDINANCE to amend Section 28-10.5, *Special assessment roll – Hazards and nuisances*, Chapter 28, Special Assessments, to allow hazards and nuisances to be specially assessed more than once per year.

WHEREAS, the City of Owosso has a Special Assessment process to lien properties for unpaid invoices resulting from the abatement of hazards and nuisances; and

WHEREAS, the process allows properties to be liened only once per year; and

WHEREAS, recent circumstances have brought to light the need for more action to prevent a loss in the ability to collect such costs; and

WHEREAS, it is felt an amendment to the ordinance governing special assessments is essential to resolving this problem.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Owosso, Michigan that, Chapter 28, Special Assessments, Section 28-10.5, *Special assessment roll – Hazards and nuisances*, read as follows:

THE CITY OF OWOSSO ORDAINS:

SECTION 1. Sec. 28-10.5 shall read as follows:

**Sec. 28-10.5 Special assessment roll--Hazards and nuisances.**

Pursuant to the provisions of section 10.7 of the Charter, the assessor shall make a special assessment roll of all lots and parcels of land within the city upon which hazards and nuisances were found to have existed and for which the city incurred costs associated with altering, repairing, tearing down, abating or removing the hazards and nuisances. The assessment roll shall be prepared **at least** annually and shall list for each lot and parcel the amount of such cost that has remained unpaid for at least thirty (30) days.

Section 2: Effective Date.

This ordinance shall take effect twenty days after passage.

Section 3: Inspection.

This Ordinance may be purchased or inspected in the City Clerk's Office Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Section 4: Public Hearing.

A public hearing is set for Monday, December 19, 2011 at approximately 7:30 p.m. in the City Hall Council Chambers to hear citizen comment regarding the proposed amendment.

Rescind Resolution and Reapprove Separate Resolutions - Tax Exemptions for Midwest Bus. Rescind Resolution No. 168-2011 authorizing real and personal property tax exemptions for Midwest Bus, Inc. and approve two new separate resolutions authorizing the real and personal property tax exemptions independently as follows:

**RESOLUTION NO. 181-2011  
To replace Resolution No. 168-2011**

**APPROVING AN IFE APPLICATION  
REAL PROPERTY REHABILITATION  
MIDWEST BUS CORPORATION  
1070 AIKEN ROAD**

WHEREAS, pursuant to PA 198 of 1974, as amended, after a duly noticed public hearing held on June 20, 2011, this City Council, by resolution established a Plant Rehabilitation Development District; and

WHEREAS, Midwest Bus Corporation has filed an application for Industrial Facilities Exemption Certificates with respect to real property within the Plant Rehabilitation District; and

WHEREAS, before acting on said application, the City of Owosso held a hearing on November 7, 2011, in City Hall, at 301 W. Main Street, Owosso, MI, 48867, at 7:30 p.m. at which hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of and/or acquisition of the real and personal property had not begun earlier than six (6) months before October 12, 2011, the date of original application received for the Industrial Facilities Exemption Certificate; and

WHEREAS, construction of the real property is calculated to and will, at the time of issuance of the certificates, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Owosso; and

WHEREAS, the aggregate SEV of property exempt from ad valorem taxes within the City of Owosso, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Owosso that:

1. The City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under PA 198 of 1974, as amended and PA 225 of 1978, as amended shall not have the effect of substantially impeding the operation of the City of Owosso, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Owosso.

2. The application from Midwest Bus Corporation for the Industrial Facilities Exemption Certificate, with respect to Real Property on the following described parcel of real property situated within the Plant Rehabilitation District, to wit:

LOT 8 OWOSSO SOUTHEAST INDUSTRIAL PARK

is hereby approved.

3. The Industrial Facilities Exemption Certificate, when issued, shall be and remain in force for a period of 12 years.

**RESOLUTION NO. 182-2011  
To replace Resolution No. 168-2011**

**APPROVING AN IFE APPLICATION  
NEW PERSONAL PROPERTY  
MIDWEST BUS CORPORATION  
1070 AIKEN ROAD**

WHEREAS, pursuant to PA 198 of 1974, as amended, after a duly noticed public hearing held on April 18, 1977, this City Council, by resolution established an Industrial Development District and on June 20, 2011, this City Council, by resolution established a Plant Rehabilitation Development District; and

WHEREAS, Midwest Bus Corporation has filed an application for Industrial Facilities Exemption Certificate with respect to personal property within the Industrial Development District and a Plant Rehabilitation District; and

WHEREAS, before acting on said application, the City of Owosso held a hearing on November 7, 2011, in City Hall, at 301 W. Main Street, Owosso, MI, 48867, at 7:30 p.m. at which hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of and/or acquisition of the personal property had not begun earlier than six (6) months before October 12, 2011, the date original application received for the Industrial Facilities Exemption Certificate; and

WHEREAS, construction of and/or the acquisition of the personal property is calculated to and will, at the time of issuance of the certificates, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Owosso; and

WHEREAS, the aggregate SEV of property exempt from ad valorem taxes within the City of Owosso, after granting this certificates, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Owosso that:

1. The City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under PA 198 of 1974, as amended and PA 225 of 1978, as amended shall not have the effect of substantially impeding the operation of the City of Owosso, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Owosso.

2. The application from Midwest Bus Corporation for the Industrial Facilities Exemption Certificates, with respect to Personal Property on the following described parcel of real property situated within the Industrial Development District and Plant Rehabilitation District, to wit:

LOT 8 OWOSSO SOUTHEAST INDUSTRIAL PARK

is hereby approved.

3. The Industrial Facilities Exemption Certificates, when issued, shall be and remain in force for a period of 12 years.

Resolution No. 162-2011 Amendment. Amend Resolution No. 162-2011 to indicate the Obsolete Property Rehabilitation Certificate Application for John Hankerd will not be extended as follows:

**AMENDED  
RESOLUTION NO. 162-2011**

**A RESOLUTION TO APPROVE  
THE APPLICATION FOR AN  
OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE  
FROM JOHN HANKERD OF HANKERD SPORTSWEAR  
FOR PROPERTY LOCATED AT  
116 WEST EXCHANGE STREET**

WHEREAS, the City of Owosso is a Qualified Local Government Unit within the State of Michigan and is empowered to provide tax exemptions for increased value of rehabilitated facilities within the City; and

WHEREAS, after public notice and a public hearing on September 20, 2010, the City Council of the City of Owosso approved an Obsolete Property Rehabilitation District at 116 West Exchange Street in Owosso, Michigan. As provided by section 4(2) of Public Act 146 of 2000, said property more particularly described as:

W 1/3 OF LOT 7, BLOCK 15 (EX N 12') ORIGINAL PLAT OF CITY OF OWOSSO

WHEREAS, the City Clerk received an application on September 20, 2011 from John Hankerd, the owner of the property occupied by Hankerd Sportswear, for an Obsolete Property Rehabilitation Exemption Certificate; and

WHEREAS, notice of a public hearing concerning the application for an exemption certificate was provided to the Assessor of the City and the legislative body of each taxing unit that levies ad valorem property taxes in the City; and

WHEREAS, the City finds that the property meets the definition of an obsolete property as defined in section 2(h) of Public Act 146 of 2000 and the application for the exemption certificate is complete; and

WHEREAS, the City finds that the property relates to a rehabilitation program that when completed constitutes a "rehabilitated facility" within the meaning of P.A. 146 of 2000, and said property is located within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of PA 146 of 2000; and

WHEREAS, it has been found that the rehabilitation of the obsolete property is calculated to, and will at the time of the issuance of the certificate, have the reasonable likelihood to increase commercial activity, retain and create employment, and revitalize the downtown; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property already exempt under PA 146 of 2000 and under PA 198 of 1974 does not exceed 5% of the total taxable value of the unit; and

WHEREAS, the applicant is not delinquent in any taxes related to the facility; and

WHEREAS, the rehabilitation work described in the application had not commenced prior to the establishment of the District.

NOW, THEREFORE, BE IT RESOLVED that, based on the findings above made at public hearing, the City Council of the City of Owosso authorizes the application for an Obsolete Property Rehabilitation Exemption Certificate at 116 West Exchange Street for a period of 8 years, a period determined per the Abatement Schedule of the City of Owosso Tax Abatement Policy of 2010 **that will not be extended**; and

ALSO, BE IT RESOLVED that the rehabilitation shall be completed within eighteen (18) months from the date of approval of said application, and

FURTHERMORE, BE IT RESOLVED that the application and resolution are authorized for submittal to the State Tax Commission for final review and authorization.

2012 Schedule of Meetings. Adopt the 2012 Boards and Commissions Meeting Schedule as follows:

**CITY OF OWOSSO  
SCHEDULE OF REGULAR MEETINGS  
FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2012**

**NOTICE IS HEREBY GIVEN**, pursuant to the provisions of Act 267, Public Acts of 1976, of the schedule of Regular Meetings of the City of Owosso, County of Shiawassee, State of Michigan for the calendar year beginning January 1, 2012. The Board, dates, time and place of said regular meetings shall be as follows:

<b>CITY COUNCIL</b>
The 1 <sup>st</sup> and 3 <sup>rd</sup> Monday of each month, except as noted – 7:30 p.m., local prevailing time

Owosso City Hall, Council Chambers					
JAN 03*	MAR05	MAY 07	JUL 16	SEP 17	DEC 03
JAN 17*	MAR 19	MAY 21	<b>JUL 30</b>	OCT 01	DEC 17
<b>JAN 30</b>	APR 02	JUN 04	AUG 06	OCT 15	
FEB 06	APR 16	JUN 18	AUG 20	NOV 05	
FEB 21*	<b>APR 30</b>	JUL 02	SEP 04*	NOV 19	
PLANNING COMMISSION					
The 2 <sup>ND</sup> & 4 <sup>th</sup> Mondays of each month, except as noted – 7:00 p.m., local prevailing time					
Owosso City Hall, Council Chambers					
JAN 09	FEB 27	APR 09	JUN 25	SEP 24	DEC 10*
JAN 23	MAR 12	APR 23	JUL 23	OCT 22	
FEB 13	MAR 26	MAY 29*	AUG 27	NOV 26	
CABLE ACCESS ADVISORY COMMISSION			DOWNTOWN DEVELOPMENT AUTHORITY		
The 2nd Monday of each quarter, except as noted – 5:00 p.m., local prevailing time			The 1 <sup>st</sup> Wednesday of each month, except as noted – 7:30 a.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Council Chambers		
	JAN 09		JAN 04	MAY 02	SEP 05
	APR 09		FEB 01	JUN 06	OCT 03
	JUL 09		MAR 07	JUL 05*	NOV 07
	OCT 09*		APR 04	AUG 01	DEC 05
DOWNTOWN HISTORIC DISTRICT COMMISSION			EMPLOYEES RETIREMENT SYSTEM BOARD		
The 3 <sup>rd</sup> Wednesday of each month - 6:00 p.m., local prevailing time			The 3rd Thursday of each month, except as noted - 7:15 a.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Council Chambers		
JAN 18	MAY 16	SEP 19	FEB 16	JUN 21	OCT 18
FEB 15	JUN 20	OCT 17	APR 19	AUG 16	DEC 20
MAR 21	JUL 18	NOV 21			
APR 18	AUG 15	DEC 19			
OWOSSO HISTORICAL COMMISSION			PARKS & RECREATION COMMISSION		
The 3 <sup>rd</sup> Tuesday of each month, except as noted – 7:00 p.m., local prevailing time			The 4th Monday of each month, except as noted – 6:00 p.m., local prevailing time		
Gould House, 100 West Oliver Street			Owosso City Hall, Council Chambers		
JAN 17 6:30 pm	MAY 15	SEP 18	JAN 23	MAY 29*	SEP 24
FEB 21 6:30 pm	JUN 19	OCT 16	FEB 27	JUN 25	OCT 22
MAR 20	JUL 17	NOV 20	MAR 26	JUL 23	NOV 26
APR 17	AUG 21	DEC 18	APR 23	AUG 27	DEC 10*
WESTOWN CORRIDOR IMPROVEMENT AUTHORITY			ZONING BOARD OF APPEALS		
Quarterly, the 2nd Wednesday of each quarter – 7:00 p.m., local prevailing time			The 3 <sup>rd</sup> Tuesday of each month, except as noted – 9:30 a.m., local prevailing time		
The Connection Christian Church, 812 West Main St			Owosso City Hall, Council Chambers		
	JAN 11		JAN 17	MAY 15	SEP 18
	APR 11		FEB 21	JUN 19	OCT 16
	JUL 11		MAR 20	JUL 17	NOV 20
	OCT 10		APR 17	AUG 21	DEC 18

\* Rescheduled due to legal holiday on regular meeting date

Boards and Commissions Appointments. Approve the following mayoral boards and commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Michael Erfourth	Westown Corridor Improvement Authority	11-12-2013
Lori Bailey	L DFA/Brownfield Redevelopment Authority	11-09-2015
Lori Bailey	Downtown Loan Committee	11-09-2015
Gary Martenis	SATA Board of Directors	10-01-2014

Bid Award - New Police Vehicle. Approve resolution authorizing the purchase of one 2012 Chevrolet Impala police vehicle from Shaheen Chevrolet, Inc. in the amount of \$20,222.97 as follows:

**RESOLUTION NO. 183-2011**

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
PURCHASE OF POLICE VEHICLE  
WITH SHAHEEN CHEVROLET, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has police department requiring the use of police vehicles; and

WHEREAS, the City of Owosso received the State of Michigan bid from Shaheen Chevrolet, Inc.; and it is hereby determined that Shaheen Chevrolet, Inc. is qualified to provide such vehicle and that it has submitted the responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase a 2012 Chevrolet Impala Police Vehicle from Shaheen Chevrolet, Inc. for a cost to the City of Owosso of \$20,222.97
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Shaheen Chevrolet, Inc. up to the amount of \$20,222.97.
- THIRD: The above expenses shall be paid from the Police Division Capital Outlay fund 101-300-978.000.

Bid Award - Demolition of 117 South Shiawassee Street. Approve resolution authorizing the demolition of the structure at 117 South Shiawassee Street by TJ Smith Sand & Gravel, Inc. in the amount of \$6,245.00 and initiate the voluntary special assessment process as follows:

**RESOLUTION NO. 184-2011**

**AUTHORIZING EXECUTION OF A CONTRACT FOR SERVICES BETWEEN  
THE CITY OF OWOSSO, MICHIGAN AND TJ SMITH SAND & GRAVEL, INC.  
FOR DEMOLITION OF 117 SOUTH SHIAWASSEE STREET**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that a home located at 117 South Shiawassee Street has deteriorated to a condition that it is unusable and has a blighting effect upon the neighborhood and community at large and has been determined to be a public nuisance; and

WHEREAS, to eliminate this condition of blight the property and the public nuisance after reaching a consent agreement with the owner the property should be cleared of the deteriorated building through its demolition; and

WHEREAS, proposals for the demolition of the structure were sought and received; and

WHEREAS, TJ Smith Sand & Gravel, Inc. submitted a bid in the amount of \$6,245.0.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ TJ Smith Sand & Gravel, Inc., to demolish a structure at 117 South Shiawassee Street.
- SECOND: The mayor and city clerk of the city of Owosso are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the city of Owosso, Michigan and TJ Smith Sand & Gravel, Inc., at a total cost of \$6,245.00.
- THIRD: The city manager is authorized to execute any required permits to proceed with the demolition.

Special Assessment District No. 2012-01-Voluntary

Demolition of 117 South Shiawassee Street

#### **RESOLUTION NO. 185-2011**

WHEREAS, the City Council of the City of Owosso deems it necessary to demolish the following property, per the tenants of the International Property Maintenance Code:

#### **117 South Shiawassee Street**

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The matter of permitting the demolition of the structure in question has been addressed by the Owosso City Council. Further the owner of the property has agreed to be specially assessed for the cost of the demolition, removal and clean up of the property, and other costs directly related to the demolition of the property.

#### **RESOLUTION NO. 186-2011**

#### **SPECIAL ASSESSMENT DISTRICT NO. 2012-01 VOLUNTARY**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.



2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on January 3, 2012 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW  
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES  
CITY OF OWOSSO  
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

<b>PARCEL NUMBER</b>	<b>ADDRESS</b>	<b>BALANCE</b>
050-700-001-013	117 S. Shiawassee	\$7,759.60

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on January 3, 2012 for the purpose of reviewing said Special Assessment Roll-Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the Public Safety Office at 725-0580.

Payment Authorization – Re: Construction of the Concession Stand at Rudy Demuth Field. Approve resolution authorizing payment to Snyder Poured Walls for work performed on the concession stand at Rudy Demuth Field in the amount of \$8,165.76 as follows:

**RESOLUTION NO. 187-2011**

**AUTHORIZING PAYMENT TO  
SNYDER Poured WALLS  
FOR WORK PERFORMED ON THE CONCESSION STAND  
AT RUDY DEMUTH FIELD**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a ball park that is utilized each summer by the Owosso Little League; and

WHEREAS, patrons of the ball field have desired permanent bathrooms and a concession stand to make their experience at the ball field more enjoyable; and

WHEREAS, the City recognized the value in the construction of such amenities and agreed to match any funds raised by the group up to \$15,000 to fund the development and construction of permanent bathrooms and a concession stand; and

WHEREAS, the obligatory funds were raised and work commenced on the construction of the structure; and

WHEREAS, Snyder Poured Walls was contracted to perform cement work on the project and this work has been completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to pay Snyder Poured Walls for their work on the Rudy Demuth Concession stand and bathrooms.
- SECOND: The accounts payable department is authorized to submit payment to Snyder Poured Walls in the amount of \$8,165.75 as detailed on the attached Payment Request as authorized by Council on December 5, 2011.
- THIRD: The above expenses shall be paid from the General Fund.

Motion supported by Councilperson Cook.

Roll Call Vote.

AYES: Councilpersons Eveleth, Erfourth, Fox, Bailey, Mayor Pro-Tem Popovitch, Councilperson Cook and Mayor Frederick.

NAYS: None.

**ITEMS OF BUSINESS**

**REGISTRATION FEES FOR ABANDONED AND FORECLOSED PROPERTIES**

City Manager Crawford indicated he had looked at this item closely and felt the proposed fee was very comparable to that of other communities. He further noted the fee for the occupancy permit was already established via the current building code.

Motion by Councilperson Eveleth to authorize the following resolution establishing fees for the recently adopted ordinance requiring the registration of abandoned and foreclosed properties.

**RESOLUTION NO. 188-2011**

**ESTABLISHING FEE FOR REGISTERING AN ABANDONED/ VACANT RESIDENTIAL PROPERTY**

WHEREAS, the *City of Owosso Code of Ordinances* Section 8-166 provides for the setting of a fees by resolution for registration of abandoned and/or vacant residential properties;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the fee schedule for registration of abandoned and/or vacant residential properties beginning January 1, 2012 shall be:

Annual registration--\$100.00  
Occupancy permit inspection--subject to adopted fee schedule

SECOND: any parts of resolutions and memoranda in conflict with this resolution are hereby repealed.

Motion supported by Councilperson Cook.

Roll Call Vote.

AYES: Councilpersons Erfourth, Cook, Fox, Eveleth, Bailey, Mayor Pro-Tem Popovitch and Mayor Frederick.

NAYS: None.

**I-69 INTERNATIONAL TRADE CORRIDOR NEXT MICHIGAN DEVELOPMENT CORPORATION ESTABLISHMENT**

There was significant discussion regarding whether the debts of the newly formed corporation could fall back on the municipalities that make up the membership of the corporation, whether the new organization would actually be any assistance to the City, if Oakland and Genesee Counties would overshadow the needs and desires of Shiawassee County, concern with the fact that some of the money that funds the SEDP comes from the utilities fund, and how to measure outcomes.

It was noted the goal of the organization is to promote the assets of the area allowing Shiawassee County to make itself known as a part of a larger region. Justin Horvath, president and CEO of the SEDP, was on hand and he spoke of the anticipated emergence of Port Huron as a major port of entry and how this program could help the City put itself on the map. He went on to say he felt that the larger counties in the group would not dominate the organization.

There was an overall level of concern by Council, which was tempered by the fact the City could pull out of the agreement at any time, and since the SEDP had agreed to pay the initial \$10,000 investment required for entry there would be little risk to the City in agreeing to join the organization.

Motion by Councilperson Bailey to approve becoming an initial member of the new entity being created by the counties and local governments in the counties of St. Clair, Lapeer, Genesee, Shiawassee and Oakland counties as follows:

**RESOLUTION NO. 189-2011**

**AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT CREATING THE I-69 INTERNATIONAL TRADE CORRIDOR NEXT MICHIGAN DEVELOPMENT CORPORATION**

Whereas, subject to the approval of the Michigan Strategic Fund (MSF) the Next Michigan Development Act, Act 275, 2010 PA 275, MCL 125.2951- 125.2159 (Act 275), allows for the creation of a Next Michigan Development Corporation (NMDC) among local governmental parties for economic development purposes; and

Whereas, Act 275 provides, in part, that there first be in place an Interlocal Agreement under the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of Michigan, 1967, (Ex Session) MCL 124.501 to 124.512 (Act 7); and

Whereas, Act 275 provides that the Act 7 interlocal agreement be approved by the governor of the state of Michigan before being submitted to the MSF; and

Whereas, this city council has been presented with the attached interlocal agreement creating the I-69 International Trade Corridor Next Michigan Development Corporation (Act 7 interlocal agreement) for economic development purposes and deems it to be in the best interest of the city of Owosso to approve the Act 7 interlocal agreement and become a voting participant in the NMDC.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso:

- FIRST: that the city of Owosso has heretofore determined that it is advisable and in the public interest to enter into an interlocal agreement with nearby counties and local units of government that will create the I-69 International Trade Corridor Next Michigan Development Corporation,
- SECOND: that the mayor and other city officials be instructed and authorized to execute for and on behalf of the city of Owosso an agreement substantially in the form attached\*;
- THIRD: that the mayor and other city officials are further authorized to consent to nonmaterial adjustments and corrections to the form of the attached agreement as may be required by state of Michigan officers or agencies.

Motion supported by Councilperson Cook.

Roll Call Vote.

AYES: Councilpersons Bailey, Fox, Erfourth, Cook, Eveleth, Mayor Pro-Tem Popovitch and Mayor Frederick.

NAYS: None.

\* Full text of the agreement is available in the Clerk's Office.

Councilperson Cook asked that Mr. Horvath bring together the elected officials of other participants in the County to talk about the plan and provide an update on progress.

**THE COUNCIL RECESSED AT 9:20 P.M.**

**THE COUNCIL RETURNED AT 9:29 P.M.**

**PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

City Manager Crawford noted the decision tree which had been distributed with the meeting materials saying he hoped it would help the Council move toward a decision on this complicated issue. He went on to say that many communities in the state had reported they were opting out at this time to allow

employees to adjust and further allow time for adjustments in coverage. He recommended opting out this year movement toward an 80/20 arrangement within 3 years.

There was Council discussion regarding which option would present the least hardship on employees, and concern with dragging the transition out over a number of year (as this could complicate union negotiations).

Motion by Councilperson Eveleth to opt out of the requirements of PA 152 of 2011 for the 2012 calendar year.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Cook, Bailey, Eveleth, Fox, Erfourth and Mayor Pro-Tem Popovitch.

NAYS: Mayor Frederick.

Motion by Councilperson Erfourth to require a 5% employee contribution toward health care premiums and remove the deductible reimbursement benefit for the 2012 calendar year. And further move to the hard cap option as described in PA 152 of 2011 after 2012.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Cook, Bailey, Erfourth, Mayor Pro-Tem Popovitch and Councilperson Fox.

NAYS: Councilpersons Eveleth and Mayor Frederick.

### **COMMUNICATIONS**

Adam Zettel, Assistant City Manager. 2011 Parks & Recreation Report and 2012 Action Plan.

Main Street/Downtown Development Authority. Minutes of the November 02, 2011 meeting.

Downtown Historic District Commission. Minutes of the November 16, 2011 meeting.

### **CITIZEN COMMENTS AND QUESTIONS**

Michael Tillotson, 1299 S. Shiawassee Street, inquired who is responsible when someone slips on an icy sidewalk in a residential area.

Councilperson Fox inquired about the new snow plowing policy and the requirement that residents shovel their walks within 24 hours of a snow fall.

### **NEXT MEETING**

Monday, December 19, 2011

### **BOARDS AND COMMISSIONS OPENINGS**

Historical Commission, term expiring December 31, 2014

Planning Commission, term expiring June 30, 2012

Zoning Board of Appeals – Alternate, term expiring June 30, 2013

**ADJOURNMENT**

Motion by Eveleth for adjournment at 10:04 p.m.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

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Benjamin R. Frederick, Mayor

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Amy K. Kirkland, City Clerk



Memo reprinted from  
the meeting of  
December 5, 2011

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: November 29, 2011  
TO: Owosso City Council  
FROM: Amy K. Kirkland, City Clerk  
RE: Chapter 28, Special Assessments, Amendment

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As the City has made inroads in code enforcement we have discovered numerous properties that will require demolition. The costs for such actions are billed to the property owners and eventually assessed to the properties via the hazards and nuisances section of the special assessment ordinance if they remain unpaid. The language in the current ordinance limits us to one special assessment roll for hazards and nuisances each year. This leaves a window of time in which charges are due but no lien has been perfected, allowing properties to be sold without payment of these charges. A very simple amendment to the ordinance would allow the city to specially assess for hazards and nuisances in a much more timely fashion. Attached you will find the proposed amendment.

Staff recommends setting a public hearing for December 19, 2011 to gather citizen comment regarding the proposed amendment.

**AN ORDINANCE TO AMEND THE SPECIAL ASSESSMENT PROCESS FOR  
HAZARDS AND NUISANCES**

AN ORDINANCE to amend Section 28-10.5, *Special assessment roll – Hazards and nuisances*, Chapter 28, Special Assessments, to allow hazards and nuisances to be specially assessed more than once per year.

WHEREAS, the City of Owosso has a Special Assessment process to lien properties for unpaid invoices resulting from the abatement of hazards and nuisances; and

WHEREAS, the process allows properties to be liened only once per year; and

WHEREAS, recent circumstances have brought to light the need for more action to prevent a loss in the ability to collect such costs; and

WHEREAS, it is felt an amendment to the ordinance governing special assessments is essential to resolving this problem.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Owosso, Michigan that, Chapter 28, Special Assessments, Section 28-10.5, *Special assessment roll – Hazards and nuisances*, read as follows:

THE CITY OF OWOSSO ORDAINS:

SECTION 1. Sec. 28-10.5 shall read as follows:

**Sec. 28-10.5 Special assessment roll--Hazards and nuisances.**

Pursuant to the provisions of section 10.7 of the Charter, the assessor shall make a special assessment roll of all lots and parcels of land within the city upon which hazards and nuisances were found to have existed and for which the city incurred costs associated with altering, repairing, tearing down, abating or removing the hazards and nuisances. The assessment roll shall be prepared at least annually and shall list for each lot and parcel the amount of such cost that has remained unpaid for at least thirty (30) days.

Section 2: Effective Date.

This ordinance shall take effect January 8, 2012.

Section 3: Inspection.

This Ordinance may be purchased or inspected in the City Clerk's Office Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# *MEMORANDUM*

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DATE: December 12, 2010

TO: Mayor Frederick, City Council and City Manager Crawford

FROM: Larry Cook, Assessor

RE: 2012 Poverty Exemption Policy, Guidelines and Thresholds

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As per the provisions of PA 390 of 1994 and further amended by PA 620 of 2002, local governing bodies are required to set income levels for their poverty exemption guidelines and those income levels **shall not** be set lower than the federal poverty guidelines as updated annually by the U.S. Department of Health and Human Services.

The act also requires an asset test to be a part of policy and guidelines. In 2008, the State Tax Commission determined the City of Owosso policy, guidelines and exemption applications addressed by the Board of Review during that year, were found to be adequate. The application was good and the BOR followed those guidelines and maintained appropriate documentation.

I would recommend approval of the attached 2012 Poverty Exemption Policy and Guidelines, which includes the 2012 Federal Income Standard Poverty Thresholds, as found in STC Bulletin No.12 of 2011, and an asset test as required pursuant to PA 390 of 1994.

Thank you in advance for your cooperation in this matter and as always, if you have any further questions, please feel free to contact me.

# CITY OF OWOSSO

## PROPERTY TAX

### POVERTY EXEMPTION POLICY & GUIDELINES

#### POLICY

The City of Owosso will grant partial exemptions due to poverty according to Section 211.7u of the Michigan Compiled Laws. ***Property Tax Poverty exemptions must be applied for each year.***

The Assessor and the Board of Review will apply the guidelines as adopted by the City uniformly to all applicants without prejudice and shall not deviate from the adopted guidelines without substantial and compelling reasons. Any such deviation shall be communicated in writing to the applicant. (211.7u).

The Assessor's office will determine the estimated property tax liability for the applicable tax year and the estimated State homestead credit for each applicant. The exemption shall not exceed the tax liability minus the estimated homestead credit refund received during the current tax year. (Example: if the tax liability is \$1000 and the homestead credit received in the current tax year is \$300, the exemption shall not exceed \$700.)

**The Board of Review may** deviate from the above policy where there are substantial and compelling reasons and such substantial and compelling reasons are communicated in writing to the City Council and the claimant (211.7u).

#### GUIDELINES

##### **The applicant shall:**

- Be the owner and occupant of the homestead property for which an exemption is applied (211.7u).

- File a claim (application) on the form provided by the City Assessor's office. The filing of a claim constitutes an appearance before the Board of Review for the purpose of preserving the claimant's right to appeal (211.7u). **The application form shall be fully completed.**

- Sign the application at the Assessor's office when the application is returned. If the applicant cannot personally return the application, a notarized application is acceptable.

- Supply a copy of federal and state income tax returns for **all** persons residing in the homestead, including any property tax credit returns, filed in the immediately preceding or in the current year (211.7u).

- Supply a copy of proof of income for the most recent one-month period for **all** household members (current pay stubs, benefit statement, etc.)

- Supply identification, proof of residency and ownership if requested by the Assessor or Board of Review (211.7u).

**If the applicant fails to supply** the required documents or if it is found that the information supplied is fraudulent, the application **shall be denied**.

### **Income Test**

Applicant's annual household income shall not exceed the federal poverty income thresholds as defined and determined annually by the U.S. Department of Commerce.  
(See attached defined income)

#### 2012 Federal Income Standards Poverty Threshold

Number of persons residing in homestead	Annual allowable income
1 person	10,900.
2 persons	14,700.
3 persons	18,500.
4 persons	22,400.
5 persons	26,200.
6 persons	30,000.
7 persons	33,800.
8 persons	37,600.
Each additional person, add	3,800.

Income of students under the age of 18 years, **shall not** be included as income

### **Asset Test**

The value of property in **excess** of what is considered part of the original homesteads minimum zoning required footprint for that home shall be considered an asset.

According to the MTT Small Claims Division Docket 236230, 8/13/1997, the MTT views the asset test to be: ***an indication of funds available which may be used to pay one's taxes....and not the inclusion of equity in one's home.***

Assets include, but are not limited to: real estate other than principal residence minimum footprint, motor vehicles, recreational vehicles and equipment, certificates of deposits, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc. For purposes of this paragraph, the Board of Review shall consider the value of the assets and shall not reduce such value by any indebtedness owed on such assets, or indebtedness otherwise owed by the applicant(s).

Assets, (except the original homestead and minimum zoning required footprint, essential household goods and the first \$5,000 of the market value of a motor vehicle), shall not exceed \$4,000 (four thousand) dollars for individual applicant and/or \$6,000 (six thousand) dollars per household if more than one financial contributor.

The Bureau of the Census defines income to include the following:

1. Money wages and salaries before any deductions.
2. Net receipts from non-farm self-employment. These are receipts from a person's own business, professional enterprise, or partnership, after deductions for business expenses.
3. Net receipts from farm self-employment. These are receipts from a farm which one operates as an owner, renter, or sharecropper, after deductions for farm operating expenses.
4. Regular payments from social security, railroad retirement, unemployment compensation, strike benefits from union funds, workers' compensation, veterans' payments, public assistance (including Aid to Families with Dependent Children, Supplemental Security Income, Emergency Assistance money payments, and non-Federally-funded General Assistance or General Relief money payments).
5. Alimony, child support, and military family allotments or other regular support from an absent family member or someone not living in the household.
6. Private pensions, government employee pensions (including military retirement pay), and regular insurance or annuity payments.
7. College or university scholarships, grants, fellowships, and assistantships.
8. Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.

Income does not include the following:

1. Money received from the sale of property such as stocks, bonds, a house, or a car unless a person is in the business of selling such property.
2. Withdrawals of bank deposits and borrowed money.
3. Tax refunds, gifts, loans, lump-sum inheritances, one-time insurance payments.
4. Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
5. Federal non-cash benefit programs such as Medicare, Medicaid, food stamps, school lunches.

## **CITY OF OWOSSO**

### **Property Tax**

## POVERTY EXEMPTION APPLICATION

I, \_\_\_\_\_, being the owner and resident of the property listed below, desire to apply for Tax Relief under Section 7u of the Michigan General Property Tax Act: (The Homestead property of persons who, in the judgement of the Assessor and Board of Review, by reason of poverty, are unable to contribute toward the public charges, are exempt from taxation under this act).

**IF JOINT APPLICATION, YOU MUST PROVIDE THE FOLLOWING INFORMATION FOR BOTH PARTIES:**

### PROPERTY & APPLICANT INFORMATION

Parcel Number: 050-\_\_\_\_\_

Address: \_\_\_\_\_ Phone No: \_\_\_\_\_

Marital Status (Check One):      Married               Single               Separated  
   Divorced               Widow               Widower

Age of Applicant: \_\_\_\_\_

Is this property your homestead (primary residence)? \_\_\_\_\_

How long have you lived at this address? \_\_\_\_\_

**DO YOU OWN, OR ARE YOU BUYING, ANY OTHER PROPERTY? YES\_ NO\_  
IF YES, LIST.**

Property Address	Assessed Value	Joint Ownership?
_____	_____	_____
_____	_____	_____

### BANK ACCOUNTS & SAVINGS (List All Accounts Separately)

Name of Bank, Savings & Loan or Credit Union	Amount On Deposit Now	In Whose Name Is The Account?
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### OTHER ASSETS

**Motor Vehicles (Including Motorcycles, Motor Homes, etc):**

Make \_\_\_\_\_ Year \_\_\_\_\_ Value \_\_\_\_\_  
 Make \_\_\_\_\_ Year \_\_\_\_\_ Value \_\_\_\_\_  
 Make \_\_\_\_\_ Year \_\_\_\_\_ Value \_\_\_\_\_

**Other (Boats, Travel Trailers, ATV's, Snowmobiles, Antiques, Etc.):**

Type \_\_\_\_\_ Value \_\_\_\_\_ Type \_\_\_\_\_ Value \_\_\_\_\_  
 Type \_\_\_\_\_ Value \_\_\_\_\_ Type \_\_\_\_\_ Value \_\_\_\_\_

**Savings Bonds (List each separately):**

Bond \_\_\_\_\_ Current Value \_\_\_\_\_  
 Bond \_\_\_\_\_ Current Value \_\_\_\_\_

**Stocks, Bonds, Mutual Funds, Mortgages, Land Contracts Held, Etc. (List each separately):**

Current Value \_\_\_\_\_ Dividends & Interest Received in Previous Year \_\_\_\_\_  
 Current Value \_\_\_\_\_ Dividends & Interest Received in Previous Year \_\_\_\_\_  
 Current Value \_\_\_\_\_ Dividends & Interest Received in Previous Year \_\_\_\_\_

**Life Insurance Policies:**

Person(s) Insured \_\_\_\_\_ Current Cash Value \_\_\_\_\_  
 Person(s) Insured \_\_\_\_\_ Current Cash Value \_\_\_\_\_

**HOUSEHOLD INFORMATION**

List All Persons Living at Your Address (or college students) and How They Contribute to Your Income and/or Bills:

Name	Age	Relationship	Monthly Financial Contribution
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**INCOME INFORMATION**

You **must** list **all** sources of income including salaries, social security, rents, interest income, pension, unemployment, workman's comp, child support, alimony, claims & lawsuits, income tax refunds, military benefits and any other income whether taxed or untaxed.



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**Application Required Documents Checklist:**

- \_\_\_\_ Federal Income Tax Return (previous year)
- \_\_\_\_ State Income Tax Return (previous year)
- \_\_\_\_ Property Tax Credit Return (previous year)
- \_\_\_\_ Proof of Income (most recent one month period – pay stubs, benefit statements, etc.)
- \_\_\_\_ Proof of Identity (drivers license, pictured identification, etc.)
- \_\_\_\_ Proof of ownership (deed, contract, etc.)

I certify that the above information is true and correct to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

***IF YOU HAVE ANY QUESTIONS OR NEED HELP FILLING OUT THIS APPLICATION, PLEASE FEEL FREE TO CALL THE ASSESSING OFFICE MONDAY-FRIDAY 9:00 AM TO 5:00 PM AT 725-0530.***



### **C. Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2012.**

MCL 211.7u, which deals with poverty exemptions, was significantly altered by PA 390 of 1994 and was further amended by PA 620 of 2002.

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels **shall not be set lower** by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons **shall not** be set lower than \$18,500 which is the amount shown on the following chart for a family of 3 persons. The income level for a family of 3 persons may be set higher than \$18,500. Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2012 assessments.

<b>Size of Family Unit</b>	<b>Poverty Guidelines</b>
1	\$ 10,900
2	\$ 14,700
3	\$ 18,500
4	\$ 22,400
5	\$ 26,200
6	\$ 30,000
7	\$ 33,800
8	\$ 37,600
For each additional person	\$3,800

**Note:** PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available. Please see STC Bulletin 7 of 2010 for more information on poverty exemptions.

### **D. Multipliers for the Valuation of Free-Standing Communication Towers.**

The State Tax Commission recommends that, subject to the qualifications stated below, communication towers should be valued for the 2012 assessment year using the table of **historical (original** cost when the tower was new) cost valuation multipliers set forth in the multiplier table below. These multipliers have been developed in a manner such that they account for the typical depreciation which is expected for a tower of the indicated age and also account for changes in the cost of the tower and erecting it that have occurred since the time the tower was constructed. On this basis, the multiplier table which is shown below is intended to predict the current true cash value of a tower of the vintage year in which the tower was constructed. An important component in determining the current value of a tower built in a given year is the change in the cost of materials, particularly changes in the cost of



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: December 14, 2011  
TO: City Council  
FROM: Michael Compeau  
Director of Public Safety  
RE: Payment for Firefighter Turn Out Gear

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The Owosso Public Safety Department received grant funds from FEMA-Assistance to Firefighters Programs for the purchase of fifteen (15) sets of firefighting turn out gear for paid on call firefighters. Twelve paid on call firefighters have been hired and turn out gear purchased.

On August 15, 2011 council awarded the bid for the turn our gear to West Shore Fire, Inc. in the amount of \$30,870.00.

Request council authorize payment to West Shore, Inc. in the amount of \$25,389.00.

Three additional paid on call firefighters will be hired and the balance of these funds will be requested in the future for their turn out gear.

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING PAYMENT TO WEST SHORE FIRE, INC. FOR  
FIREFIGHTER TURNOUT GEAR**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, received a FEMA-Assistance to Firefighters Program grant in the amount of \$30,870 ;

WHEREAS, the city council on August 15, 2011 awarded a bid in the amount of \$30,870 to West Shore Fire, Inc. for turnout gear;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The above expenses shall be paid from the Fire Division line item 101-335-978.000 with reimbursement from the FEMA-Assistance to Firefighters Program.

SECOND: Authorize payment to West Shore Fire, Inc. in the amount of \$30,870.00.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 19th DAY OF December, 2011.

AYES:

NAYS:

ABSTENTIONS:

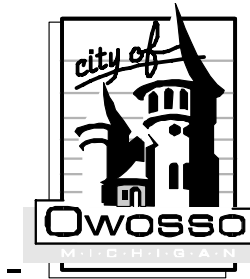
ABSENT:

CITY OF OWOSSO

ATTEST:

\_\_\_\_\_  
Benjamin R. Frederick, Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk



## WARRANT 433 December 13, 2011

Vendor	Description	Fund	Amount
State of Michigan- Michigan Department of Environmental Quality	NPDES Annual Permit Fee	WWTP	\$5,500.00
Rehmann Robson	Progress billing in connection with the audit of the June 30, 2011 financial statements and federal programs	General	\$19,000.00
SunGard Public Sector	Software maintenance and licensing fees for the Police Division computer system-January 1, 2011 – December 31, 2012	General	\$ 8,263.76
Netarx	Network Engineering – November 2011	General	\$ 7,616.00
Brown & Stewart, PC	Professional Services November 10, 2011 – December 12, 2011	General	\$ 9,358.12
		<b>TOTAL</b>	<b>\$49,737.88</b>

12/12/2011

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 11/01/2011 - 11/30/2011

Check Date	Bar Check	Vendor Name	Description	Amount	
Bank 1 GENERAL FUND (POOLED CASH)					
11/04/2011	1	117112	HERRICK DOUGLAS	UB REFUND FOR ACCOUNT: 3497570005	35.15
11/04/2011	1	117113	PARRA-MURCIA JOSE	UB REFUND FOR ACCOUNT: 2264640027	64.42
11/04/2011	1	117114	WILCOX DENNIS	UB REFUND FOR ACCOUNT: 2627340005	64.84
11/04/2011	1	117115	CASWELL BEVERLY	UB REFUND FOR ACCOUNT: 4651500007	16.76
11/04/2011	1	117116	MICHALEC SANDRA	UB REFUND FOR ACCOUNT: 1362500001	63.58
11/04/2011	1	117117	TONY SCHMIDT REALTY	UB REFUND FOR ACCOUNT: 2543640003	72.01
11/04/2011	1	117118	TONY SCHMIDT REALTY	UB REFUND FOR ACCOUNT: 3867570002	73.20
11/04/2011	1	117119	ALTISOURCE PORTFOLIO SOLUTIONS	UB REFUND FOR ACCOUNT: 3529070004	39.12
11/04/2011	1	117120	PUFFER WHITNEY	UB REFUND FOR ACCOUNT: 5468570003	10.40
11/04/2011	1	117121	123.NET	IT-CONTRACTUAL-OCTOBER 2011-POSTINI SPAM SE	32.00
11/04/2011	1	117122	INTERSTATE BILLING SERVICES INC	FLEET-EQUIPMENT MTN-PARTS	534.82
11/04/2011	1	117123	THE ARGUS PRESS	CLERK/PERSONNEL-OCT 2011-PRINTING LEGAL NOT	296.26
11/04/2011	1	117124	KENNY ARNETT	MEDICAL REIMBURSEMENT	15.00
11/04/2011	1	117125	B S & A SOFTWARE	ASSESSING-CONTRACTUAL-ANNUAL SUPPORT-11/1	1,280.00
11/04/2011	1	117126	BELL EQUIPMENT COMPANY	FLEET-EQUIP MTN-SWEEPER PARTS	168.80
11/04/2011	1	117127	BODMAN LLP	HR-CONTRACTUAL-EMPLOYEE RELATIONS ISSUES	61.25
11/04/2011	1	117128	WILLIAM J BROOKS	MEDICAL REIMBURSEMENT	30.00
11/04/2011	1	117129	C & B AIR COMPRESSORS	WWTP-EQUIP MTN-SEALS FOR AIR COMPRESSORS	296.38
11/04/2011	1	117130	CENTRON DATA SERVICES, INC.	TREAS-WINTER TAX BILL PRINTING-POSTAGE ADVA	2,430.00
11/04/2011	1	117131	CHEMTRAC SYSTEMS INC	WTP-BLDG MTN-MEMBRANE CAP	145.00
11/04/2011	1	117132	CITY MOWING SERVICES	PW-CONTRACTUAL-MOW/TRIM RESIDENTIAL LOT	640.00
11/04/2011	1	117133	COMMUNITY RADIO WATCH	OPD-MEMBERSHIP/DUES-PHOTO ID CARDS	120.00
11/04/2011	1	117134	CONSUMERS ENERGY	UTILITIES-OCT 2011-MULTIPLE LOCATIONS	41,875.00
11/04/2011	1	117135	ROBERT W CRAIG	OCT 2011-CONTRACTUAL-COURIER SERVICES	184.50
11/04/2011	1	117136	ROBERT CRAIG	MEDICAL REIMBURSEMENT	15.00
11/04/2011	1	117137	D & D TRUCK & TRAILER PARTS	FLEET-EQUIPMENT MTN-PARTS	2,019.65
11/04/2011	1	117138	D & G EQUIPMENT INC	FLEET-EQUIPMENT MTN-PARTS	906.23
11/04/2011	1	117139	D & L EQUIPMENT	LEAF/BRUSH-RENTAL-SCREEN MACHINE	3,200.00
11/04/2011	1	117140	EAST JORDAN IRON WORKS, INC.	WATER-EQUIPMENT MTN HYDRANTS/MAINS-DROP I	134.00
11/04/2011	1	117141	CHARLOTTE A ELLIOTT	DDA-REIMBURSEMENT-FARMERS MKT VOUCHERS	7.00
11/04/2011	1	117142	ETNA SUPPLY COMPANY	WATER-MAINS/HYDRANTS-TAPPING SLEEVES,BOLT	3,715.41

12/12/2011

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 11/01/2011 - 11/30/2011

Check Date	Bar Check	Vendor Name	Description	Amount	
11/04/2011	1	117143	FASTENAL COMPANY	FLEET/WWTP/WTP-EQUIPMENT MTN-PARTS	604.44
11/04/2011	1	117144	FEDEX	WWTP-SHIPPING SERVICES-LAB SAMPLES	24.18
11/04/2011	1	117145	FROST GARDENS	CONSUMERS GRANT-TREES-M-21 AND GOULD ST	1,260.00
11/04/2011	1	117146	MARY GIBSON	DDA-REIMBURSEMENT-FARMERS MKT VOUCHERS	23.00
11/04/2011	1	117147	BRADLEY E GROLL	MEDICAL REIMBURSEMENT	30.00
11/04/2011	1	117148	VAUGHN HAWLEY	DDA-REIMBURSEMENT-FARMERS MKT VOUCHERS	181.00
11/04/2011	1	117149	TIMOTHY E HILL	MEDICAL REIMBURSEMENT	45.00
11/04/2011	1	117150	HOME DEPOT CREDIT SERVICES	CITY HALL-BUILDING MTN-5 GAL MIXER	5.99
11/04/2011	1	117151	CHARLOTTE HUBBARD	DDA-REIMBURSEMENT-FARMERS MKT VOUCHERS	80.00
11/04/2011	1	117152	JOSEPH IBARRA	OPD-REIMBURSEMENT-UNIFORMS/CLEANING-POLIC	63.50
11/04/2011	1	117153	INDEPENDENT STATIONERS	CM/WATER/TREAS-OPERATING SUPPLIES-TONER	489.77
11/04/2011	1	117154	INDUSTRIAL SUPPLY OF OWOSSO INC	FLEET-EQUIPMENT MTN-TRI-FLOW LUBE	202.20
11/04/2011	1	117155	INTERNATIONAL INSTITUTE OF MUNIC	CLERK-MEMBERSHIP/DUES-2012-A.KIRKLAND/R.CRA	210.00
11/04/2011	1	117156	JOSEPH M JELINEK	DDA-REIMBURSEMENT-FARMERS MKT VOUCHERS	12.00
11/04/2011	1	117157	KELLY'S REFUSE	DDA-OCTOBER 2011-CONTRACTUAL-TRASH SERVIC	562.50
11/04/2011	1	117158	KEMIRA WATER SOLUTIONS INC	WWTP-FERRIC CHLORIDE	2,694.14
11/04/2011	1	117159	LAW ENFORCEMENT OFFICERS REGIC	OPD-ED/TRAINING-2ND HALF 2011-LED FUNDS	1,798.16
11/04/2011	1	117160	LLOYD MILLER & SONS, INC	FLEET-EQUIPMENT MTN-PARTS	217.11
11/04/2011	1	117161	LOOKING GLASS NURSERY	CONSUMERS GRANT-TREES-M-21 AND GOULD ST	1,450.00
11/04/2011	1	117162	LUDINGTON ELECTRIC, INC.	PUB SAFETY-BUILDING MTN-RPR SOFFIT LIGHTS	293.60
11/04/2011	1	117163	MAURER'S TEXTILE RENTAL SERVICE	FLEET-UNIFORM RENTAL	38.16
11/04/2011	1	117164	MBA DISTRIBUTING, INC.	WWTP-8" ECO-CENTRIC PLUG VALVE W/DIRECT	2,506.50
11/04/2011	1	117165	MICHAEL MCCLOSKEY	MEDICAL REIMBURSEMENT	95.00
11/04/2011	1	117166	MEMORIAL HEALTHCARE CENTER	HR-CONTRACTUAL-PRE-EMP&WORK RTRN PHYSIC/	214.00
11/04/2011	1	117167	METLIFE	EMP DEDUCTIONS-NOV 2011-MET LIFE PAYMENT	26.84
11/04/2011	1	117168	MICHIGAN ASSOCIATION OF CHIEFS C	OPD-ED/TRAINING-2-8/2-10-12 CONF-M.COMPEAU	255.00
11/04/2011	1	117169	MICHIGAN ASSOCIATION OF MUNICIP/	CLERK-MEMBERSHIP/DUES-2012-A.KIRKLAND/R.CRA	100.00
11/04/2011	1	117170	MICHIGAN PIPE & VALVE, INC.	BALLFIELD CONCESSION STAND MTLs-KIWANIS	647.94
11/04/2011	1	117171	MILLIPORE CORPORATION	WWTP/WTP-OPER SUPPLIES-FILTERS/PROGARD	468.10
11/04/2011	1	117172	MISDU	EMPLOYEE DEDUCTIONS-GARNISHMENTS	959.89
11/04/2011	1	117173	VICKY MONROE	DDA-REIMBURSEMENT-FARMERS MKT VOUCHERS	49.00
11/04/2011	1	117174	NORTHERN LAKE SERVICE, INC.	WWTP-MERCURY ANALYSES	304.00

12/12/2011

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 11/01/2011 - 11/30/2011

Check Date	Bar Check	Vendor Name	Description	Amount	
11/04/2011	1	117175	OFFICE DEPOT	CLERK/OPD/OFD-OPERATING SUPPLIES-TONER/CAN	740.20
11/04/2011	1	117176	OWOSSO BOLT & BRASS CO	WWTP-EQUIPMENT MTN-PARTS	745.25
11/04/2011	1	117177	POLICE OFFICERS LABOR COUNCIL	OPD-EMPLOYEE DEDUCTIONS-UNION DUES	769.25
11/04/2011	1	117178	POLYDYNE INC	WWTP-OPERATING SUPPLIES-AF 4500 POLYMER	1,997.60
11/04/2011	1	117179	PRINTING SYSTEMS, INC.	CLERK-ELECTIONS-QVF POLL LIST SHEETS W/LABE	117.42
11/04/2011	1	117180	PVS NOLWOOD CHEMICALS INC	WTP-SODIUM FLUORIDE	1,680.00
11/04/2011	1	117181	Q2A ASSOCIATES LLC	FIN-CONTRACTUAL SRVS-10/2-10/15/11-R.WILLIAMS	2,467.50
11/04/2011	1	117182	REEVES WHEEL ALIGNMENT, INC.	OPD/OFD-EQUIPMENT MTN-TIRES/BRAKES/OIL CHAI	2,256.75
11/04/2011	1	117183	RESERVE ACCOUNT	ADMIN-OPERATING SUPPLIES-POSTAGE	3,000.00
11/04/2011	1	117184	S L H METALS INC	WWTP-EQUIPMENT MTN-PARTS	125.26
11/04/2011	1	117185	SHULTS EQUIPMENT, INC.	FLEET-EQUIPMENT MTN-MOTOR/BLADE	758.66
11/04/2011	1	117186	SMITH JANITORIAL SUPPLY	OFD/OPD/DPW/WTP/WWTP-SUPPLIES-CLEANER/DIS	825.50
11/04/2011	1	117187	TERRY LEE SMITH	MEDICAL REIMBURSEMENT	45.00
11/04/2011	1	117188	STATE OF MICHIGAN	WATER-COMM. PUB. WATER SUPPLY ANNUAL FEE	4,137.73
11/04/2011	1	117189	STECHSCHULTE GAS & OIL, INC.	FUEL-PE 10/31/11	5,362.06
11/04/2011	1	117190	SUMBERA EXCAVATING, INC.	INVENTORY-22A GRAVEL-202.17/TONS-PEASTONE	1,976.37
11/04/2011	1	117191	SUNBURST GARDENS, INC.	CONSUMERS GRANT-TREES-M-21 AND GOULD ST	1,740.00
11/04/2011	1	117192	SWIM LLC	CONTRACTUAL SRVS-10/16-10/29/11-G.BURK	1,302.00
11/04/2011	1	117193	TRACTOR SUPPLY COMPANY	STS/WWTP-OPERATING-GRASS SEED, EQUIPMENT	116.26
11/04/2011	1	117194	VALLEY LUMBER	CH/DPW/STS-MATERIALS/SUPPLIES-ROOF RPR MTL	299.09
11/04/2011	1	117195	WASTE MANAGEMENT OF MICHIGAN	DISPOSAL CHARGES-10/1/11-10/16/11	610.69
11/04/2011	1	117196	WILLIAM S WESENBERG	DDA-REIMBURSEMENT-FARMERS MKT VOUCHERS	27.00
11/04/2011	1	117197	WESTERN LIME CORPORATION	WTP-QUICKLIME-BALANCE DUE	47.36
11/04/2011	1	117198	WIN'S ELECTRICAL SUPPLY	BALLFIELD/WWTP/OPD/OFD/DPW-STREET LIGHTING	1,125.60
11/04/2011	1	117199	FOREST WOLFROM	DDA-REIMBURSEMENT-FARMERS MKT VOUCHERS	10.00
11/04/2011	1	117200	PAM WYRICK	DDA-REIMBURSEMENT-FARMERS MKT VOUCHERS	132.00
11/04/2011	1	117201	ADAM ZETTEL	DDA-EDUCATION/TRAINING-OMS LUNCH MEETING	47.91
11/16/2011	1	117202	PATRICIA ASH	ELECTIONS-11/8/11-WORKER PAY	62.50
11/16/2011	1	117203	NANCY K BARNES	ELECTIONS-11/8/11-WORKER PAY	177.50
11/16/2011	1	117204	CAROL BEMIS	ELECTIONS-11/8/11-WORKER PAY	62.50
11/16/2011	1	117205	HANORA WEEKS BIGNALL	ELECTIONS-11/8/11-WORKER PAY	157.50
11/16/2011	1	117206	JERRY BUCHHOLZ	ELECTIONS-11/8/11-WORKER PAY	182.50

12/12/2011

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 11/01/2011 - 11/30/2011

Check Date	Bar Check	Vendor Name	Description	Amount		
11/16/2011	1	117207	LEOMA CASTLE	ELECTIONS-11/8/11-WORKER PAY	67.50	
11/16/2011	1	117208	CONSUMERS ENERGY	UTILITIES-OCT 2011-MULTIPLE LOCATIONS	9,978.37	
11/16/2011	1	117209	VOID		0.00	V
			Void Reason: Created From Check Run Process			
11/16/2011	1	117210	VOID		0.00	V
			Void Reason: Created From Check Run Process			
11/16/2011	1	117211	VOID		0.00	V
			Void Reason: Created From Check Run Process			
11/16/2011	1	117212	SHERRY ELWELL	ELECTIONS-11/8/11-WORKER PAY	182.50	
11/16/2011	1	117213	DONNA FREEMAN	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117214	JUNE GARNER	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117215	NANCY L GILBERT	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117216	MEREDITH KEATING	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117217	SHARON MCALLISTER	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117218	MISDU	EMPLOYEE DEDUCTIONS-GARNISHMENTS	959.89	
11/16/2011	1	117219	MARY MORDEN	ELECTIONS-11/8/11-WORKER PAY	67.50	
11/16/2011	1	117220	NANCY NICHOLAS	ELECTIONS-11/8/11-WORKER PAY	182.50	
11/16/2011	1	117221	JUDY NICHOLS	ELECTIONS-11/8/11-WORKER PAY	152.50	
11/16/2011	1	117222	BONNIE LOU PEARCE	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117223	ALICE PETERSON	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117224	BARBARA POWELL	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117225	CANDACE REINEWALD	ELECTIONS-11/8/11-WORKER PAY	92.50	
11/16/2011	1	117226	HENRY REINEWALD	ELECTIONS-11/8/11-WORKER PAY	67.50	
11/16/2011	1	117227	EUSTASIA REYNA	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117228	JUDY SENK	ELECTIONS-11/8/11-WORKER PAY	152.50	
11/16/2011	1	117229	ELAINE SHEPARD	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117230	KATHY SNOW	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117231	ROSEMARY STEAVENS	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117232	JERI STECK	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117233	BARBARA WHITE	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117234	FRANCES WIEGEL	ELECTIONS-11/8/11-WORKER PAY	157.50	
11/16/2011	1	117235	SHIRLEY WILLIAMS	ELECTIONS-11/8/11-WORKER PAY	157.50	



12/12/2011

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 11/01/2011 - 11/30/2011

Check Date	Bar Check	Vendor Name	Description	Amount
11/18/2011	1	42(E)	MUNICIPAL EMPLOYEES RETIREMENT EMPLOYEE CONTRIBUTIONS-OCTOBER 2011-POLICE	8,555.08
11/22/2011	1	117236	GA HUNT	100.00
11/22/2011	1	117237	LENNOX, THOMAS	50.00
11/22/2011	1	117238	SIMINSKI, MICHAEL	50.00
11/22/2011	1	117239	LAMPHERE'S	50.00
11/22/2011	1	117240	ACCUMED BILLING INC	3,004.31
11/22/2011	1	117241	AFLAC	1,111.42
11/22/2011	1	117242	ALFA LAVAL INC	32,675.86
11/22/2011	1	117243	ALS LABORATORY GROUP	340.50
11/22/2011	1	117244	ANN ARBOR CREDIT BUREAU	9.50
11/22/2011	1	117245	APEX SOFTWARE	430.00
11/22/2011	1	117246	KENNY ARNETT	30.00
11/22/2011	1	117247	GARY BURK	195.00
11/22/2011	1	117248	PAUL S CAMERON	865.00
11/22/2011	1	117249	JAMES A CARLSON	344.70
11/22/2011	1	117250	CARQUEST AUTO PARTS STORE	179.07
11/22/2011	1	117251	STEPHEN CHAPKO II	20.00
11/22/2011	1	117252	CITY OF OWOSSO	21,258.15
11/22/2011	1	117253	DALTON ELEVATOR	1,372.79
11/22/2011	1	117254	VOID	0.00
			Void Reason: Created From Check Run Process	
11/22/2011	1	117255	EMPCO INC	700.00
11/22/2011	1	117256	EMPLOYEE BENEFIT CONCEPTS INC	100.00
11/22/2011	1	117257	ETNA SUPPLY COMPANY	1,264.00
11/22/2011	1	117258	FASTENAL COMPANY	30.53
11/22/2011	1	117259	FISHER SCIENTIFIC CO.	794.91
11/22/2011	1	117260	TODD FOLLEN	40.00
11/22/2011	1	117261	GARY FORTIN	300.00
11/22/2011	1	117262	FRONTIER	869.10
11/22/2011	1	117263	FUOSS GRAVEL CO.	4,879.96
11/22/2011	1	117264	GEORGE INSTRUMENT COMPANY INC	4,478.25
11/22/2011	1	117265	GILBERT'S TRUE VALUE HARDWARE	226.82

12/12/2011

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 11/01/2011 - 11/30/2011

Check Date	Bar Check	Vendor Name	Description	Amount
11/22/2011	1	117266	GLOBAL ENVIRONMENTAL CONSULTING WWTP-W.E.T. ANALYSIS	400.00
11/22/2011	1	117267	GOYETTE MECHANICAL WWTP-BUILDING MTN-BOILER SERVICE	498.00
11/22/2011	1	117268	HANKERD SPORTSWEAR OFD-UNIFORMS/CLEANING-T-SHIRTS-PER CONTRACT	417.00
11/22/2011	1	117269	HANKERD, JOHN DDA-REIMBURSEMENT-MEAL-CANDY	54.81
11/22/2011	1	117270	THOMAS P HOLCOMB MEDICAL REIMBURSEMENT	60.00
11/22/2011	1	117271	HOSPITAL NETWORK HEALTHCARE SERVICES OFD-SUPPLIES-MEDICAL WASTE DISPOSAL-10/6/11	59.00
11/22/2011	1	117272	HYDROTEX INC FLEET-HYTORQUE	1,733.02
11/22/2011	1	117273	INDEPENDENT NEWSPAPERS DDA-ADVERTISING-CHAMBER FIND IT GUIDE/FARMER	385.00
11/22/2011	1	117274	INDEPENDENT STATIONERS FIN/PAYROLL-OPERATING SUPPLIES-CHECK STOCK	126.56
11/22/2011	1	117275	INDUSTRIAL SUPPLY OF OWOSSO INC FLEET-EQUIPMENT MTN-PARTS	314.97
11/22/2011	1	117276	INTERNATIONAL SOCIETY OF ARBORICULTURISTS DPW-ED/TRAINING-2012 MEMBERSHIP-ARNETT/BRO	408.00
11/22/2011	1	117277	J R HOWELL AIRPORT LIGHTING LLC OFD-PURCHASE & INSTALL OF A GENERATOR-FINAL	6,900.00
11/22/2011	1	117278	JACK DOHENY SUPPLIES INC FLEET-EQUIPMENT MTN-PARTS FOR VACTOR	1,095.96
11/22/2011	1	117279	JCI JONES CHEMICALS, INC. WTP/WWTP-OPERATING-SODIUM HYPOCHLORITE	3,551.75
11/22/2011	1	117280	JWC ENVIRONMENTAL, INC. WWTP-CUTTER CARTRIDGE EXCHANGE FOR SLUDGE	7,164.60
11/22/2011	1	117281	LAW ENFORCEMENT TARGETS INC OPD-OPERATING SUPPLIES-STOCK STAND & KIT	383.40
11/22/2011	1	117282	LIND ELECTRONIC DESIGN CO INC OFD-EQUIPMENT MTN-POWER CORDS FOR 12 VOLT	98.70
11/22/2011	1	117283	MAURER HEATING & COOLING, INC. OPD-BLDG MTN-REPAIR TO ROOFTOP FURNACE	544.00
11/22/2011	1	117284	MEMORIAL HEALTHCARE CENTER HR-CONTRACTUAL-PRE EMP PHYSICAL/DRUG TEST	110.00
11/22/2011	1	117285	TRACEY ELIZABETH MERCADO DDA-REIMBURSEMENT-FARMERS MKT MAILING SUP	59.23
11/22/2011	1	117286	MICHIGAN ASSESSORS ASSOCIATION ASSESSING-MEMBERSHIP/DUES-2012 DUES-COOK	75.00
11/22/2011	1	117287	MICHIGAN METER TECHNOLOGY GROUP WATER-NEPTUNE METERS-5/8 X 5/8 TIO NEPTUNE I	4,788.00
11/22/2011	1	117288	MICHIGAN MUNICIPAL LEAGUE ADMIN-MEMBERSHIP/DUES-ANNUAL MEMBERSHIP	5,913.00
11/22/2011	1	117289	MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION-3RD INSTALLMENT	26,986.00
11/22/2011	1	117290	MICHIGAN MUNICIPAL RISK MANAGEMENT BUILDING AND PROPERTY INSURANCE-2ND PMT	69,105.00
11/22/2011	1	117291	MICHIGAN PUBLIC EMPLOYER LABOR HR-EDUCATION/TRAINING-12/2 MTG-J.UNANGST	45.00
11/22/2011	1	117292	DOUGLAS LEE MORRICE MEDICAL REIMBURSEMENT	25.00
11/22/2011	1	117293	MPH INDUSTRIES, INC. OPD-EQUIPMENT-RADAR UNITS PER ST OF MI CONT	5,810.00
11/22/2011	1	117294	MUNICIPAL WEB SERVICES IT-CONTRACTUAL-SEPT 2011-WEBSITE HOSTING	152.50
11/22/2011	1	117295	MUTUAL EYE CLAIM AUDITS DECEMBER 2011-VISION COVERAGE PREMIUM	243.85
11/22/2011	1	117296	MY-CAN LLC PARKS-PORT A JOHN RENTAL/SERVICE-8/24-11/29/11	692.00
11/22/2011	1	117297	NAPA AUTO PARTS FLEET/WWTP/OPD/OFD-AUTO PARTS/SUPPLIES-PO	986.07

12/12/2011

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 11/01/2011 - 11/30/2011

Check Date	Bar Check	Vendor Name	Description	Amount	
11/22/2011	1	117298	NEXTEL COMMUNICATIONS	OCTOBER 2011-CELLPHONES-SERVICE & EQUIPMEN	1,251.77
11/22/2011	1	117299	NORTHERN LAKE SERVICE, INC.	WWTP-MERCURY ANALYSES	744.00
11/22/2011	1	117300	OFFICE DEPOT	CITY HALL/OFD-OPERATING/OFFICE SUPPLIES	489.70
11/22/2011	1	117301	ONE WAY ASPHALT PAVING AND EXC/	STS-CONTRACTUAL-2011 STREET PATCH PROG PEF	3,245.74
11/22/2011	1	117302	OWOSSO BOLT & BRASS CO	DPW-BUILDING MTN-PVC CAP	45.96
11/22/2011	1	117303	OWOSSO READY MIX COMPANY	PARKS-SYSTEM IMPRVMTS-CONCESSION STAND AT	1,882.50
11/22/2011	1	117304	GARY L PALMER	BUILDING-CONTRACTUAL-NOV 2011-OFFICIAL SERV	2,200.00
11/22/2011	1	117305	PHYSICIANS HEALTH PLAN OF MID-MIK	DECEMBER 2011-HEALTH INSURANCE PREMIUM	84,866.10
11/22/2011	1	117306	PRE-PAID LEGAL SERVICES INC	EMPLOYEE DEDUCTIONS-PRE-PAID LEGAL SERVICE	51.80
11/22/2011	1	117307	Q2A ASSOCIATES LLC	FIN-CONTRACTUAL SRVS-10/16-10/29/11-R.WILLIAMS	3,349.50
11/22/2011	1	117308	RENFROW, MELVIN	PLANNING-ED/TRAINING-REIMB-CONFERENCE EXPE	139.14
11/22/2011	1	117309	REPUBLIC SERVICES OF FLINT	NOVEMBER 2011-REFUSE SERVICE	396.50
11/22/2011	1	117310	RUTHY'S LAUNDRY CENTER	OPD/OFD-OCTOBER 2011-DRY CLEANING	380.20
11/22/2011	1	117311	S & K FARM & YARD	WTP-EQUIPMENT MTN-PARTS	67.95
11/22/2011	1	117312	SHIAWASSEE FAMILY YMCA	EMPLOYEE DEDUCTIONS-MEMBERSHIPS	399.60
11/22/2011	1	117313	SOUTHSIDE CAR WASH	OPD-OCTOBER 2011-CAR WASHES	20.70
11/22/2011	1	117314	ST JOHNS ANSWERING SERVICE INC	DEC 2011-TELEPHONE ANSWERING SERVICE	60.00
11/22/2011	1	117315	STANDARD INSURANCE COMPANY	DEC 2011-GROUP LIFE INSURANCE PREMIUM	2,209.68
11/22/2011	1	117316	STATE OF MICHIGAN	WWTP-2012 UNDERGROUND STORAGE TANK FEE	100.00
11/22/2011	1	117317	STATE OF MICHIGAN	ASSESSING/COMM DVLPMT-CERTIFICATION-ZETTEL	250.00
11/22/2011	1	117318	STATE OF MICHIGAN	NOV 2011-PAYROLL-STATE WITHHOLDING TAX	12,354.19
11/22/2011	1	117319	STECHSCHULTE GAS & OIL, INC.	FUEL-PE 11/15/11	7,660.84
11/22/2011	1	117320	STUDIO 52 FRAME SHOP	OFD-OPERATING SUPPLIES-FRAME REPAIR	25.00
11/22/2011	1	117321	SWIM LLC	CONTRACTUAL SRVS-10/30-11/12/11-G.BURK	1,386.00
11/22/2011	1	117322	TERRY M BACK	FLEET-EQUIPMENT MTN-TIRES	290.00
11/22/2011	1	117323	UNIQUE PAVING MATERIALS CORPOR.	INVENTORY-UPM #2 WINTER MIX	4,905.32
11/22/2011	1	117324	UNITED PARCEL SERVICE	OFD-EDUCATION/TRAINING-SHIPPING (TESTS)	11.33
11/22/2011	1	117325	LORRAINE WECKWERT	DDA-REIMBURSEMENT-BULBS AND PLANTS	167.55
11/22/2011	1	117326	MERLE E WEST II	NOV 2011-CONTRACTUAL-PLBG/MECH INSP SERVIC	600.00
11/22/2011	1	117327	WESTERN LIME CORPORATION	QUICKLIME-46.49/TONS	5,950.72
11/30/2011	1	117328	ACE ASPHALT AND PAVING CO INC	STS-CONTRACTUAL-2011 STREET PAVING PROGRAI	53,326.35
11/30/2011	1	117329	AMERICAN SPEEDY PRINTING CENTE	DDA-CONTRACTUAL-MAIN STREET GLOW FLYERS	67.00

12/12/2011

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 11/01/2011 - 11/30/2011

Check Date	Bar Check	Vendor Name	Description	Amount	
11/30/2011	1	117330	KENNY ARNETT	MEDICAL REIMBURSEMENT	15.00
11/30/2011	1	117331	BROWN & STEWART P C	OPD/ADMIN-PROFESSIONAL SRVS-10/5-11/9/11	10,578.60
11/30/2011	1	117332	CITY OF OWOSSO	ADMIN/STRTS-2011 SPECIAL ASSESSMENTS DUE	9,235.00
11/30/2011	1	117333	DAVE COLLARD MASONRY & CONCRE	PARKS-CONTRACTUAL-NORTH ST & CONCESSION S	489.00
11/30/2011	1	117334	DAYSTARR COMMUNICATIONS	DDA-FORWARDING PHONE SERVICE-DEC 2011	432.05
11/30/2011	1	117335	DIESEL TRUCK SALES, INC.	FLEET-EQUIPMENT MTN-PARTS	88.04
11/30/2011	1	117336	DISPLAY SALES COMPANY	DDA-REPLACEMENT BULBS HOLIDAY LIGHTS	1,296.00
11/30/2011	1	117337	JAKE A DYE	MEDICAL REIMBURSEMENT	20.00
11/30/2011	1	117338	FIRST CONTRACTING INC	HOUSING-CONTRACTUAL-535 E EXCHANGE ST	1,226.40
11/30/2011	1	117339	FREED VIDEO PRODUCTION	DDA-ADVERTISING-GLOW OWOSSO COMMERCIAL	275.00
11/30/2011	1	117340	GLAESER DAWES CORP	SWR-2011 SUMPLINE COLLECTOR	56,712.94
11/30/2011	1	117341	BRADLEY E GROLL	MEDICAL REIMBURSEMENT	880.08
11/30/2011	1	117342	TIMOTHY E HILL	MEDICAL REIMBURSEMENT	45.00
11/30/2011	1	117343	THOMAS P HOLCOMB	MEDICAL REIMBURSEMENT	20.00
11/30/2011	1	117344	LAMPHERE'S	CITY HALL-LABOR/PARTS-RPR PLBG BOILER ROOM	1,288.61
11/30/2011	1	117345	LLOYD, ROBERT	REIMB-CONTRACTUAL-SEWER CLEANING EXPENSE	187.50
11/30/2011	1	117346	MEMORIAL HEALTHCARE CENTER	HR-CONTRACTUAL-PRE-EMPLOYMENT DRUG SCREI	37.00
11/30/2011	1	117347	DOUGLAS LEE MORRICE	MEDICAL REIMBURSEMENT	15.00
11/30/2011	1	117348	MUNICIPAL CODE CORPORATION	CLERK-CONTRACTUAL-SUPPLEMENT 50	25.00
11/30/2011	1	117349	NETARX	IT-OCT 2011-NETWORK ENGINEERING	7,854.00
11/30/2011	1	117350	PITNEY BOWES GLOBAL FINANCIAL S	ADMIN-EQUIPMENT MTN-MAILING MACHINE-PMT 59	156.00
11/30/2011	1	117351	KENT PLATNER	MEDICAL REIMBURSEMENT	40.00
11/30/2011	1	117352	SHIAWASSEE ECONOMIC DEV PARTN	ADMIN/WTR-CONTRACTUAL-FY 2011 SEMI ANNUAL E	15,713.00
11/30/2011	1	117353	SHIAWASSEE OWOSSO KIWANIS CLU	VOID-HR-PRE-EMPLOYMENT PHYSICAL	100.00
			Void Reason: ISSUED TO WRONG VENDOR		
11/30/2011	1	117354	STAPLES CREDIT PLAN	CLERK-OPERATING SUPPLIES-ELECTIONS	98.47
11/30/2011	1	117355	SWIM LLC	CONTRACTUAL SRVS-11/13-11/26/11-G.BURK	714.00
11/30/2011	1	117356	MICHAEL E TREEN	DDA-REIMB-ARTISAN MARKET WEB PAGE FEE	99.00
11/30/2011	1	117357	SARAH WARREN-RILEY	PLANNING-REIMB-LUNCH FOR FOCUS GROUP-11/18,	55.90
11/30/2011	1	117358	WASTE MANAGEMENT OF MICHIGAN	DPW/WWTP-DISPOSAL CHARGES 10-15/10-31/WORK	3,547.88

1 TOTAL of 243 Non-Void Checks:

645,535.00

12/12/2011

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 11/01/2011 - 11/30/2011

Check Date	Bar Check	Vendor Name	Description	Amount
1 TOTAL of 5 Void Checks:				100.00
1 TOTAL - 248 Checks:				<u>645,635.00</u>
Bank 10 OWOSSO HISTORICAL FUND				
11/16/2011	10 4272	BREWER, PIPER	HISTORICAL-BLDG MTN-REIMB-LAY CARPET/GOULD	30.00
11/16/2011	10 4273	KEELY, RYAN	HISTORICAL-REFUND-DEPOSIT-CASTLE USE 7/9/11	50.00
11/16/2011	10 4274	CONSUMERS ENERGY	HISTORICAL-UTILITIES-OCT 2011-515 N WASHINGTO	236.27
11/16/2011	10 4275	GILBERT'S TRUE VALUE HARDWARE	HISTORICAL-BLDG MTN-GOULD HOUSE PAINTING SI	82.26
11/16/2011	10 4276	KENDRA NICHOLS	HISTORICAL-BLDG MTN-OCT 2011-LAWN MOWING-G	70.00
11/16/2011	10 4277	SECURITY ALARM CO INC	HISTORICAL-BLDG MTN-CASTLE SRV 12/1-2/29/12	60.00
11/16/2011	10 4278	SPECIALTY SALVAGE LLC	HISTORICAL-BLDG MTN-REFUSE REMOVAL-515 N W.	32.97
11/16/2011	10 4279	THOMPSON COMPANY	HISTORICAL-BLDG MTN-CARPET RUNNER GOULD H	<u>30.00</u>
10 TOTAL of 8 Non-Void Checks:				591.50
10 TOTAL of 0 Void Checks:				0.00
10 TOTAL - 8 Checks:				<u>591.50</u>
Bank 2 TRUST & AGENCY				
11/14/2011	2 6092	SHIAWASSEE AREA TRANSPORTATIOI	2011 TAX REAL/PP COLLECTIONS	455.26
11/14/2011	2 6093	SHIAWASSEE COUNTY TREASURER	2011 TAX TRAILER FEES-156 LOTS	390.00
11/14/2011	2 6094	SHIAWASSEE COUNTY TREASURER	2011 TAX REAL/PP COLLECTIONS	25,734.68
11/22/2011	2 6095	SHIAWASSEE AREA TRANSPORTATIOI	2011 TAX REAL/PP COLLECTIONS	180.69
11/22/2011	2 6096	SHIAWASSEE COUNTY TREASURER	2011 TAX REAL/PP COLLECTIONS	<u>9,855.65</u>
2 TOTAL of 5 Non-Void Checks:				36,616.28
2 TOTAL of 0 Void Checks:				0.00
2 TOTAL - 5 Checks:				<u>36,616.28</u>
REPORT TOTALS:				
REPORT TOTAL of 256 Non-Void Checks:				682,742.78
REPORT TOTAL of 5 Void Checks:				100.00
REPORT TOTAL - 261 Checks:				682,842.78

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-401.403	GENERAL PROPERTY TAX	3,349,750.00	3,349,750.00	3,474,760.14	0.00	(125,010.14)	103.73
101-000-401.424	TRAILER PARK TAXES	975.00	975.00	395.00	78.00	580.00	40.51
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	2,700.00	2,700.00	5,706.62	0.00	(3,006.62)	211.36
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES (OPRA)	1,225.00	1,225.00	1,245.18	0.00	(20.18)	101.65
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXE	750.00	750.00	1,518.29	0.00	(768.29)	202.44
101-000-401.443	ADMINISTRATION FEES	74,000.00	74,000.00	25,070.39	201.21	48,929.61	33.88
101-000-401.445	COLLECTION & INTEREST ON TAXES	21,600.00	21,600.00	3,856.57	1,019.12	17,743.43	17.85
101-000-450.452	PERMITS-BUILDING	28,700.00	28,700.00	17,618.50	2,680.50	11,081.50	61.39
101-000-450.453	LIQUOR LICENSES	8,450.00	8,450.00	8,462.30	0.00	(12.30)	100.15
101-000-450.454	PERMITS-ELECTRICAL	11,500.00	11,500.00	5,766.00	1,175.00	5,734.00	50.14
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	29,900.00	29,900.00	10,539.00	599.00	19,361.00	35.25
101-000-450.460	MISCELLANEOUS LICENSES	1,000.00	1,000.00	765.00	120.00	235.00	76.50
101-000-450.477	PERMITS-HANDGUNS	800.00	800.00	0.00	0.00	800.00	0.00
101-000-450.478	DOG LICENSES	100.00	100.00	0.00	0.00	100.00	0.00
101-000-501.506	GRANT-FEDERAL	0.00	0.00	55,213.00	0.00	(55,213.00)	100.00
101-000-539.529	GRANT-DEPT OF JUSTICE	28,300.00	28,300.00	9,628.80	544.00	18,671.20	34.02
101-000-539.531	LOCAL GRANT	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000-539.568	GRANT-RECREATION	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,259,900.00	1,259,900.00	554,803.00	189,256.00	705,097.00	44.04
101-000-600.626	CHARGE FOR SERVICES RENDERED	19,500.00	19,500.00	3,919.78	437.91	15,580.22	20.10
101-000-600.627	DUPLICATING SERVICES	5,000.00	5,000.00	1,042.75	150.00	3,957.25	20.86
101-000-600.628	RENTAL REGISTRATION	47,600.00	47,600.00	31,504.00	2,519.00	16,096.00	66.18
101-000-600.629	AMBULANCE CHARGES	165,200.00	165,200.00	54,712.36	0.00	110,487.64	33.12
101-000-600.630	AMBULANCE MILEAGE CHARGES	95,000.00	95,000.00	31,201.85	0.00	63,798.15	32.84
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CHARGE	398,000.00	398,000.00	118,599.12	300.00	279,400.88	29.80
101-000-600.633	FIRE SERVICES	7,000.00	7,000.00	1,500.00	0.00	5,500.00	21.43
101-000-600.642	CHARGE FOR SERVICES - SALES	2,500.00	2,500.00	320.00	90.00	2,180.00	12.80
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	99,000.00	99,000.00	24,996.49	0.00	74,003.51	25.25
101-000-655.655	PARKING VIOLATIONS	21,400.00	21,400.00	5,901.72	907.00	15,498.28	27.58
101-000-655.659	PARKING LEASE INCOME	18,000.00	18,000.00	2,740.00	395.00	15,260.00	15.22
101-000-655.660	ORDINANCE FINES & COSTS	28,600.00	28,600.00	13,456.20	3,251.01	15,143.80	47.05
101-000-664.664	INTEREST INCOME	19,500.00	19,500.00	12,574.25	1,725.00	6,925.75	64.48
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS	0.00	0.00	0.98	0.00	(0.98)	100.00
101-000-664.668	RENTAL INCOME	5,000.00	5,000.00	750.00	0.00	4,250.00	15.00
101-000-671.675	DONATIONS-PRIVATE	12,200.00	12,200.00	21,780.00	2,500.00	(9,580.00)	178.52
101-000-671.677	DONATIONS-SMOKE HOUSE	0.00	0.00	25.00	0.00	(25.00)	100.00
101-000-671.687	INSURANCE REFUNDS	0.00	0.00	15,413.00	15,413.00	(15,413.00)	100.00
101-000-671.692	RECOVERY OF BAD DEBTS	5,200.00	5,200.00	1,524.06	(9.50)	3,675.94	29.31
101-000-671.694	MISCELLANEOUS	2,500.00	2,500.00	280.96	53.15	2,219.04	11.24
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	171,600.00	171,600.00	44,024.73	0.00	127,575.27	25.66
101-000-695.677	CITY UTILITIES ADMIN REIMB	268,000.00	268,000.00	111,669.00	22,333.00	156,331.00	41.67
101-000-695.678	DDA/OBRA REIMBURSEMENT	49,600.00	49,600.00	0.00	0.00	49,600.00	0.00
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	91,000.00	91,000.00	38,074.17	7,371.00	52,925.83	41.84
101-000-695.697	ENGINEERING REIMBURSEMENT	148,925.00	148,925.00	62,048.00	12,411.00	86,877.00	41.66

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
101-000-695.698	OTHER FINANCING SOURCES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-000-695.699	APPROPRIATION OF FUND BALANCE	115,875.00	115,875.00	0.00	0.00	115,875.00	0.00
Total Dept 000		6,725,850.00	6,725,850.00	4,773,406.21	265,519.40	1,952,443.79	70.97
TOTAL Revenues		6,725,850.00	6,725,850.00	4,773,406.21	265,519.40	1,952,443.79	70.97
Expenditures							
Dept 101-CITY COUNCIL							
101-101-704.000	BOARDS & COMMISSIONS	2,600.00	2,600.00	0.00	0.00	2,600.00	0.00
101-101-728.000	OPERATING SUPPLIES	400.00	400.00	225.26	17.97	174.74	56.32
101-101-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-101-978.000	EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 101-CITY COUNCIL		10,000.00	10,000.00	225.26	17.97	9,774.74	2.25
Dept 171-CITY MANAGER							
101-171-702.100	SALARIES	90,000.00	90,000.00	34,259.66	6,923.14	55,740.34	38.07
101-171-715.000	SOCIAL SECURITY (FICA)	7,075.00	7,075.00	2,647.09	535.07	4,427.91	37.41
101-171-716.100	HEALTH INSURANCE	3,400.00	3,400.00	0.00	0.00	3,400.00	0.00
101-171-716.200	DENTAL INSURANCE	550.00	550.00	224.65	45.30	325.35	40.85
101-171-716.300	OPTICAL INSURANCE	150.00	150.00	1.75	0.35	148.25	1.17
101-171-716.400	LIFE INSURANCE	600.00	600.00	247.50	49.50	352.50	41.25
101-171-716.500	LONG - TERM DISABILITY	875.00	875.00	232.50	46.50	642.50	26.57
101-171-718.200	DEFERRED COMPENSATION	13,850.00	13,850.00	5,138.99	1,038.48	8,711.01	37.10
101-171-719.000	WORKERS' COMPENSATION	300.00	300.00	195.00	65.00	105.00	65.00
101-171-728.000	OPERATING SUPPLIES	500.00	500.00	119.55	119.55	380.45	23.91
101-171-856.000	MISCELLANEOUS	250.00	250.00	0.00	0.00	250.00	0.00
101-171-858.000	MEMBERSHIPS & DUES	850.00	850.00	31.25	0.00	818.75	3.68
101-171-860.000	EDUCATION & TRAINING	3,000.00	3,000.00	400.00	0.00	2,600.00	13.33
Total Dept 171-CITY MANAGER		121,400.00	121,400.00	43,497.94	8,822.89	77,902.06	35.83
Dept 201-FINANCE							
101-201-702.100	SALARIES	101,250.00	101,250.00	27,177.55	5,635.83	74,072.45	26.84
101-201-702.400	WAGES - TEMPORARY	0.00	0.00	346.00	0.00	(346.00)	100.00
101-201-715.000	SOCIAL SECURITY (FICA)	7,775.00	7,775.00	1,978.73	410.33	5,796.27	25.45
101-201-716.100	HEALTH INSURANCE	31,800.00	31,800.00	9,248.88	1,849.77	22,551.12	29.08
101-201-716.200	DENTAL INSURANCE	1,325.00	1,325.00	381.91	77.01	943.09	28.82
101-201-716.300	OPTICAL INSURANCE	375.00	375.00	2.98	0.60	372.02	0.79
101-201-716.400	LIFE INSURANCE	625.00	625.00	164.02	32.81	460.98	26.24
101-201-716.500	LONG - TERM DISABILITY	975.00	975.00	285.75	57.15	689.25	29.31

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PERIOD ENDING 11/30/2011

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Fund 101 - GENERAL FUND							
Expenditures							
101-201-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-201-718.000	RETIREMENT	8,850.00	8,850.00	0.00	0.00	8,850.00	0.00
101-201-719.000	WORKERS' COMPENSATION	675.00	675.00	357.00	119.00	318.00	52.89
101-201-728.000	OPERATING SUPPLIES	2,000.00	2,000.00	1,273.91	63.93	726.09	63.70
101-201-818.000	CONTRACTUAL SERVICES	78,500.00	78,500.00	23,172.00	5,817.00	55,328.00	29.52
101-201-858.000	MEMBERSHIPS & DUES	300.00	300.00	52.50	0.00	247.50	17.50
101-201-860.000	EDUCATION & TRAINING	500.00	500.00	235.52	0.00	264.48	47.10
Total Dept 201-FINANCE		234,975.00	234,975.00	64,676.75	14,063.43	170,298.25	27.52
Dept 209-ASSESSING							
101-209-702.100	SALARIES	66,025.00	66,025.00	26,607.24	5,454.70	39,417.76	40.30
101-209-704.000	BOARDS & COMMISSIONS	1,250.00	1,250.00	250.00	0.00	1,000.00	20.00
101-209-715.000	SOCIAL SECURITY (FICA)	5,100.00	5,100.00	2,033.53	416.88	3,066.47	39.87
101-209-716.100	HEALTH INSURANCE	4,300.00	4,300.00	566.70	113.34	3,733.30	13.18
101-209-716.200	DENTAL INSURANCE	850.00	850.00	390.51	78.74	459.49	45.94
101-209-716.300	OPTICAL INSURANCE	150.00	150.00	2.18	0.43	147.82	1.45
101-209-716.400	LIFE INSURANCE	500.00	500.00	215.30	43.06	284.70	43.06
101-209-716.500	LONG - TERM DISABILITY	625.00	625.00	287.77	57.56	337.23	46.04
101-209-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-209-718.000	RETIREMENT	5,750.00	5,750.00	0.00	0.00	5,750.00	0.00
101-209-719.000	WORKERS' COMPENSATION	750.00	750.00	447.00	149.00	303.00	59.60
101-209-728.000	OPERATING SUPPLIES	6,500.00	6,500.00	933.84	0.00	5,566.16	14.37
101-209-802.000	ADVERTISING	150.00	150.00	29.39	0.00	120.61	19.59
101-209-818.000	CONTRACTUAL SERVICES	5,000.00	5,000.00	3,695.00	1,710.00	1,305.00	73.90
101-209-833.000	EQUIPMENT MAINTENANCE	250.00	250.00	0.00	0.00	250.00	0.00
101-209-858.000	MEMBERSHIPS & DUES	300.00	300.00	200.00	200.00	100.00	66.67
101-209-860.000	EDUCATION & TRAINING	1,250.00	1,250.00	482.22	(17.52)	767.78	38.58
101-209-978.000	EQUIPMENT	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
Total Dept 209-ASSESSING		100,175.00	100,175.00	36,140.68	8,206.19	64,034.32	36.08
Dept 210-CITY ATTORNEY							
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	50,000.00	50,000.00	18,638.44	3,547.55	31,361.56	37.28
101-210-801.100	PROFESSIONAL SERVICES: POLICE/COURT	65,000.00	65,000.00	32,734.18	7,031.05	32,265.82	50.36
Total Dept 210-CITY ATTORNEY		115,000.00	115,000.00	51,372.62	10,578.60	63,627.38	44.67
Dept 215-CLERK							
101-215-702.100	SALARIES	102,000.00	102,000.00	38,184.83	7,867.19	63,815.17	37.44
101-215-706.000	ELECTIONS	13,500.00	13,500.00	4,531.23	4,371.67	8,968.77	33.56
101-215-715.000	SOCIAL SECURITY (FICA)	7,825.00	7,825.00	2,822.35	582.39	5,002.65	36.07



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<b>Fund 101 - GENERAL FUND</b>							
<b>Expenditures</b>							
101-215-716.100	HEALTH INSURANCE	22,000.00	22,000.00	11,697.05	2,339.41	10,302.95	53.17
101-215-716.200	DENTAL INSURANCE	900.00	900.00	482.99	97.39	417.01	53.67
101-215-716.300	OPTICAL INSURANCE	375.00	375.00	3.76	0.75	371.24	1.00
101-215-716.400	LIFE INSURANCE	675.00	675.00	271.91	54.38	403.09	40.28
101-215-716.500	LONG - TERM DISABILITY	1,000.00	1,000.00	405.15	81.03	594.85	40.52
101-215-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-215-718.000	RETIREMENT	8,900.00	8,900.00	0.00	0.00	8,900.00	0.00
101-215-719.000	WORKERS' COMPENSATION	475.00	475.00	243.00	81.00	232.00	51.16
101-215-728.000	OPERATING SUPPLIES	4,000.00	4,000.00	1,275.57	146.80	2,724.43	31.89
101-215-802.000	ADVERTISING	2,500.00	2,500.00	949.27	250.01	1,550.73	37.97
101-215-818.000	CONTRACTUAL SERVICES	3,900.00	3,900.00	1,700.28	25.00	2,199.72	43.60
101-215-833.000	EQUIPMENT MAINTENANCE	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00
101-215-858.000	MEMBERSHIPS & DUES	325.00	325.00	321.25	310.00	3.75	98.85
101-215-860.000	EDUCATION & TRAINING	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00
<b>Total Dept 215-CLERK</b>		<b>172,250.00</b>	<b>172,250.00</b>	<b>62,888.64</b>	<b>16,207.02</b>	<b>109,361.36</b>	<b>36.51</b>
<b>Dept 226-PERSONNEL</b>							
101-226-702.100	SALARIES	142,675.00	142,675.00	50,896.21	10,505.19	91,778.79	35.67
101-226-702.800	ACCRUED SICK LEAVE	775.00	775.00	0.00	0.00	775.00	0.00
101-226-715.000	SOCIAL SECURITY (FICA)	10,925.00	10,925.00	3,739.60	771.70	7,185.40	34.23
101-226-716.100	HEALTH INSURANCE	8,525.00	8,525.00	0.00	0.00	8,525.00	0.00
101-226-716.200	DENTAL INSURANCE	1,700.00	1,700.00	721.18	145.42	978.82	42.42
101-226-716.300	OPTICAL INSURANCE	350.00	350.00	3.50	0.70	346.50	1.00
101-226-716.400	LIFE INSURANCE	725.00	725.00	298.65	59.73	426.35	41.19
101-226-716.500	LONG - TERM DISABILITY	1,175.00	1,175.00	475.10	95.02	699.90	40.43
101-226-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-226-718.000	RETIREMENT	4,250.00	4,250.00	0.00	0.00	4,250.00	0.00
101-226-718.200	DEFERRED COMPENSATION	2,850.00	2,850.00	999.28	207.32	1,850.72	35.06
101-226-719.000	WORKERS' COMPENSATION	375.00	375.00	342.00	114.00	33.00	91.20
101-226-728.000	OPERATING SUPPLIES	2,500.00	2,500.00	457.28	120.17	2,042.72	18.29
101-226-818.000	CONTRACTUAL SERVICES	25,000.00	25,000.00	30,941.16	522.25	(5,941.16)	123.76
101-226-833.000	EQUIPMENT MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00
101-226-856.000	MISCELLANEOUS	1,000.00	1,000.00	34.75	0.00	965.25	3.48
101-226-858.000	MEMBERSHIPS & DUES	500.00	500.00	305.00	0.00	195.00	61.00
101-226-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	594.92	45.00	1,405.08	29.75
<b>Total Dept 226-PERSONNEL</b>		<b>205,850.00</b>	<b>205,850.00</b>	<b>89,808.63</b>	<b>12,586.50</b>	<b>116,041.37</b>	<b>43.63</b>
<b>Dept 253-TREASURY</b>							
101-253-702.100	SALARIES	135,700.00	135,700.00	49,895.08	9,747.58	85,804.92	36.77
101-253-715.000	SOCIAL SECURITY (FICA)	10,400.00	10,400.00	3,786.70	739.42	6,613.30	36.41
101-253-716.100	HEALTH INSURANCE	22,100.00	22,100.00	14,417.57	2,883.52	7,682.43	65.24

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Fund 101 - GENERAL FUND							
Expenditures							
101-253-716.200	DENTAL INSURANCE	1,150.00	1,150.00	754.88	152.22	395.12	65.64
101-253-716.300	OPTICAL INSURANCE	225.00	225.00	3.76	0.75	221.24	1.67
101-253-716.400	LIFE INSURANCE	650.00	650.00	384.12	76.82	265.88	59.10
101-253-716.500	LONG - TERM DISABILITY	1,050.00	1,050.00	488.80	97.76	561.20	46.55
101-253-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-253-718.000	RETIREMENT	10,700.00	10,700.00	0.00	0.00	10,700.00	0.00
101-253-719.000	WORKERS' COMPENSATION	500.00	500.00	477.00	159.00	23.00	95.40
101-253-728.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,684.49	195.80	1,315.51	56.15
101-253-818.000	CONTRACTUAL SERVICES	11,500.00	11,500.00	3,660.00	2,430.00	7,840.00	31.83
101-253-833.000	EQUIPMENT MAINTENANCE	750.00	750.00	0.00	0.00	750.00	0.00
101-253-858.000	MEMBERSHIPS & DUES	450.00	450.00	11.25	0.00	438.75	2.50
101-253-860.000	EDUCATION & TRAINING	2,800.00	2,800.00	712.45	0.00	2,087.55	25.44
101-253-862.000	OVER & SHORT	0.00	0.00	(1.35)	0.00	1.35	100.00
Total Dept 253-TREASURY		201,000.00	201,000.00	76,274.75	16,482.87	124,725.25	37.95
Dept 258-INFORMATION & TECHNOLOGY							
101-258-719.000	WORKERS' COMPENSATION	0.00	0.00	162.00	54.00	(162.00)	100.00
101-258-728.000	OPERATING SUPPLIES	4,000.00	4,000.00	2,346.36	0.00	1,653.64	58.66
101-258-818.000	CONTRACTUAL SERVICES	130,000.00	130,000.00	30,108.75	8,038.50	99,891.25	23.16
101-258-833.000	EQUIPMENT MAINTENANCE	4,000.00	4,000.00	232.50	0.00	3,767.50	5.81
101-258-858.000	MEMBERSHIPS & DUES	200.00	200.00	0.00	0.00	200.00	0.00
101-258-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-258-978.000	EQUIPMENT	22,825.00	22,825.00	15,322.50	0.00	7,502.50	67.13
Total Dept 258-INFORMATION & TECHNOLOGY		163,025.00	163,025.00	48,172.11	8,092.50	114,852.89	29.55
Dept 265-BUILDING & GROUNDS							
101-265-702.200	WAGES	39,000.00	39,000.00	15,747.54	2,595.21	23,252.46	40.38
101-265-703.000	OTHER COMPENSATION	8,900.00	8,900.00	2,025.96	148.77	6,874.04	22.76
101-265-715.000	SOCIAL SECURITY (FICA)	3,000.00	3,000.00	1,004.29	204.11	1,995.71	33.48
101-265-716.100	HEALTH INSURANCE	14,225.00	14,225.00	5,440.50	1,088.10	8,784.50	38.25
101-265-716.200	DENTAL INSURANCE	600.00	600.00	224.65	45.30	375.35	37.44
101-265-716.300	OPTICAL INSURANCE	175.00	175.00	1.75	0.35	173.25	1.00
101-265-716.400	LIFE INSURANCE	100.00	100.00	33.00	6.60	67.00	33.00
101-265-718.000	RETIREMENT	5,900.00	5,900.00	0.00	0.00	5,900.00	0.00
101-265-719.000	WORKERS' COMPENSATION	1,000.00	1,000.00	723.00	241.00	277.00	72.30
101-265-728.000	OPERATING SUPPLIES	4,000.00	4,000.00	512.46	134.13	3,487.54	12.81
101-265-818.000	CONTRACTUAL SERVICES	5,000.00	5,000.00	15.00	0.00	4,985.00	0.30
101-265-820.100	ELECTRICITY	17,000.00	17,000.00	6,351.25	1,290.70	10,648.75	37.36
101-265-820.200	GAS	8,000.00	8,000.00	433.67	255.70	7,566.33	5.42
101-265-820.400	WATER & SEWER	3,000.00	3,000.00	497.60	0.00	2,502.40	16.59
101-265-831.000	BUILDING MAINTENANCE	30,000.00	30,000.00	18,012.01	1,541.55	11,987.99	60.04

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Fund 101 - GENERAL FUND							
Expenditures							
101-265-843.000	EQUIPMENT RENTAL	12,000.00	12,000.00	4,834.95	0.00	7,165.05	40.29
101-265-974.000	SYSTEM IMPROVEMENTS	0.00	0.00	5,300.00	0.00	(5,300.00)	100.00
Total Dept 265-BUILDING & GROUNDS		151,900.00	151,900.00	61,157.63	7,551.52	90,742.37	40.26
Dept 285-CABLE COMMISSION							
101-285-728.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-285-818.000	CONTRACTUAL SERVICES	3,900.00	3,900.00	995.00	0.00	2,905.00	25.51
Total Dept 285-CABLE COMMISSION		4,900.00	4,900.00	995.00	0.00	3,905.00	20.31
Dept 299-GENERAL ADMIN							
101-299-719.000	WORKERS' COMPENSATION	0.00	0.00	68.00	0.00	(68.00)	100.00
101-299-728.000	OPERATING SUPPLIES	24,200.00	24,200.00	11,759.86	3,224.82	12,440.14	48.59
101-299-810.000	INSURANCE & BONDS	140,000.00	140,000.00	207,316.00	69,105.00	(67,316.00)	148.08
101-299-818.000	CONTRACTUAL SERVICES	18,000.00	18,000.00	3,231.98	184.50	14,768.02	17.96
101-299-820.300	TELEPHONE	22,000.00	22,000.00	5,338.48	1,292.92	16,661.52	24.27
101-299-833.000	EQUIPMENT MAINTENANCE	2,000.00	2,000.00	1,318.08	156.00	681.92	65.90
101-299-845.000	LEASE	950.00	950.00	0.00	0.00	950.00	0.00
101-299-850.000	BAD DEBT EXPENSE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
101-299-856.000	MISCELLANEOUS	6,500.00	6,500.00	11,884.58	9,076.60	(5,384.58)	182.84
101-299-858.000	MEMBERSHIPS & DUES	22,050.00	22,050.00	14,525.50	13,769.50	7,524.50	65.88
101-299-971.000	LAND	0.00	0.00	6,000.00	0.00	(6,000.00)	100.00
101-299-978.000	EQUIPMENT	45,000.00	45,000.00	45,000.00	0.00	0.00	100.00
101-299-978.100	COL - EQUIPMENT - INTEREST	13,650.00	13,650.00	7,431.25	0.00	6,218.75	54.44
Total Dept 299-GENERAL ADMIN		369,350.00	369,350.00	313,873.73	96,809.34	55,476.27	84.98
Dept 300-POLICE							
101-300-702.100	SALARIES	1,017,600.00	1,017,600.00	409,724.12	76,940.51	607,875.88	40.26
101-300-702.120	SALARIES-MAGNET	28,300.00	28,300.00	8,856.32	544.00	19,443.68	31.29
101-300-702.200	WAGES	33,300.00	33,300.00	2,641.10	0.00	30,658.90	7.93
101-300-702.300	OVERTIME	35,000.00	35,000.00	8,561.79	2,308.04	26,438.21	24.46
101-300-702.400	WAGES - TEMPORARY	8,800.00	8,800.00	2,746.85	732.79	6,053.15	31.21
101-300-702.600	UNIFORMS	850.00	850.00	0.00	0.00	850.00	0.00
101-300-702.800	ACCRUED SICK LEAVE	4,200.00	4,200.00	16,322.74	0.00	(12,122.74)	388.64
101-300-703.000	OTHER COMPENSATION	58,000.00	58,000.00	13,889.07	5,223.62	44,110.93	23.95
101-300-715.000	SOCIAL SECURITY (FICA)	17,350.00	17,350.00	9,313.98	1,982.51	8,036.02	53.68
101-300-716.100	HEALTH INSURANCE	223,950.00	223,950.00	77,991.10	16,307.34	145,958.90	34.83
101-300-716.200	DENTAL INSURANCE	7,600.00	7,600.00	3,535.34	722.31	4,064.66	46.52
101-300-716.300	OPTICAL INSURANCE	350.00	350.00	5.53	1.23	344.47	1.58
101-300-716.400	LIFE INSURANCE	1,675.00	1,675.00	767.71	160.66	907.29	45.83

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-300-716.500	LONG - TERM DISABILITY	1,250.00	1,250.00	702.89	150.68	547.11	56.23
101-300-716.600	PHYSICALS	0.00	0.00	15.00	0.00	(15.00)	100.00
101-300-717.000	UNEMPLOYMENT INSURANCE	100.00	100.00	5.61	0.00	94.39	5.61
101-300-718.000	RETIREMENT	51,700.00	51,700.00	0.00	0.00	51,700.00	0.00
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	13,200.00	13,200.00	5,453.07	810.22	7,746.93	41.31
101-300-719.000	WORKERS' COMPENSATION	26,700.00	26,700.00	18,636.00	6,212.00	8,064.00	69.80
101-300-728.000	OPERATING SUPPLIES	15,000.00	15,000.00	3,647.75	935.84	11,352.25	24.32
101-300-741.000	UNIFORMS & CLEANING	15,000.00	15,000.00	972.75	200.40	14,027.25	6.49
101-300-751.000	GAS & OIL	42,500.00	42,500.00	17,361.77	3,048.60	25,138.23	40.85
101-300-804.000	WITNESS JURY FEES	500.00	500.00	115.76	0.00	384.24	23.15
101-300-813.000	WRECKER SERVICE	400.00	400.00	0.00	0.00	400.00	0.00
101-300-818.000	CONTRACTUAL SERVICES	17,000.00	17,000.00	10,246.83	0.00	6,753.17	60.28
101-300-820.100	ELECTRICITY	6,500.00	6,500.00	2,960.25	601.56	3,539.75	45.54
101-300-820.200	GAS	8,200.00	8,200.00	728.04	431.89	7,471.96	8.88
101-300-820.300	TELEPHONE	6,000.00	6,000.00	1,626.76	251.51	4,373.24	27.11
101-300-820.400	WATER & SEWER	1,800.00	1,800.00	550.10	0.00	1,249.90	30.56
101-300-820.500	REFUSE	400.00	400.00	157.50	31.50	242.50	39.38
101-300-831.000	BUILDING MAINTENANCE	7,500.00	7,500.00	1,467.65	762.97	6,032.35	19.57
101-300-833.000	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	76.26	0.00	923.74	7.63
101-300-833.400	EQUIP MAINT - MOBILE	25,000.00	25,000.00	9,779.09	1,045.39	15,220.91	39.12
101-300-856.000	MISCELLANEOUS	1,000.00	1,000.00	54.00	4.00	946.00	5.40
101-300-858.000	MEMBERSHIPS & DUES	500.00	500.00	335.00	120.00	165.00	67.00
101-300-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	303.87	2,053.16	1,696.13	15.19
101-300-978.000	EQUIPMENT	0.00	0.00	5,810.00	5,810.00	(5,810.00)	100.00
101-300-978.100	COL - EQUIPMENT - INTEREST	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 300-POLICE		1,720,225.00	1,720,225.00	635,361.60	127,392.73	1,084,863.40	36.93
Dept 335-FIRE							
101-335-702.100	SALARIES	909,550.00	909,550.00	333,619.76	66,547.22	575,930.24	36.68
101-335-702.200	WAGES	0.00	0.00	34.58	0.00	(34.58)	100.00
101-335-702.300	OVERTIME	75,000.00	75,000.00	68,959.21	9,687.34	6,040.79	91.95
101-335-702.400	WAGES - TEMPORARY	0.00	0.00	776.25	0.00	(776.25)	100.00
101-335-702.500	MEAL ALLOWANCE	12,750.00	12,750.00	11,250.00	0.00	1,500.00	88.24
101-335-702.600	UNIFORMS	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
101-335-702.800	ACCRUED SICK LEAVE	4,825.00	4,825.00	9,086.56	0.00	(4,261.56)	188.32
101-335-715.000	SOCIAL SECURITY (FICA)	13,250.00	13,250.00	6,358.22	948.59	6,891.78	47.99
101-335-716.100	HEALTH INSURANCE	254,050.00	254,050.00	83,988.03	18,335.98	170,061.97	33.06
101-335-716.200	DENTAL INSURANCE	8,100.00	8,100.00	3,305.76	700.39	4,794.24	40.81
101-335-716.300	OPTICAL INSURANCE	2,900.00	2,900.00	28.84	6.12	2,871.16	0.99
101-335-716.400	LIFE INSURANCE	2,250.00	2,250.00	862.27	168.26	1,387.73	38.32
101-335-716.500	LONG - TERM DISABILITY	1,125.00	1,125.00	506.07	101.21	618.93	44.98
101-335-716.600	PHYSICALS	6,000.00	6,000.00	4,980.00	0.00	1,020.00	83.00
101-335-717.000	UNEMPLOYMENT INSURANCE	125.00	125.00	4.33	0.00	120.67	3.46

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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Fund 101 - GENERAL FUND							
Expenditures							
101-335-718.000	RETIREMENT	48,725.00	48,725.00	0.00	0.00	48,725.00	0.00
101-335-719.000	WORKERS' COMPENSATION	36,500.00	36,500.00	23,520.00	7,840.00	12,980.00	64.44
101-335-728.000	OPERATING SUPPLIES	5,000.00	5,000.00	3,785.12	630.71	1,214.88	75.70
101-335-728.100	SUPPLIES	15,000.00	15,000.00	5,675.78	1,297.84	9,324.22	37.84
101-335-741.000	UNIFORMS & CLEANING	6,000.00	6,000.00	1,459.92	660.30	4,540.08	24.33
101-335-751.000	GAS & OIL	15,000.00	15,000.00	7,552.34	1,731.88	7,447.66	50.35
101-335-818.000	CONTRACTUAL SERVICES	52,000.00	52,000.00	15,446.60	3,004.31	36,553.40	29.71
101-335-820.100	ELECTRICITY	7,000.00	7,000.00	3,418.18	711.40	3,581.82	48.83
101-335-820.200	GAS	8,500.00	8,500.00	728.05	431.90	7,771.95	8.57
101-335-820.300	TELEPHONE	4,000.00	4,000.00	1,112.36	179.45	2,887.64	27.81
101-335-820.400	WATER & SEWER	2,000.00	2,000.00	550.10	0.00	1,449.90	27.51
101-335-820.500	REFUSE	500.00	500.00	157.50	31.50	342.50	31.50
101-335-831.000	BUILDING MAINTENANCE	6,500.00	6,500.00	926.22	168.42	5,573.78	14.25
101-335-833.000	EQUIPMENT MAINTENANCE	6,500.00	6,500.00	1,720.91	104.68	4,779.09	26.48
101-335-833.400	EQUIP MAINT - MOBILE	20,000.00	20,000.00	5,024.97	1,279.68	14,975.03	25.12
101-335-845.000	LEASE	113,350.00	113,350.00	0.00	0.00	113,350.00	0.00
101-335-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	4,258.58	711.33	(2,258.58)	212.93
101-335-978.000	EQUIPMENT	0.00	0.00	99,648.13	6,900.00	(99,648.13)	100.00
101-335-978.100	COL - EQUIPMENT - INTEREST	8,400.00	8,400.00	0.00	0.00	8,400.00	0.00
Total Dept 335-FIRE		1,648,600.00	1,648,600.00	698,744.64	122,178.51	949,855.36	42.38
Dept 370-BUILDING AND SAFETY							
101-370-702.100	SALARIES	64,900.00	64,900.00	6,542.84	1,226.44	58,357.16	10.08
101-370-715.000	SOCIAL SECURITY (FICA)	4,975.00	4,975.00	474.56	88.44	4,500.44	9.54
101-370-716.100	HEALTH INSURANCE	15,625.00	15,625.00	1,133.46	226.69	14,491.54	7.25
101-370-716.200	DENTAL INSURANCE	675.00	675.00	59.89	12.08	615.11	8.87
101-370-716.300	OPTICAL INSURANCE	250.00	250.00	0.86	0.18	249.14	0.34
101-370-716.400	LIFE INSURANCE	375.00	375.00	24.76	4.96	350.24	6.60
101-370-716.500	LONG - TERM DISABILITY	575.00	575.00	61.79	12.35	513.21	10.75
101-370-718.000	RETIREMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-370-719.000	WORKERS' COMPENSATION	875.00	875.00	447.00	149.00	428.00	51.09
101-370-728.000	OPERATING SUPPLIES	3,000.00	3,000.00	96.65	0.00	2,903.35	3.22
101-370-818.000	CONTRACTUAL SERVICES	50,000.00	50,000.00	15,275.00	2,800.00	34,725.00	30.55
101-370-820.300	TELEPHONE	250.00	250.00	106.70	20.95	143.30	42.68
101-370-833.000	EQUIPMENT MAINTENANCE	250.00	250.00	28.89	0.00	221.11	11.56
101-370-856.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-370-858.000	MEMBERSHIPS & DUES	500.00	500.00	31.25	0.00	468.75	6.25
101-370-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 370-BUILDING AND SAFETY		147,750.00	147,750.00	24,283.65	4,541.09	123,466.35	16.44
Dept 441-PUBLIC WORKS							

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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Fund 101 - GENERAL FUND							
Expenditures							
101-441-702.100	SALARIES	18,400.00	18,400.00	13,957.99	2,800.61	4,442.01	75.86
101-441-702.200	WAGES	40,000.00	40,000.00	38,938.08	26,361.83	1,061.92	97.35
101-441-702.800	ACCRUED SICK LEAVE	0.00	0.00	4,101.78	1,897.58	(4,101.78)	100.00
101-441-703.000	OTHER COMPENSATION	9,200.00	9,200.00	46,858.26	4,613.39	(37,658.26)	509.33
101-441-715.000	SOCIAL SECURITY (FICA)	4,500.00	4,500.00	13,507.62	2,672.95	(9,007.62)	300.17
101-441-716.100	HEALTH INSURANCE	15,800.00	15,800.00	56,837.27	12,252.55	(41,037.27)	359.73
101-441-716.200	DENTAL INSURANCE	800.00	800.00	2,626.38	505.00	(1,826.38)	328.30
101-441-716.300	OPTICAL INSURANCE	200.00	200.00	18.53	3.43	181.47	9.27
101-441-716.400	LIFE INSURANCE	200.00	200.00	413.17	77.36	(213.17)	206.59
101-441-716.500	LONG - TERM DISABILITY	100.00	100.00	148.55	29.71	(48.55)	148.55
101-441-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	2.60	0.00	22.40	10.40
101-441-718.000	RETIREMENT	9,900.00	9,900.00	0.00	0.00	9,900.00	0.00
101-441-719.000	WORKERS' COMPENSATION	4,500.00	4,500.00	15,162.00	5,054.00	(10,662.00)	336.93
101-441-728.000	OPERATING SUPPLIES	2,500.00	2,500.00	409.09	39.84	2,090.91	16.36
101-441-751.000	GAS & OIL	50,000.00	50,000.00	16,354.11	4,959.31	33,645.89	32.71
101-441-818.000	CONTRACTUAL SERVICES	2,000.00	2,000.00	953.34	640.00	1,046.66	47.67
101-441-820.100	ELECTRICITY	18,000.00	18,000.00	5,826.61	1,612.74	12,173.39	32.37
101-441-820.200	GAS	10,000.00	10,000.00	241.12	78.30	9,758.88	2.41
101-441-820.300	TELEPHONE	3,000.00	3,000.00	1,032.23	145.29	1,967.77	34.41
101-441-820.400	WATER & SEWER	800.00	800.00	214.30	0.00	585.70	26.79
101-441-820.500	REFUSE	1,500.00	1,500.00	625.00	125.00	875.00	41.67
101-441-821.000	STREET LIGHTING	225,000.00	225,000.00	85,105.52	21,816.23	139,894.48	37.82
101-441-831.000	BUILDING MAINTENANCE	2,000.00	2,000.00	(61.51)	(41.95)	2,061.51	(3.08)
101-441-831.100	STORM SEWER MAINTENANCE	55,000.00	55,000.00	117.24	0.00	54,882.76	0.21
101-441-838.000	MISCELLANEOUS OPERATIONS	3,000.00	3,000.00	575.85	26.98	2,424.15	19.20
101-441-843.000	EQUIPMENT RENTAL	11,000.00	11,000.00	6,914.63	0.00	4,085.37	62.86
101-441-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	1,248.00	408.00	752.00	62.40
101-441-860.100	SAFETY TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 441-PUBLIC WORKS		491,425.00	491,425.00	312,127.76	86,078.15	179,297.24	63.51
Dept 447-ENGINEERING							
101-447-702.100	SALARIES	77,400.00	77,400.00	48,585.15	9,382.38	28,814.85	62.77
101-447-702.400	WAGES - TEMPORARY	4,800.00	4,800.00	0.00	0.00	4,800.00	0.00
101-447-715.000	SOCIAL SECURITY (FICA)	5,925.00	5,925.00	3,694.24	713.45	2,230.76	62.35
101-447-716.100	HEALTH INSURANCE	15,900.00	15,900.00	9,758.58	1,904.21	6,141.42	61.37
101-447-716.200	DENTAL INSURANCE	650.00	650.00	697.60	140.67	(47.60)	107.32
101-447-716.300	OPTICAL INSURANCE	125.00	125.00	4.41	0.88	120.59	3.53
101-447-716.400	LIFE INSURANCE	200.00	200.00	309.38	61.87	(109.38)	154.69
101-447-716.500	LONG - TERM DISABILITY	225.00	225.00	497.97	99.59	(272.97)	221.32
101-447-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-447-718.000	RETIREMENT	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
101-447-719.000	WORKERS' COMPENSATION	300.00	300.00	918.00	306.00	(618.00)	306.00
101-447-728.000	OPERATING SUPPLIES	3,000.00	3,000.00	852.43	0.00	2,147.57	28.41

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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Fund 101 - GENERAL FUND							
Expenditures							
101-447-818.000	CONTRACTUAL SERVICES	3,000.00	3,000.00	1,687.32	43.10	1,312.68	56.24
101-447-833.000	EQUIPMENT MAINTENANCE	2,000.00	2,000.00	337.55	0.00	1,662.45	16.88
101-447-858.000	MEMBERSHIPS & DUES	700.00	700.00	0.00	0.00	700.00	0.00
101-447-860.000	EDUCATION & TRAINING	3,000.00	3,000.00	10.00	0.00	2,990.00	0.33
101-447-978.000	EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 447-ENGINEERING		126,050.00	126,050.00	67,352.63	12,652.15	58,697.37	53.43
Dept 528-LEAF AND BRUSH COLLECTION							
101-528-702.200	WAGES	40,000.00	40,000.00	11,262.82	0.00	28,737.18	28.16
101-528-703.000	OTHER COMPENSATION	9,200.00	9,200.00	0.00	0.00	9,200.00	0.00
101-528-716.000	FRINGES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-528-728.000	OPERATING SUPPLIES	1,500.00	1,500.00	1,038.74	0.00	461.26	69.25
101-528-818.000	CONTRACTUAL SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-528-831.000	BUILDING MAINTENANCE	8,000.00	8,000.00	3,200.00	3,200.00	4,800.00	40.00
101-528-843.000	EQUIPMENT RENTAL	46,750.00	46,750.00	22,110.73	0.00	24,639.27	47.30
Total Dept 528-LEAF AND BRUSH COLLECTION		145,450.00	145,450.00	37,612.29	3,200.00	107,837.71	25.86
Dept 585-PARKING							
101-585-702.200	WAGES	9,375.00	9,375.00	4,128.33	0.00	5,246.67	44.04
101-585-703.000	OTHER COMPENSATION	2,150.00	2,150.00	0.00	0.00	2,150.00	0.00
101-585-716.000	FRINGES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-585-728.000	OPERATING SUPPLIES	0.00	0.00	1,268.01	0.00	(1,268.01)	100.00
101-585-818.000	CONTRACTUAL SERVICES	0.00	0.00	40,861.91	(33,012.58)	(40,861.91)	100.00
101-585-834.000	MAINTENANCE	500.00	500.00	325.19	0.00	174.81	65.04
101-585-843.000	EQUIPMENT RENTAL	8,250.00	8,250.00	2,599.73	0.00	5,650.27	31.51
101-585-974.000	SYSTEM IMPROVEMENTS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 585-PARKING		77,275.00	77,275.00	49,183.17	(33,012.58)	28,091.83	63.65
Dept 728-COMMUNITY DEVELOPMENT							
101-728-702.100	SALARIES	119,300.00	119,300.00	32,947.78	5,454.75	86,352.22	27.62
101-728-715.000	SOCIAL SECURITY (FICA)	9,150.00	9,150.00	2,503.31	393.17	6,646.69	27.36
101-728-716.100	HEALTH INSURANCE	24,150.00	24,150.00	10,294.95	1,473.50	13,855.05	42.63
101-728-716.200	DENTAL INSURANCE	1,275.00	1,275.00	437.87	78.75	837.13	34.34
101-728-716.300	OPTICAL INSURANCE	400.00	400.00	2.91	0.44	397.09	0.73
101-728-716.400	LIFE INSURANCE	650.00	650.00	259.42	43.06	390.58	39.91
101-728-716.500	LONG - TERM DISABILITY	1,150.00	1,150.00	357.84	57.57	792.16	31.12
101-728-718.200	DEFERRED COMPENSATION	5,600.00	5,600.00	1,296.69	193.66	4,303.31	23.16
101-728-719.000	WORKERS' COMPENSATION	500.00	500.00	288.00	96.00	212.00	57.60
101-728-728.000	OPERATING SUPPLIES	10,000.00	10,000.00	1,982.71	0.00	8,017.29	19.83

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-728-818.000	CONTRACTUAL SERVICES	25,000.00	25,000.00	850.00	0.00	24,150.00	3.40
101-728-833.000	EQUIPMENT MAINTENANCE	500.00	500.00	12.84	0.00	487.16	2.57
101-728-858.000	MEMBERSHIPS & DUES	1,000.00	1,000.00	789.00	125.00	211.00	78.90
101-728-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	2,156.84	195.04	(156.84)	107.84
Total Dept 728-COMMUNITY DEVELOPMENT		200,675.00	200,675.00	54,180.16	8,110.94	146,494.84	27.00
Dept 750-HOLMAN POOL							
101-750-702.200	WAGES	0.00	0.00	1,643.88	0.00	(1,643.88)	100.00
101-750-820.100	ELECTRICITY	100.00	100.00	0.00	0.00	100.00	0.00
101-750-820.200	GAS	100.00	100.00	0.00	0.00	100.00	0.00
101-750-843.000	EQUIPMENT RENTAL	0.00	0.00	3,405.32	0.00	(3,405.32)	100.00
Total Dept 750-HOLMAN POOL		200.00	200.00	5,049.20	0.00	(4,849.20)	2,524.60
Dept 756-PARKS							
101-756-702.200	WAGES	31,200.00	31,200.00	24,271.67	0.00	6,928.33	77.79
101-756-703.000	OTHER COMPENSATION	7,175.00	7,175.00	0.00	0.00	7,175.00	0.00
101-756-716.000	FRINGES	23,400.00	23,400.00	0.00	0.00	23,400.00	0.00
101-756-728.000	OPERATING SUPPLIES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-756-820.100	ELECTRICITY	10,000.00	10,000.00	4,823.59	1,143.81	5,176.41	48.24
101-756-820.200	GAS	0.00	0.00	46.60	11.65	(46.60)	100.00
101-756-820.400	WATER & SEWER	5,000.00	5,000.00	2,061.90	0.00	2,938.10	41.24
101-756-820.500	REFUSE	500.00	500.00	208.30	41.66	291.70	41.66
101-756-831.000	BUILDING MAINTENANCE	15,000.00	15,000.00	4,566.77	692.00	10,433.23	30.45
101-756-831.200	BLDG MAINTENANCE-RENTAL	2,000.00	2,000.00	507.52	0.00	1,492.48	25.38
101-756-843.000	EQUIPMENT RENTAL	24,750.00	24,750.00	34,509.58	0.00	(9,759.58)	139.43
101-756-974.000	SYSTEM IMPROVEMENTS	114,200.00	114,200.00	12,119.22	3,160.68	102,080.78	10.61
Total Dept 756-PARKS		236,725.00	236,725.00	83,115.15	5,049.80	153,609.85	35.11
Dept 966-TRANSFERS OUT							
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	17,450.00	17,450.00	7,272.00	1,454.00	10,178.00	41.67
101-966-999.700	TRANSFER TO AIRPORT	7,000.00	7,000.00	3,489.00	0.00	3,511.00	49.84
101-966-999.731	TRANSFER-RETIREMENT	57,200.00	57,200.00	0.00	0.00	57,200.00	0.00
Total Dept 966-TRANSFERS OUT		81,650.00	81,650.00	10,761.00	1,454.00	70,889.00	13.18
TOTAL Expenditures		6,725,850.00	6,725,850.00	2,826,854.99	537,063.62	3,898,995.01	42.03



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Fund 101:							
	TOTAL REVENUES	6,725,850.00	6,725,850.00	4,773,406.21	265,519.40	1,952,443.79	70.97
	TOTAL EXPENDITURES	6,725,850.00	6,725,850.00	2,826,854.99	537,063.62	3,898,995.01	42.03
	NET OF REVENUES & EXPENDITURES	0.00	0.00	1,946,551.22	(271,544.22)	(1,946,551.22)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-501.506	GRANT-FEDERAL	288,000.00	288,000.00	0.00	0.00	288,000.00	0.00
202-000-539.530	LAND TRUST GRANT	33,800.00	33,800.00	0.00	0.00	33,800.00	0.00
202-000-539.546	TRUNKLINE MAINTENANCE	37,800.00	37,800.00	4,230.58	953.55	33,569.42	11.19
202-000-539.569	GAS & WEIGHT TAX	664,700.00	664,700.00	184,921.53	62,238.85	479,778.47	27.82
202-000-695.672	SPECIAL ASSESSMENT	143,000.00	143,000.00	0.00	0.00	143,000.00	0.00
202-000-695.698	OTHER FINANCING SOURCES	184,025.00	184,025.00	0.00	0.00	184,025.00	0.00
Total Dept 000		1,351,325.00	1,351,325.00	189,152.11	63,192.40	1,162,172.89	14.00
TOTAL Revenues		1,351,325.00	1,351,325.00	189,152.11	63,192.40	1,162,172.89	14.00
Expenditures							
Dept 451-CONSTRUCTION							
202-451-818.000	CONTRACTUAL SERVICES	606,800.00	606,800.00	245,700.36	66,518.87	361,099.64	40.49
Total Dept 451-CONSTRUCTION		606,800.00	606,800.00	245,700.36	66,518.87	361,099.64	40.49
Dept 463-STREET MAINTENANCE							
202-463-702.200	WAGES	26,400.00	26,400.00	11,020.60	0.00	15,379.40	41.74
202-463-716.000	FRINGES	23,800.00	23,800.00	0.00	0.00	23,800.00	0.00
202-463-728.000	OPERATING SUPPLIES	13,000.00	13,000.00	2,063.27	49.99	10,936.73	15.87
202-463-818.000	CONTRACTUAL SERVICES	70,000.00	70,000.00	35,230.08	136.00	34,769.92	50.33
202-463-843.000	EQUIPMENT RENTAL	24,200.00	24,200.00	13,686.70	0.00	10,513.30	56.56
Total Dept 463-STREET MAINTENANCE		157,400.00	157,400.00	62,000.65	185.99	95,399.35	39.39
Dept 473-BRIDGE MAINTENANCE							
202-473-702.200	WAGES	200.00	200.00	103.74	0.00	96.26	51.87
202-473-716.000	FRINGES	175.00	175.00	0.00	0.00	175.00	0.00
202-473-728.000	OPERATING SUPPLIES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
202-473-843.000	EQUIPMENT RENTAL	200.00	200.00	8.36	0.00	191.64	4.18
Total Dept 473-BRIDGE MAINTENANCE		3,075.00	3,075.00	112.10	0.00	2,962.90	3.65
Dept 474-TRAFFIC SERVICES-MAINTENANCE							
202-474-702.200	WAGES	6,500.00	6,500.00	1,264.18	0.00	5,235.82	19.45
202-474-716.000	FRINGES	5,900.00	5,900.00	0.00	0.00	5,900.00	0.00
202-474-728.000	OPERATING SUPPLIES	8,000.00	8,000.00	945.47	58.34	7,054.53	11.82
202-474-818.000	CONTRACTUAL SERVICES	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
202-474-820.000	UTILITIES	7,000.00	7,000.00	(163.15)	10.66	7,163.15	(2.33)

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Expenditures							
202-474-843.000	EQUIPMENT RENTAL	1,650.00	1,650.00	583.98	0.00	1,066.02	35.39
Total Dept 474-TRAFFIC SERVICES-MAINTENANCE		39,550.00	39,550.00	2,630.48	69.00	36,919.52	6.65
Dept 478-SNOW & ICE CONTROL							
202-478-702.200	WAGES	16,900.00	16,900.00	0.00	0.00	16,900.00	0.00
202-478-716.000	FRINGES	15,300.00	15,300.00	0.00	0.00	15,300.00	0.00
202-478-728.000	OPERATING SUPPLIES	38,000.00	38,000.00	0.00	0.00	38,000.00	0.00
202-478-843.000	EQUIPMENT RENTAL	19,250.00	19,250.00	0.00	0.00	19,250.00	0.00
Total Dept 478-SNOW & ICE CONTROL		89,450.00	89,450.00	0.00	0.00	89,450.00	0.00
Dept 480-TREE TRIMMING							
202-480-702.200	WAGES	13,000.00	13,000.00	3,304.06	0.00	9,695.94	25.42
202-480-716.000	FRINGES	11,700.00	11,700.00	0.00	0.00	11,700.00	0.00
202-480-728.000	OPERATING SUPPLIES	2,500.00	2,500.00	4,450.00	4,450.00	(1,950.00)	178.00
202-480-843.000	EQUIPMENT RENTAL	17,600.00	17,600.00	6,234.25	0.00	11,365.75	35.42
Total Dept 480-TREE TRIMMING		44,800.00	44,800.00	13,988.31	4,450.00	30,811.69	31.22
Dept 482-ADMINISTRATION & ENGINEERING							
202-482-702.100	SALARIES	82,400.00	82,400.00	33,289.89	6,702.35	49,110.11	40.40
202-482-715.000	SOCIAL SECURITY (FICA)	0.00	0.00	448.99	93.15	(448.99)	100.00
202-482-716.000	FRINGES	35,500.00	35,500.00	9,772.00	1,954.00	25,728.00	27.53
202-482-716.200	DENTAL INSURANCE	0.00	0.00	56.18	11.33	(56.18)	100.00
202-482-716.300	OPTICAL INSURANCE	0.00	0.00	0.42	0.08	(0.42)	100.00
202-482-716.400	LIFE INSURANCE	0.00	0.00	50.73	10.15	(50.73)	100.00
202-482-716.500	LONG - TERM DISABILITY	0.00	0.00	64.24	12.85	(64.24)	100.00
202-482-719.000	WORKERS' COMPENSATION	0.00	0.00	339.00	113.00	(339.00)	100.00
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
202-482-999.101	CONTRIBUTION-GF ADMIN	64,550.00	64,550.00	26,897.00	5,379.00	37,653.00	41.67
Total Dept 482-ADMINISTRATION & ENGINEERING		186,950.00	186,950.00	70,918.45	14,275.91	116,031.55	37.93
Dept 484-TRUNKLINE SUPERVISOR							
202-484-702.100	SALARIES	4,150.00	4,150.00	389.84	0.00	3,760.16	9.39
Total Dept 484-TRUNKLINE SUPERVISOR		4,150.00	4,150.00	389.84	0.00	3,760.16	9.39
Dept 485-LOCAL STREET TRANSFER							

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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Fund 202 - MAJOR STREET FUND							
Expenditures							
202-485-999.203	TRANSFER TO LOCAL STREET	173,200.00	173,200.00	30,670.68	0.00	142,529.32	17.71
Total Dept 485-LOCAL STREET TRANSFER		173,200.00	173,200.00	30,670.68	0.00	142,529.32	17.71
Dept 486-TRUNKLINE SURFACE MAINTENANCE							
202-486-702.200	WAGES	800.00	800.00	51.87	0.00	748.13	6.48
202-486-716.000	FRINGES	725.00	725.00	0.00	0.00	725.00	0.00
202-486-728.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
202-486-843.000	EQUIPMENT RENTAL	650.00	650.00	59.32	0.00	590.68	9.13
Total Dept 486-TRUNKLINE SURFACE MAINTENANCE		3,175.00	3,175.00	111.19	0.00	3,063.81	3.50
Dept 488-TRUNKLINE SWEEPING & FLUSHING							
202-488-702.200	WAGES	350.00	350.00	0.00	0.00	350.00	0.00
202-488-716.000	FRINGES	300.00	300.00	0.00	0.00	300.00	0.00
202-488-843.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 488-TRUNKLINE SWEEPING & FLUSHING		1,650.00	1,650.00	0.00	0.00	1,650.00	0.00
Dept 490-TRUNKLINE TREE TRIIM & REMOVAL							
202-490-702.200	WAGES	50.00	50.00	61.85	0.00	(11.85)	123.70
202-490-716.000	FRINGES	25.00	25.00	0.00	0.00	25.00	0.00
202-490-843.000	EQUIPMENT RENTAL	100.00	100.00	74.08	0.00	25.92	74.08
Total Dept 490-TRUNKLINE TREE TRIIM & REMOVAL		175.00	175.00	135.93	0.00	39.07	77.67
Dept 491-TRUNKLINE STORM DRAIN, CURBS							
202-491-702.200	WAGES	1,100.00	1,100.00	67.64	0.00	1,032.36	6.15
202-491-716.000	FRINGES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
202-491-728.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
202-491-843.000	EQUIPMENT RENTAL	1,800.00	1,800.00	46.17	0.00	1,753.83	2.57
Total Dept 491-TRUNKLINE STORM DRAIN, CURBS		4,900.00	4,900.00	113.81	0.00	4,786.19	2.32
Dept 492-TRUNKLINE ROADSIDE CLEANUP							
202-492-702.200	WAGES	75.00	75.00	69.17	0.00	5.83	92.23
202-492-716.000	FRINGES	50.00	50.00	0.00	0.00	50.00	0.00
202-492-843.000	EQUIPMENT RENTAL	50.00	50.00	16.72	0.00	33.28	33.44

PERIOD ENDING 11/30/2011

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Fund 202 - MAJOR STREET FUND							
Expenditures							
Total Dept 492-TRUNKLINE	ROADSIDE CLEANUP	175.00	175.00	85.89	0.00	89.11	49.08
Dept 494-TRUNKLINE TRAFFIC SIGNS							
202-494-702.200	WAGES	200.00	200.00	27.93	0.00	172.07	13.97
202-494-716.000	FRINGES	175.00	175.00	0.00	0.00	175.00	0.00
202-494-728.000	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	250.00	0.00
202-494-843.000	EQUIPMENT RENTAL	100.00	100.00	4.18	0.00	95.82	4.18
Total Dept 494-TRUNKLINE TRAFFIC SIGNS		725.00	725.00	32.11	0.00	692.89	4.43
Dept 496-TRUNKLINE TRAFFIC SIGNALS							
202-496-702.200	WAGES	250.00	250.00	93.43	0.00	156.57	37.37
202-496-716.000	FRINGES	225.00	225.00	0.00	0.00	225.00	0.00
202-496-820.100	ELECTRICITY	1,400.00	1,400.00	314.97	0.00	1,085.03	22.50
202-496-843.000	EQUIPMENT RENTAL	150.00	150.00	43.49	0.00	106.51	28.99
Total Dept 496-TRUNKLINE TRAFFIC SIGNALS		2,025.00	2,025.00	451.89	0.00	1,573.11	22.32
Dept 497-TRUNKLINE SNOW & ICE CONTROL							
202-497-702.200	WAGES	3,300.00	3,300.00	0.00	0.00	3,300.00	0.00
202-497-716.000	FRINGES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
202-497-728.000	OPERATING SUPPLIES	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
202-497-843.000	EQUIPMENT RENTAL	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 497-TRUNKLINE SNOW & ICE CONTROL		27,800.00	27,800.00	0.00	0.00	27,800.00	0.00
Dept 502-TRUNKLINE LEAVE & INS BENEFITS							
202-502-702.200	WAGES	5,325.00	5,325.00	831.33	0.00	4,493.67	15.61
Total Dept 502-TRUNKLINE LEAVE & INS BENEFITS		5,325.00	5,325.00	831.33	0.00	4,493.67	15.61
TOTAL Expenditures		1,351,325.00	1,351,325.00	428,173.02	85,499.77	923,151.98	31.69
Fund 202:							
TOTAL REVENUES		1,351,325.00	1,351,325.00	189,152.11	63,192.40	1,162,172.89	14.00
TOTAL EXPENDITURES		1,351,325.00	1,351,325.00	428,173.02	85,499.77	923,151.98	31.69
NET OF REVENUES & EXPENDITURES		0.00	0.00	(239,020.91)	(22,307.37)	239,020.91	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-539.529	METRO ACT	12,400.00	12,400.00	0.00	0.00	12,400.00	0.00
203-000-539.569	GAS & WEIGHT TAX	245,600.00	245,600.00	67,601.79	22,656.51	177,998.21	27.53
203-000-695.202	MAJOR STREET TRANSFER	173,200.00	173,200.00	30,670.68	0.00	142,529.32	17.71
203-000-695.672	SPECIAL ASSESSMENT	130,275.00	130,275.00	0.00	0.00	130,275.00	0.00
203-000-695.698	OTHER FINANCING SOURCES	226,675.00	226,675.00	0.00	0.00	226,675.00	0.00
Total Dept 000		788,150.00	788,150.00	98,272.47	22,656.51	689,877.53	12.47
TOTAL Revenues		788,150.00	788,150.00	98,272.47	22,656.51	689,877.53	12.47
Expenditures							
Dept 451-CONSTRUCTION							
203-451-818.000	CONTRACTUAL SERVICES	319,300.00	319,300.00	281,849.83	19,978.46	37,450.17	88.27
Total Dept 451-CONSTRUCTION		319,300.00	319,300.00	281,849.83	19,978.46	37,450.17	88.27
Dept 463-STREET MAINTENANCE							
203-463-702.200	WAGES	28,000.00	28,000.00	12,632.36	0.00	15,367.64	45.12
203-463-716.000	FRINGES	25,200.00	25,200.00	0.00	0.00	25,200.00	0.00
203-463-728.000	OPERATING SUPPLIES	0.00	0.00	1,454.68	4.80	(1,454.68)	100.00
203-463-818.000	CONTRACTUAL SERVICES	90,000.00	90,000.00	65,370.93	0.00	24,629.07	72.63
203-463-843.000	EQUIPMENT RENTAL	40,700.00	40,700.00	24,735.89	0.00	15,964.11	60.78
Total Dept 463-STREET MAINTENANCE		183,900.00	183,900.00	104,193.86	4.80	79,706.14	56.66
Dept 474-TRAFFIC SERVICES-MAINTENANCE							
203-474-702.200	WAGES	3,800.00	3,800.00	815.67	0.00	2,984.33	21.47
203-474-716.000	FRINGES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
203-474-728.000	OPERATING SUPPLIES	3,000.00	3,000.00	360.93	0.00	2,639.07	12.03
203-474-843.000	EQUIPMENT RENTAL	725.00	725.00	546.55	0.00	178.45	75.39
Total Dept 474-TRAFFIC SERVICES-MAINTENANCE		11,025.00	11,025.00	1,723.15	0.00	9,301.85	15.63
Dept 478-SNOW & ICE CONTROL							
203-478-702.200	WAGES	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
203-478-716.000	FRINGES	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
203-478-728.000	OPERATING SUPPLIES	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
203-478-843.000	EQUIPMENT RENTAL	12,650.00	12,650.00	0.00	0.00	12,650.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Expenditures							
Total Dept 478-SNOW & ICE CONTROL		62,850.00	62,850.00	0.00	0.00	62,850.00	0.00
Dept 480-TREE TRIMMING							
203-480-702.200	WAGES	32,000.00	32,000.00	9,447.88	0.00	22,552.12	29.52
203-480-716.000	FRINGES	28,800.00	28,800.00	0.00	0.00	28,800.00	0.00
203-480-728.000	OPERATING SUPPLIES	2,500.00	2,500.00	49.99	49.99	2,450.01	2.00
203-480-843.000	EQUIPMENT RENTAL	39,875.00	39,875.00	20,616.85	0.00	19,258.15	51.70
Total Dept 480-TREE TRIMMING		103,175.00	103,175.00	30,114.72	49.99	73,060.28	29.19
Dept 482-ADMINISTRATION & ENGINEERING							
203-482-702.100	SALARIES	60,000.00	60,000.00	22,976.22	4,631.29	37,023.78	38.29
203-482-715.000	SOCIAL SECURITY (FICA)	0.00	0.00	359.25	74.54	(359.25)	100.00
203-482-716.000	FRINGES	19,800.00	19,800.00	6,511.00	1,302.00	13,289.00	32.88
203-482-716.200	DENTAL INSURANCE	0.00	0.00	44.93	9.06	(44.93)	100.00
203-482-716.300	OPTICAL INSURANCE	0.00	0.00	0.35	0.07	(0.35)	100.00
203-482-716.400	LIFE INSURANCE	0.00	0.00	40.57	8.11	(40.57)	100.00
203-482-716.500	LONG - TERM DISABILITY	0.00	0.00	51.38	10.28	(51.38)	100.00
203-482-719.000	WORKERS' COMPENSATION	0.00	0.00	270.00	90.00	(270.00)	100.00
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
203-482-999.101	CONTRIBUTION-GF ADMIN	23,900.00	23,900.00	9,956.00	1,992.00	13,944.00	41.66
Total Dept 482-ADMINISTRATION & ENGINEERING		107,900.00	107,900.00	40,209.70	8,117.35	67,690.30	37.27
TOTAL Expenditures		788,150.00	788,150.00	458,091.26	28,150.60	330,058.74	58.12
Fund 203:							
TOTAL REVENUES		788,150.00	788,150.00	98,272.47	22,656.51	689,877.53	12.47
TOTAL EXPENDITURES		788,150.00	788,150.00	458,091.26	28,150.60	330,058.74	58.12
NET OF REVENUES & EXPENDITURES		0.00	0.00	(359,818.79)	(5,494.09)	359,818.79	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 273 - CDBG REVOLVING LOAN FUND							
Revenues							
Dept 000							
273-000-664.664	INTEREST INCOME	0.00	0.00	26.63	0.00	(26.63)	100.00
273-000-671.675	LOAN REPAYMENTS-CDBG	7,500.00	7,500.00	10,547.00	442.58	(3,047.00)	140.63
273-000-695.699	APPROPRIATION OF FUND BALANCE	91,225.00	91,225.00	0.00	0.00	91,225.00	0.00
Total Dept 000		98,725.00	98,725.00	10,573.63	442.58	88,151.37	10.71
TOTAL Revenues		98,725.00	98,725.00	10,573.63	442.58	88,151.37	10.71
Expenditures							
Dept 200-GEN SERVICES							
273-200-818.200	REHABILITATION	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
Total Dept 200-GEN SERVICES		70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
Dept 901-CAPITAL OUTLAY							
273-901-976.000	BUILDING ADD & IMPROVEMENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Dept 966-TRANSFERS OUT							
273-966-999.275	TRANSFER TO HOUSING/RDEVLPMT	8,725.00	8,725.00	0.00	0.00	8,725.00	0.00
Total Dept 966-TRANSFERS OUT		8,725.00	8,725.00	0.00	0.00	8,725.00	0.00
TOTAL Expenditures		98,725.00	98,725.00	0.00	0.00	98,725.00	0.00
Fund 273:							
TOTAL REVENUES		98,725.00	98,725.00	10,573.63	442.58	88,151.37	10.71
TOTAL EXPENDITURES		98,725.00	98,725.00	0.00	0.00	98,725.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	10,573.63	442.58	(10,573.63)	100.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 275 - HOUSING & REDEVELOPMENT							
Revenues							
Dept 000							
275-000-501.520	GRANT-HUD/MSHDA	118,000.00	118,000.00	89,573.00	0.00	28,427.00	75.91
275-000-600.626	CHARGE FOR SERVICES RENDERED	30,000.00	30,000.00	5,862.87	0.00	24,137.13	19.54
275-000-695.273	TRANSFER FROM CDBG (ADVANCE)	8,725.00	8,725.00	0.00	0.00	8,725.00	0.00
Total Dept 000		156,725.00	156,725.00	95,435.87	0.00	61,289.13	60.89
TOTAL Revenues		156,725.00	156,725.00	95,435.87	0.00	61,289.13	60.89
Expenditures							
Dept 690-GENERAL SERVICES							
275-690-702.100	SALARIES	46,975.00	46,975.00	17,339.76	3,613.46	29,635.24	36.91
275-690-715.000	SOCIAL SECURITY (FICA)	3,600.00	3,600.00	1,276.33	266.02	2,323.67	35.45
275-690-716.100	HEALTH INSURANCE	16,200.00	16,200.00	6,800.75	1,360.15	9,399.25	41.98
275-690-716.200	DENTAL INSURANCE	900.00	900.00	360.59	72.71	539.41	40.07
275-690-716.300	OPTICAL INSURANCE	150.00	150.00	1.75	0.35	148.25	1.17
275-690-716.400	LIFE INSURANCE	325.00	325.00	110.20	22.04	214.80	33.91
275-690-716.500	LONG - TERM DISABILITY	400.00	400.00	175.00	35.00	225.00	43.75
275-690-718.200	DEFERRED COMPENSATION	1,900.00	1,900.00	693.60	144.54	1,206.40	36.51
275-690-719.000	WORKERS' COMPENSATION	200.00	200.00	84.00	28.00	116.00	42.00
275-690-728.000	OPERATING SUPPLIES	0.00	0.00	257.05	0.00	(257.05)	100.00
275-690-818.000	CONTRACTUAL SERVICES	86,075.00	86,075.00	78,772.55	1,268.58	7,302.45	91.52
275-690-858.000	MEMBERSHIPS & DUES	0.00	0.00	31.25	0.00	(31.25)	100.00
275-690-860.000	EDUCATION & TRAINING	0.00	0.00	10.00	0.00	(10.00)	100.00
Total Dept 690-GENERAL SERVICES		156,725.00	156,725.00	105,912.83	6,810.85	50,812.17	67.58
TOTAL Expenditures		156,725.00	156,725.00	105,912.83	6,810.85	50,812.17	67.58
Fund 275:							
TOTAL REVENUES		156,725.00	156,725.00	95,435.87	0.00	61,289.13	60.89
TOTAL EXPENDITURES		156,725.00	156,725.00	105,912.83	6,810.85	50,812.17	67.58
NET OF REVENUES & EXPENDITURES		0.00	0.00	(10,476.96)	(6,810.85)	10,476.96	100.00





REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 291 - OBRA FUND-DIST#11 (CAPITOL BWL							
Revenues							
Dept 000							
291-000-401.407	OBRA:TAX REIMBURSEMENTS	775.00	775.00	13,242.00	0.00	(12,467.00)	1,708.65
291-000-671.676	DONATIONS	13,350.00	13,350.00	0.00	0.00	13,350.00	0.00
Total Dept 000		14,125.00	14,125.00	13,242.00	0.00	883.00	93.75
TOTAL Revenues		14,125.00	14,125.00	13,242.00	0.00	883.00	93.75
Expenditures							
Dept 730-PROFESSIONAL SERVICES							
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	875.00	875.00	0.00	0.00	875.00	0.00
Total Dept 730-PROFESSIONAL SERVICES		875.00	875.00	0.00	0.00	875.00	0.00
Dept 905-DEBT SERVICE							
291-905-980.991	PRINCIPAL	2,675.00	2,675.00	0.00	0.00	2,675.00	0.00
Total Dept 905-DEBT SERVICE		2,675.00	2,675.00	0.00	0.00	2,675.00	0.00
Dept 964-TAX REIMBURSEMENTS							
291-964-969.000	OBRA TAX REIMBURSEMENT	10,575.00	10,575.00	0.00	0.00	10,575.00	0.00
Total Dept 964-TAX REIMBURSEMENTS		10,575.00	10,575.00	0.00	0.00	10,575.00	0.00
TOTAL Expenditures		14,125.00	14,125.00	0.00	0.00	14,125.00	0.00
Fund 291:							
TOTAL REVENUES		14,125.00	14,125.00	13,242.00	0.00	883.00	93.75
TOTAL EXPENDITURES		14,125.00	14,125.00	0.00	0.00	14,125.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	13,242.00	0.00	(13,242.00)	100.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000							
296-000-401.403	GENERAL PROPERTY TAX	30,050.00	30,050.00	30,128.25	0.00	(78.25)	100.26
296-000-401.405	TIF	174,900.00	174,900.00	0.00	0.00	174,900.00	0.00
296-000-600.642	SALES-FARMER'S MARKET	2,600.00	2,600.00	1,685.00	905.00	915.00	64.81
296-000-600.643	SALES-ARTISAN MARKET	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
296-000-664.664	INTEREST INCOME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
296-000-671.678	FUNDRAISER-PROMOTIONS	5,000.00	5,000.00	280.61	0.00	4,719.39	5.61
296-000-671.679	FUNDRAISER-ORGANIZATIONAL	3,900.00	3,900.00	257.00	0.00	3,643.00	6.59
296-000-671.694	MISCELLANEOUS	1,000.00	1,000.00	3,005.25	100.00	(2,005.25)	300.53
296-000-695.699	APPROPRIATION OF FUND BALANCE	13,350.00	13,350.00	0.00	0.00	13,350.00	0.00
Total Dept 000		232,800.00	232,800.00	35,356.11	1,005.00	197,443.89	15.19
TOTAL Revenues		232,800.00	232,800.00	35,356.11	1,005.00	197,443.89	15.19
Expenditures							
Dept 200-GEN SERVICES							
296-200-728.000	OPERATING SUPPLIES	1,900.00	1,900.00	379.39	125.10	1,520.61	19.97
296-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,500.00	1,500.00	29.97	0.00	1,470.03	2.00
296-200-802.000	ADVERTISING	500.00	500.00	310.00	85.00	190.00	62.00
296-200-818.000	CONTRACTUAL SERVICES	2,500.00	2,500.00	444.41	69.64	2,055.59	17.78
296-200-831.000	MAINTENANCE	11,000.00	11,000.00	13,700.95	1,858.50	(2,700.95)	124.55
296-200-858.000	MEMBERSHIPS & DUES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
296-200-860.000	EDUCATION & TRAINING	2,500.00	2,500.00	93.76	93.76	2,406.24	3.75
296-200-999.101	CONTRIBUTION-GF ADMIN	46,000.00	46,000.00	0.00	0.00	46,000.00	0.00
Total Dept 200-GEN SERVICES		68,400.00	68,400.00	14,958.48	2,232.00	53,441.52	21.87
Dept 695-ORGANIZATION							
296-695-728.000	SUPPLIES	4,650.00	4,650.00	26.00	0.00	4,624.00	0.56
296-695-818.000	CONTRACTUAL SERVICES	400.00	400.00	0.00	0.00	400.00	0.00
Total Dept 695-ORGANIZATION		5,050.00	5,050.00	26.00	0.00	5,024.00	0.51
Dept 696-PROMOTIONS							
296-696-728.000	SUPPLIES	3,500.00	3,500.00	344.96	8.96	3,155.04	9.86
296-696-802.000	ADVERTISING	6,300.00	6,300.00	374.00	275.00	5,926.00	5.94
296-696-818.000	CONTRACTUAL SERVICES	1,500.00	1,500.00	1,167.00	367.00	333.00	77.80
296-696-818.700	CONTRACTUAL SERVICES-FARMER'S MARKET	8,000.00	8,000.00	5,417.93	376.19	2,582.07	67.72
296-696-818.720	CONTRACTUAL SERVICES-ARTISAN MARKET	5,400.00	5,400.00	2,672.11	99.00	2,727.89	49.48

PERIOD ENDING 11/30/2011

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Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY							
Expenditures							
Total Dept 696-PROMOTIONS		24,700.00	24,700.00	9,976.00	1,126.15	14,724.00	40.39
Dept 697-DESIGNS							
296-697-728.000	OPERATING SUPPLIES	28,700.00	28,700.00	1,138.88	167.55	27,561.12	3.97
296-697-818.000	CONTRACTUAL SERVICES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 697-DESIGNS		32,700.00	32,700.00	1,138.88	167.55	31,561.12	3.48
Dept 698-ECONOMIC RESTRUCTURING							
296-698-728.000	SUPPLIES	925.00	925.00	0.00	0.00	925.00	0.00
296-698-818.000	CONTRACTUAL SERVICES	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 698-ECONOMIC RESTRUCTURING		1,425.00	1,425.00	0.00	0.00	1,425.00	0.00
Dept 901-CAPITAL OUTLAY							
296-901-965.730	CAPITAL CONTRIBUTION-ECON DVMT	13,350.00	13,350.00	0.00	0.00	13,350.00	0.00
Total Dept 901-CAPITAL OUTLAY		13,350.00	13,350.00	0.00	0.00	13,350.00	0.00
Dept 905-DEBT SERVICE							
296-905-980.991	PRINCIPAL	13,375.00	13,375.00	13,242.00	0.00	133.00	99.01
296-905-980.995	INTEREST	1,675.00	1,675.00	21,062.50	21,062.50	(19,387.50)	1,257.46
Total Dept 905-DEBT SERVICE		15,050.00	15,050.00	34,304.50	21,062.50	(19,254.50)	227.94
Dept 966-TRANSFERS OUT							
296-966-999.397	TRANSFER TO DEBT 2009 LTGO FUND	72,125.00	72,125.00	0.00	0.00	72,125.00	0.00
Total Dept 966-TRANSFERS OUT		72,125.00	72,125.00	0.00	0.00	72,125.00	0.00
TOTAL Expenditures		232,800.00	232,800.00	60,403.86	24,588.20	172,396.14	25.95
Fund 296:							
TOTAL REVENUES		232,800.00	232,800.00	35,356.11	1,005.00	197,443.89	15.19
TOTAL EXPENDITURES		232,800.00	232,800.00	60,403.86	24,588.20	172,396.14	25.95
NET OF REVENUES & EXPENDITURES		0.00	0.00	(25,047.75)	(23,583.20)	25,047.75	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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Fund 297 - HISTORICAL FUND							
Revenues							
Dept 000							
297-000-600.600	SALES	3,500.00	3,500.00	1,425.65	289.00	2,074.35	40.73
297-000-664.664	INTEREST INCOME	750.00	750.00	418.19	0.00	331.81	55.76
297-000-664.667	RENTS & DEPOSITS-CASTLE	2,100.00	2,100.00	50.00	0.00	2,050.00	2.38
297-000-664.668	RENTAL INCOME	15,000.00	15,000.00	6,387.00	1,270.00	8,613.00	42.58
297-000-671.675	DONATIONS-PRIVATE	7,000.00	7,000.00	3,232.25	422.22	3,767.75	46.18
297-000-671.678	FUNDRAISER-BRICKS	1,000.00	1,000.00	192.46	0.00	807.54	19.25
297-000-671.679	DONATIONS:HOME TOUR	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
297-000-695.101	GENERAL FUND TRANSFER	17,450.00	17,450.00	7,272.00	1,454.00	10,178.00	41.67
297-000-695.699	APPROPRIATION OF FUND BALANCE	7,700.00	7,700.00	0.00	0.00	7,700.00	0.00
Total Dept 000		62,500.00	62,500.00	18,977.55	3,435.22	43,522.45	30.36
TOTAL Revenues		62,500.00	62,500.00	18,977.55	3,435.22	43,522.45	30.36
Expenditures							
Dept 797-HISTORICAL COMMISSION							
297-797-728.000	OPERATING SUPPLIES	8,000.00	8,000.00	850.94	0.00	7,149.06	10.64
297-797-728.300	HOME TOUR PROMOTION	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	750.00	750.00	0.00	0.00	750.00	0.00
297-797-810.000	INSURANCE & BONDS	1,325.00	1,325.00	0.00	0.00	1,325.00	0.00
297-797-856.000	MISCELLANEOUS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 797-HISTORICAL COMMISSION		12,475.00	12,475.00	850.94	0.00	11,624.06	6.82
Dept 798-CASTLE							
297-798-702.400	WAGES - TEMPORARY	10,250.00	10,250.00	3,792.26	737.24	6,457.74	37.00
297-798-715.000	SOCIAL SECURITY (FICA)	800.00	800.00	290.11	56.40	509.89	36.26
297-798-719.000	WORKERS' COMPENSATION	0.00	0.00	15.00	5.00	(15.00)	100.00
297-798-728.000	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
297-798-810.000	INSURANCE & BONDS	850.00	850.00	0.00	0.00	850.00	0.00
297-798-820.000	UTILITIES	5,000.00	5,000.00	752.76	223.45	4,247.24	15.06
297-798-831.000	BUILDING MAINTENANCE	11,000.00	11,000.00	1,768.45	60.00	9,231.55	16.08
297-798-856.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 798-CASTLE		28,500.00	28,500.00	6,618.58	1,082.09	21,881.42	23.22
Dept 799-GOULD HOUSE							
297-799-728.300	HOME TOUR PROMOTION	0.00	0.00	7,929.81	0.00	(7,929.81)	100.00
297-799-810.000	INSURANCE & BONDS	975.00	975.00	0.00	0.00	975.00	0.00
297-799-820.100	ELECTRICITY	5,700.00	5,700.00	882.52	236.27	4,817.48	15.48
297-799-820.400	WATER & SEWER	500.00	500.00	96.60	0.00	403.40	19.32



PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 297 - HISTORICAL FUND							
Expenditures							
297-799-831.000	BUILDING MAINTENANCE	13,000.00	13,000.00	4,519.71	212.26	8,480.29	34.77
297-799-831.200	BLDG MAINTENANCE-RENTAL	150.00	150.00	65.94	32.97	84.06	43.96
297-799-856.000	MISCELLANEOUS	1,200.00	1,200.00	277.88	(44.99)	922.12	23.16
Total Dept 799-GOULD HOUSE		21,525.00	21,525.00	13,772.46	436.51	7,752.54	63.98
TOTAL Expenditures		62,500.00	62,500.00	21,241.98	1,518.60	41,258.02	33.99
Fund 297:							
TOTAL REVENUES		62,500.00	62,500.00	18,977.55	3,435.22	43,522.45	30.36
TOTAL EXPENDITURES		62,500.00	62,500.00	21,241.98	1,518.60	41,258.02	33.99
NET OF REVENUES & EXPENDITURES		0.00	0.00	(2,264.43)	1,916.62	2,264.43	100.00

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 325 - DEBT SERVICE-2010 GO BONDS							
Revenues							
Dept 000							
325-000-401.403	GENERAL PROPERTY TAX	14,210.00	14,210.00	0.00	0.00	14,210.00	0.00
325-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	20.00	20.00	0.00	0.00	20.00	0.00
325-000-401.431	OBSOLETE PROPERTY REHAB TAXES (OPRA)	10.00	10.00	0.00	0.00	10.00	0.00
325-000-695.699	APPROPRIATION OF FUND BALANCE	39,010.00	39,010.00	0.00	0.00	39,010.00	0.00
Total Dept 000		53,250.00	53,250.00	0.00	0.00	53,250.00	0.00
TOTAL Revenues		53,250.00	53,250.00	0.00	0.00	53,250.00	0.00
Expenditures							
Dept 905-DEBT SERVICE							
325-905-980.991	PRINCIPAL	15,000.00	15,000.00	15,000.00	0.00	0.00	100.00
325-905-980.995	INTEREST	38,250.00	38,250.00	19,182.50	0.00	19,067.50	50.15
Total Dept 905-DEBT SERVICE		53,250.00	53,250.00	34,182.50	0.00	19,067.50	64.19
TOTAL Expenditures		53,250.00	53,250.00	34,182.50	0.00	19,067.50	64.19
Fund 325:							
TOTAL REVENUES		53,250.00	53,250.00	0.00	0.00	53,250.00	0.00
TOTAL EXPENDITURES		53,250.00	53,250.00	34,182.50	0.00	19,067.50	64.19
NET OF REVENUES & EXPENDITURES		0.00	0.00	(34,182.50)	0.00	34,182.50	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 338 - DEBT SERVICE-1994 SPECIAL ASMT							
Revenues							
Dept 000							
338-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	750.00	0.00	(750.00)	100.00
338-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	146.94	0.00	(146.94)	100.00
Total Dept 000		<u>0.00</u>	<u>0.00</u>	<u>896.94</u>	<u>0.00</u>	<u>(896.94)</u>	<u>100.00</u>
TOTAL Revenues		<u>0.00</u>	<u>0.00</u>	<u>896.94</u>	<u>0.00</u>	<u>(896.94)</u>	<u>100.00</u>
Fund 338:							
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>896.94</u>	<u>0.00</u>	<u>(896.94)</u>	<u>100.00</u>
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>896.94</u>	<u>0.00</u>	<u>(896.94)</u>	<u>100.00</u>

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 356 - 2003 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
356-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	775.49	0.00	(775.49)	100.00
356-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	124.08	0.00	(124.08)	100.00
Total Dept 000		0.00	0.00	899.57	0.00	(899.57)	100.00
TOTAL Revenues		0.00	0.00	899.57	0.00	(899.57)	100.00
Fund 356:							
TOTAL REVENUES		0.00	0.00	899.57	0.00	(899.57)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	899.57	0.00	(899.57)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 358 - 2004 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
358-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	5,001.73	193.60	(5,001.73)	100.00
358-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	1,101.69	0.00	(1,101.69)	100.00
Total Dept 000		0.00	0.00	6,103.42	193.60	(6,103.42)	100.00
TOTAL Revenues		0.00	0.00	6,103.42	193.60	(6,103.42)	100.00
Fund 358:							
TOTAL REVENUES		0.00	0.00	6,103.42	193.60	(6,103.42)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	6,103.42	193.60	(6,103.42)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 360 - 2005 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
360-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	4,687.66	403.48	(4,687.66)	100.00
360-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	1,041.28	0.00	(1,041.28)	100.00
Total Dept 000		0.00	0.00	5,728.94	403.48	(5,728.94)	100.00
TOTAL Revenues		0.00	0.00	5,728.94	403.48	(5,728.94)	100.00
Fund 360:							
TOTAL REVENUES		0.00	0.00	5,728.94	403.48	(5,728.94)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,728.94	403.48	(5,728.94)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 362 - 2006 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
362-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	11,708.68	20.10	(11,708.68)	100.00
362-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	3,836.55	0.00	(3,836.55)	100.00
Total Dept 000		0.00	0.00	15,545.23	20.10	(15,545.23)	100.00
TOTAL Revenues		0.00	0.00	15,545.23	20.10	(15,545.23)	100.00
Fund 362:							
TOTAL REVENUES		0.00	0.00	15,545.23	20.10	(15,545.23)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	15,545.23	20.10	(15,545.23)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 364 - 2007 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
364-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	8,923.41	0.00	(8,923.41)	100.00
364-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	3,662.65	0.00	(3,662.65)	100.00
Total Dept 000		0.00	0.00	12,586.06	0.00	(12,586.06)	100.00
TOTAL Revenues		0.00	0.00	12,586.06	0.00	(12,586.06)	100.00
Fund 364:							
TOTAL REVENUES		0.00	0.00	12,586.06	0.00	(12,586.06)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	12,586.06	0.00	(12,586.06)	100.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 366 - 2008 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
366-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	5,331.63	290.14	(5,331.63)	100.00
366-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	2,348.49	0.00	(2,348.49)	100.00
Total Dept 000		0.00	0.00	7,680.12	290.14	(7,680.12)	100.00
TOTAL Revenues		0.00	0.00	7,680.12	290.14	(7,680.12)	100.00
Fund 366:							
TOTAL REVENUES		0.00	0.00	7,680.12	290.14	(7,680.12)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	7,680.12	290.14	(7,680.12)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 368 - 2009 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
368-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	3,951.28	13.66	(3,951.28)	100.00
368-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	1,844.69	0.00	(1,844.69)	100.00
368-000-664.664	INTEREST INCOME	0.00	0.00	101.11	0.00	(101.11)	100.00
Total Dept 000		0.00	0.00	5,897.08	13.66	(5,897.08)	100.00
TOTAL Revenues		0.00	0.00	5,897.08	13.66	(5,897.08)	100.00
Fund 368:							
TOTAL REVENUES		0.00	0.00	5,897.08	13.66	(5,897.08)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,897.08	13.66	(5,897.08)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 370 - 2010 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
370-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	9,045.64	3,353.16	(9,045.64)	100.00
370-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	2,296.36	0.00	(2,296.36)	100.00
Total Dept 000		0.00	0.00	11,342.00	3,353.16	(11,342.00)	100.00
TOTAL Revenues		0.00	0.00	11,342.00	3,353.16	(11,342.00)	100.00
Fund 370:							
TOTAL REVENUES		0.00	0.00	11,342.00	3,353.16	(11,342.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	11,342.00	3,353.16	(11,342.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 372 - 2011 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
372-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	56,695.03	17,738.30	(56,695.03)	100.00
Total Dept 000		<u>0.00</u>	<u>0.00</u>	<u>56,695.03</u>	<u>17,738.30</u>	<u>(56,695.03)</u>	<u>100.00</u>
TOTAL Revenues		<u>0.00</u>	<u>0.00</u>	<u>56,695.03</u>	<u>17,738.30</u>	<u>(56,695.03)</u>	<u>100.00</u>
Fund 372:							
TOTAL REVENUES		0.00	0.00	56,695.03	17,738.30	(56,695.03)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>56,695.03</u>	<u>17,738.30</u>	<u>(56,695.03)</u>	<u>100.00</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 397 - 2009 LTGO DEBT							
Revenues							
Dept 000							
397-000-671.674	DDA CONTRIBUTION	72,125.00	72,125.00	0.00	0.00	72,125.00	0.00
Total Dept 000		<u>72,125.00</u>	<u>72,125.00</u>	<u>0.00</u>	<u>0.00</u>	<u>72,125.00</u>	<u>0.00</u>
TOTAL Revenues		<u>72,125.00</u>	<u>72,125.00</u>	<u>0.00</u>	<u>0.00</u>	<u>72,125.00</u>	<u>0.00</u>
Expenditures							
Dept 905-DEBT SERVICE							
397-905-980.991	PRINCIPAL	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
397-905-980.995	INTEREST	42,125.00	42,125.00	21,062.50	0.00	21,062.50	50.00
Total Dept 905-DEBT SERVICE		<u>72,125.00</u>	<u>72,125.00</u>	<u>21,062.50</u>	<u>0.00</u>	<u>51,062.50</u>	<u>29.20</u>
TOTAL Expenditures		<u>72,125.00</u>	<u>72,125.00</u>	<u>21,062.50</u>	<u>0.00</u>	<u>51,062.50</u>	<u>29.20</u>
Fund 397:							
TOTAL REVENUES		<u>72,125.00</u>	<u>72,125.00</u>	<u>0.00</u>	<u>0.00</u>	<u>72,125.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>72,125.00</u>	<u>72,125.00</u>	<u>21,062.50</u>	<u>0.00</u>	<u>51,062.50</u>	<u>29.20</u>
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>(21,062.50)</u>	<u>0.00</u>	<u>21,062.50</u>	<u>100.00</u>

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM							
Revenues							
Dept 000							
411-000-664.664	INTEREST INCOME	0.00	0.00	481.01	0.00	(481.01)	100.00
Total Dept 000		0.00	0.00	481.01	0.00	(481.01)	100.00
TOTAL Revenues		0.00	0.00	481.01	0.00	(481.01)	100.00
Expenditures							
Dept 966-TRANSFERS OUT							
411-966-999.202	TRANSFER TO MAJOR STREET	0.00	0.00	(27,568.12)	0.00	27,568.12	100.00
Total Dept 966-TRANSFERS OUT		0.00	0.00	(27,568.12)	0.00	27,568.12	100.00
TOTAL Expenditures		0.00	0.00	(27,568.12)	0.00	27,568.12	100.00
Fund 411:							
TOTAL REVENUES		0.00	0.00	481.01	0.00	(481.01)	100.00
TOTAL EXPENDITURES		0.00	0.00	(27,568.12)	0.00	27,568.12	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	28,049.13	0.00	(28,049.13)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 494 - DDA CONSTRUCTION FUND							
Revenues							
Dept 000							
494-000-664.664	INTEREST INCOME	0.00	0.00	72.19	0.00	(72.19)	100.00
Total Dept 000		<u>0.00</u>	<u>0.00</u>	<u>72.19</u>	<u>0.00</u>	<u>(72.19)</u>	<u>100.00</u>
TOTAL Revenues		<u>0.00</u>	<u>0.00</u>	<u>72.19</u>	<u>0.00</u>	<u>(72.19)</u>	<u>100.00</u>
Fund 494:							
TOTAL REVENUES		0.00	0.00	72.19	0.00	(72.19)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>72.19</u>	<u>0.00</u>	<u>(72.19)</u>	<u>100.00</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 588 - TRANSPORTATION FUND							
Revenues							
Dept 000							
588-000-401.403	GENERAL PROPERTY TAX	49,725.00	49,725.00	46,706.65	0.00	3,018.35	93.93
Total Dept 000		49,725.00	49,725.00	46,706.65	0.00	3,018.35	93.93
TOTAL Revenues		49,725.00	49,725.00	46,706.65	0.00	3,018.35	93.93
Expenditures							
Dept 200-GEN SERVICES							
588-200-818.000	CONTRACTUAL SERVICES	49,725.00	49,725.00	42,939.94	0.00	6,785.06	86.35
Total Dept 200-GEN SERVICES		49,725.00	49,725.00	42,939.94	0.00	6,785.06	86.35
TOTAL Expenditures		49,725.00	49,725.00	42,939.94	0.00	6,785.06	86.35
Fund 588:							
TOTAL REVENUES		49,725.00	49,725.00	46,706.65	0.00	3,018.35	93.93
TOTAL EXPENDITURES		49,725.00	49,725.00	42,939.94	0.00	6,785.06	86.35
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,766.71	0.00	(3,766.71)	100.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 590 - SEWER FUND</b>							
<b>Revenues</b>							
<b>Dept 000</b>							
590-000-401.446	PENALTIES - LATE CHARGES	30,000.00	30,000.00	16,303.35	8,690.02	13,696.65	54.34
590-000-450.477	SWR:PERMITS/INSPECTION FEE	500.00	500.00	180.00	30.00	320.00	36.00
590-000-600.601	METERED SALES	1,500,000.00	1,500,000.00	309,649.35	2,483.59	1,190,350.65	20.64
590-000-664.664	INTEREST INCOME	5,000.00	5,000.00	435.55	0.00	4,564.45	8.71
590-000-671.694	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
590-000-695.699	APPROPRIATION OF FUND BALANCE	169,770.00	169,770.00	0.00	0.00	169,770.00	0.00
<b>Total Dept 000</b>		<b>1,706,270.00</b>	<b>1,706,270.00</b>	<b>326,568.25</b>	<b>11,203.61</b>	<b>1,379,701.75</b>	<b>19.14</b>
<b>TOTAL Revenues</b>		<b>1,706,270.00</b>	<b>1,706,270.00</b>	<b>326,568.25</b>	<b>11,203.61</b>	<b>1,379,701.75</b>	<b>19.14</b>
<b>Expenditures</b>							
<b>Dept 200-GEN SERVICES</b>							
590-200-702.100	SALARIES	43,000.00	43,000.00	10,365.37	1,480.84	32,634.63	24.11
590-200-715.000	SOCIAL SECURITY (FICA)	3,300.00	3,300.00	789.05	113.28	2,510.95	23.91
590-200-716.100	HEALTH INSURANCE	8,300.00	8,300.00	1,958.58	0.00	6,341.42	23.60
590-200-716.150	OPEB EXPENSE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-200-716.200	DENTAL INSURANCE	600.00	600.00	171.41	18.12	428.59	28.57
590-200-716.300	OPTICAL INSURANCE	100.00	100.00	1.33	0.14	98.67	1.33
590-200-716.400	LIFE INSURANCE	200.00	200.00	43.88	4.62	156.12	21.94
590-200-716.500	LONG - TERM DISABILITY	300.00	300.00	107.69	11.44	192.31	35.90
590-200-717.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
590-200-718.000	RETIREMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-200-719.000	WORKERS' COMPENSATION	1,000.00	1,000.00	279.00	93.00	721.00	27.90
590-200-728.000	OPERATING SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
590-200-810.000	INSURANCE & BONDS	12,200.00	12,200.00	0.00	0.00	12,200.00	0.00
590-200-818.000	CONTRACTUAL SERVICES	10,000.00	10,000.00	7,162.19	168.00	2,837.81	71.62
590-200-860.000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	500.00	0.00
590-200-890.200	OPERATION & MAINTENANCE	912,000.00	912,000.00	321,139.18	0.00	590,860.82	35.21
590-200-890.300	REPLACEMENT	86,000.00	86,000.00	22,598.24	0.00	63,401.76	26.28
590-200-968.000	DEPRECIATION EXPENSE	45,200.00	45,200.00	11,310.00	0.00	33,890.00	25.02
590-200-999.101	CONTRIBUTION-GF ADMIN	40,000.00	40,000.00	16,669.00	3,333.00	23,331.00	41.67
<b>Total Dept 200-GEN SERVICES</b>		<b>1,174,500.00</b>	<b>1,174,500.00</b>	<b>392,594.92</b>	<b>5,222.44</b>	<b>781,905.08</b>	<b>33.43</b>
<b>Dept 549-SEWER OPERATIONS</b>							
590-549-702.100	SALARIES	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
590-549-702.200	WAGES	60,000.00	60,000.00	11,793.14	4,876.16	48,206.86	19.66
590-549-702.300	OVERTIME	3,000.00	3,000.00	614.20	81.63	2,385.80	20.47
590-549-702.400	WAGES - TEMPORARY	500.00	500.00	0.00	0.00	500.00	0.00
590-549-702.600	UNIFORMS	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - SEWER FUND							
Expenditures							
590-549-702.800	ACCRUED SICK LEAVE	1,600.00	1,600.00	1,512.08	0.00	87.92	94.51
590-549-703.000	OTHER COMPENSATION	2,000.00	2,000.00	6,012.49	535.04	(4,012.49)	300.62
590-549-715.000	SOCIAL SECURITY (FICA)	8,200.00	8,200.00	2,309.04	412.11	5,890.96	28.16
590-549-716.100	HEALTH INSURANCE	38,000.00	38,000.00	10,941.00	2,176.20	27,059.00	28.79
590-549-716.200	DENTAL INSURANCE	1,750.00	1,750.00	585.24	118.01	1,164.76	33.44
590-549-716.300	OPTICAL INSURANCE	200.00	200.00	3.50	0.70	196.50	1.75
590-549-716.400	LIFE INSURANCE	250.00	250.00	66.00	13.20	184.00	26.40
590-549-718.000	RETIREMENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
590-549-719.000	WORKERS' COMPENSATION	2,000.00	2,000.00	1,014.00	338.00	986.00	50.70
590-549-728.000	OPERATING SUPPLIES	10,000.00	10,000.00	429.12	0.00	9,570.88	4.29
590-549-751.000	GAS & OIL	7,000.00	7,000.00	3,317.26	820.72	3,682.74	47.39
590-549-818.000	CONTRACTUAL SERVICES	55,000.00	55,000.00	2,923.02	1,548.02	52,076.98	5.31
590-549-833.000	EQUIPMENT MAINTENANCE	500.00	500.00	20.48	0.00	479.52	4.10
590-549-833.200	SEWER REPAIR	20,000.00	20,000.00	4,990.00	0.00	15,010.00	24.95
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
590-549-836.000	LIFT STATION MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
590-549-836.100	LIFT STATION UTILITIES	1,800.00	1,800.00	648.34	133.41	1,151.66	36.02
590-549-843.000	EQUIPMENT RENTAL	35,000.00	35,000.00	3,795.40	0.00	31,204.60	10.84
Total Dept 549-SEWER OPERATIONS		334,100.00	334,100.00	50,974.31	11,053.20	283,125.69	15.26
Dept 901-CAPITAL OUTLAY							
590-901-973.000	CAPITAL OUTLAY - SEWERS	135,000.00	135,000.00	99,606.34	56,712.94	35,393.66	73.78
590-901-979.000	COL-LIFT STATIONS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		150,000.00	150,000.00	99,606.34	56,712.94	50,393.66	66.40
Dept 905-DEBT SERVICE							
590-905-980.991	PRINCIPAL	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
590-905-980.995	INTEREST	17,670.00	17,670.00	8,834.83	0.00	8,835.17	50.00
Total Dept 905-DEBT SERVICE		47,670.00	47,670.00	8,834.83	0.00	38,835.17	18.53
TOTAL Expenditures		1,706,270.00	1,706,270.00	552,010.40	72,988.58	1,154,259.60	32.35
Fund 590:							
TOTAL REVENUES		1,706,270.00	1,706,270.00	326,568.25	11,203.61	1,379,701.75	19.14
TOTAL EXPENDITURES		1,706,270.00	1,706,270.00	552,010.40	72,988.58	1,154,259.60	32.35
NET OF REVENUES & EXPENDITURES		0.00	0.00	(225,442.15)	(61,784.97)	225,442.15	100.00

PERIOD ENDING 11/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
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PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER FUND							
Revenues							
Dept 000							
591-000-401.446	PENALTIES - LATE CHARGES	35,000.00	35,000.00	19,765.94	10,467.93	15,234.06	56.47
591-000-450.477	WTR:PERMITS/INSPECTION FEE	10,000.00	10,000.00	340.00	70.00	9,660.00	3.40
591-000-600.601	METERED SALES	1,840,000.00	1,840,000.00	396,881.27	5,188.47	1,443,118.73	21.57
591-000-600.602	METERED SALES-WHOLESALE-USAGE	168,000.00	168,000.00	91,998.10	16,579.46	76,001.90	54.76
591-000-600.603	METERED SALES-WHOLESALE-DEBT	40,500.00	40,500.00	0.00	0.00	40,500.00	0.00
591-000-600.640	MATERIAL & SERVICE	5,000.00	5,000.00	61.24	0.00	4,938.76	1.22
591-000-664.664	INTEREST INCOME	5,000.00	5,000.00	972.45	0.00	4,027.55	19.45
591-000-671.688	HYDRANT RENTAL	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
591-000-671.694	MISCELLANEOUS	1,200.00	1,200.00	500.00	100.00	700.00	41.67
591-000-671.695	MISCELLANEOUS WATER CHARGES	6,000.00	6,000.00	1,866.38	0.00	4,133.62	31.11
Total Dept 000		2,124,700.00	2,124,700.00	512,385.38	32,405.86	1,612,314.62	24.12
TOTAL Revenues		2,124,700.00	2,124,700.00	512,385.38	32,405.86	1,612,314.62	24.12
Expenditures							
Dept 200-GEN SERVICES							
591-200-702.100	SALARIES	36,000.00	36,000.00	12,174.85	2,341.85	23,825.15	33.82
591-200-715.000	SOCIAL SECURITY (FICA)	2,760.00	2,760.00	931.38	179.15	1,828.62	33.75
591-200-716.100	HEALTH INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
591-200-716.150	OPEB EXPENSE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
591-200-716.200	DENTAL INSURANCE	400.00	400.00	134.78	27.18	265.22	33.70
591-200-716.300	OPTICAL INSURANCE	100.00	100.00	1.05	0.21	98.95	1.05
591-200-716.400	LIFE INSURANCE	100.00	100.00	34.66	6.93	65.34	34.66
591-200-716.500	LONG - TERM DISABILITY	240.00	240.00	85.85	17.17	154.15	35.77
591-200-718.000	RETIREMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
591-200-719.000	WORKERS' COMPENSATION	1,200.00	1,200.00	315.00	105.00	885.00	26.25
591-200-728.000	OPERATING SUPPLIES	3,000.00	3,000.00	838.17	212.01	2,161.83	27.94
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	5,600.00	5,600.00	0.00	0.00	5,600.00	0.00
591-200-810.000	INSURANCE & BONDS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
591-200-818.000	CONTRACTUAL SERVICES	18,000.00	18,000.00	18,071.84	8,222.14	(71.84)	100.40
591-200-845.000	LEASE	700.00	700.00	710.70	0.00	(10.70)	101.53
591-200-850.000	BAD DEBT EXPENSE	100.00	100.00	0.00	0.00	100.00	0.00
591-200-856.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
591-200-860.000	EDUCATION & TRAINING	700.00	700.00	262.50	0.00	437.50	37.50
591-200-999.101	CONTRIBUTION-GF ADMIN	200,000.00	200,000.00	83,331.00	16,667.00	116,669.00	41.67
Total Dept 200-GEN SERVICES		330,000.00	330,000.00	116,891.78	27,778.64	213,108.22	35.42
Dept 552-WATER UNDERGROUND							
591-552-702.100	SALARIES	16,000.00	16,000.00	5,894.46	1,210.37	10,105.54	36.84
591-552-702.200	WAGES	147,000.00	147,000.00	50,855.26	14,363.47	96,144.74	34.60

PERIOD ENDING 11/30/2011

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<b>Fund 591 - WATER FUND</b>							
<b>Expenditures</b>							
591-552-702.400	WAGES - TEMPORARY	3,600.00	3,600.00	1,879.85	0.00	1,720.15	52.22
591-552-702.800	ACCRUED SICK LEAVE	500.00	500.00	1,164.16	0.00	(664.16)	232.83
591-552-703.000	OTHER COMPENSATION	45,000.00	45,000.00	18,812.56	1,535.20	26,187.44	41.81
591-552-715.000	SOCIAL SECURITY (FICA)	20,000.00	20,000.00	6,820.19	1,285.14	13,179.81	34.10
591-552-716.100	HEALTH INSURANCE	100,000.00	100,000.00	32,718.50	6,528.70	67,281.50	32.72
591-552-716.200	DENTAL INSURANCE	5,000.00	5,000.00	1,613.53	320.06	3,386.47	32.27
591-552-716.300	OPTICAL INSURANCE	1,000.00	1,000.00	9.19	1.84	990.81	0.92
591-552-716.400	LIFE INSURANCE	650.00	650.00	215.75	43.15	434.25	33.19
591-552-716.500	LONG - TERM DISABILITY	150.00	150.00	64.21	12.84	85.79	42.81
591-552-718.000	RETIREMENT	18,400.00	18,400.00	0.00	0.00	18,400.00	0.00
591-552-719.000	WORKERS' COMPENSATION	8,000.00	8,000.00	5,454.00	1,818.00	2,546.00	68.18
591-552-728.000	OPERATING SUPPLIES	5,000.00	5,000.00	701.41	0.00	4,298.59	14.03
591-552-751.000	GAS & OIL	11,000.00	11,000.00	7,425.23	2,067.24	3,574.77	67.50
591-552-818.000	CONTRACTUAL SERVICES	20,000.00	20,000.00	4,763.66	777.00	15,236.34	23.82
591-552-820.100	ELECTRICITY	3,200.00	3,200.00	889.39	210.08	2,310.61	27.79
591-552-820.200	GAS	4,000.00	4,000.00	172.60	55.26	3,827.40	4.32
591-552-820.300	TELEPHONE	3,000.00	3,000.00	1,053.39	157.97	1,946.61	35.11
591-552-833.000	EQUIPMENT MAINTENANCE	2,000.00	2,000.00	577.23	83.50	1,422.77	28.86
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAINS	35,000.00	35,000.00	39,445.75	2,532.22	(4,445.75)	112.70
591-552-833.300	EQUIP MAINT. METER & SERV	150,000.00	150,000.00	50,531.28	33.00	99,468.72	33.69
591-552-843.000	EQUIPMENT RENTAL	3,000.00	3,000.00	105.94	0.00	2,894.06	3.53
591-552-860.000	EDUCATION & TRAINING	500.00	500.00	220.00	0.00	280.00	44.00
591-552-968.000	DEPRECIATION EXPENSE	110,000.00	110,000.00	27,699.00	0.00	82,301.00	25.18
<b>Total Dept 552-WATER UNDERGROUND</b>		<b>712,000.00</b>	<b>712,000.00</b>	<b>259,086.54</b>	<b>33,035.04</b>	<b>452,913.46</b>	<b>36.39</b>
<b>Dept 553-WATER FILTRATION</b>							
591-553-702.100	SALARIES	0.00	0.00	752.16	752.16	(752.16)	100.00
591-553-702.200	WAGES	206,000.00	206,000.00	72,719.86	13,258.21	133,280.14	35.30
591-553-702.300	OVERTIME	24,000.00	24,000.00	8,982.70	3,229.73	15,017.30	37.43
591-553-702.400	WAGES - TEMPORARY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
591-553-702.600	UNIFORMS	2,750.00	2,750.00	2,600.00	0.00	150.00	94.55
591-553-702.800	ACCRUED SICK LEAVE	1,650.00	1,650.00	841.44	0.00	808.56	51.00
591-553-703.000	OTHER COMPENSATION	100.00	100.00	0.00	0.00	100.00	0.00
591-553-715.000	SOCIAL SECURITY (FICA)	18,500.00	18,500.00	6,485.40	1,301.10	12,014.60	35.06
591-553-716.100	HEALTH INSURANCE	60,000.00	60,000.00	19,948.65	3,989.73	40,051.35	33.25
591-553-716.200	DENTAL INSURANCE	3,500.00	3,500.00	1,043.08	205.35	2,456.92	29.80
591-553-716.300	OPTICAL INSURANCE	400.00	400.00	8.75	1.75	391.25	2.19
591-553-716.400	LIFE INSURANCE	500.00	500.00	165.00	33.00	335.00	33.00
591-553-718.000	RETIREMENT	17,500.00	17,500.00	0.00	0.00	17,500.00	0.00
591-553-718.200	DEFERRED COMPENSATION	2,500.00	2,500.00	588.73	126.45	1,911.27	23.55
591-553-719.000	WORKERS' COMPENSATION	7,000.00	7,000.00	4,155.00	1,385.00	2,845.00	59.36
591-553-728.000	OPERATING SUPPLIES	16,000.00	16,000.00	6,183.46	1,307.26	9,816.54	38.65
591-553-743.000	CHEMICALS	123,000.00	123,000.00	43,522.92	8,798.08	79,477.08	35.38

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER FUND							
Expenditures							
591-553-751.000	GAS & OIL	500.00	500.00	776.72	67.00	(276.72)	155.34
591-553-818.000	CONTRACTUAL SERVICES	6,000.00	6,000.00	4,902.50	735.00	1,097.50	81.71
591-553-820.100	ELECTRICITY	120,000.00	120,000.00	39,842.67	7,907.86	80,157.33	33.20
591-553-820.200	GAS	8,000.00	8,000.00	298.27	188.30	7,701.73	3.73
591-553-820.300	TELEPHONE	5,000.00	5,000.00	1,520.81	146.66	3,479.19	30.42
591-553-820.500	REFUSE	500.00	500.00	208.33	41.67	291.67	41.67
591-553-831.000	BUILDING MAINTENANCE	10,000.00	10,000.00	2,216.50	145.00	7,783.50	22.17
591-553-832.000	STATIONARY EQUIPMENT	5,000.00	5,000.00	4,137.73	4,137.73	862.27	82.75
591-553-833.000	EQUIPMENT MAINTENANCE	15,000.00	15,000.00	1,082.03	199.37	13,917.97	7.21
591-553-833.100	EQUIP MAINT - WELLS	20,000.00	20,000.00	258.08	0.00	19,741.92	1.29
591-553-834.000	MAINTENANCE	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
591-553-860.000	EDUCATION & TRAINING	600.00	600.00	520.00	0.00	80.00	86.67
591-553-968.000	DEPRECIATION EXPENSE	164,000.00	164,000.00	40,770.00	0.00	123,230.00	24.86
Total Dept 553-WATER FILTRATION		963,000.00	963,000.00	264,530.79	47,956.41	698,469.21	27.47
Dept 901-CAPITAL OUTLAY							
591-901-972.000	MAINS & HYDRANTS	200,000.00	200,000.00	221,994.03	3,715.41	(21,994.03)	111.00
591-901-977.000	COL - EQUIPMENT	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		400,000.00	400,000.00	221,994.03	3,715.41	178,005.97	55.50
Dept 905-DEBT SERVICE							
591-905-980.991	PRINCIPAL	180,000.00	180,000.00	180,000.00	0.00	0.00	100.00
591-905-980.995	INTEREST	190,000.00	190,000.00	95,929.38	0.00	94,070.62	50.49
Total Dept 905-DEBT SERVICE		370,000.00	370,000.00	275,929.38	0.00	94,070.62	74.58
TOTAL Expenditures		2,775,000.00	2,775,000.00	1,138,432.52	112,485.50	1,636,567.48	41.02
Fund 591:							
TOTAL REVENUES		2,124,700.00	2,124,700.00	512,385.38	32,405.86	1,612,314.62	24.12
TOTAL EXPENDITURES		2,775,000.00	2,775,000.00	1,138,432.52	112,485.50	1,636,567.48	41.02
NET OF REVENUES & EXPENDITURES		(650,300.00)	(650,300.00)	(626,047.14)	(80,079.64)	(24,252.86)	96.27

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 599 - WASTEWATER FUND</b>							
<b>Revenues</b>							
<b>Dept 000</b>							
599-000-601.100	DEBT SERVICE CHRG - OWOSSO	912,000.00	0.00	0.00	0.00	0.00	0.00
599-000-601.200	DEBT SERVICE CHRG - OWOSSO TWP.	132,000.00	0.00	0.00	0.00	0.00	0.00
599-000-601.300	DEBT SERVICE CHRG - CALEDONIA TWSP	128,000.00	0.00	0.00	0.00	0.00	0.00
599-000-601.400	DEBT SERVICE CHRG - CORUNNA	172,000.00	0.00	0.00	0.00	0.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	86,000.00	912,000.00	321,139.18	0.00	590,860.82	35.21
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	12,500.00	132,000.00	38,742.39	9,729.74	93,257.61	29.35
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	11,500.00	128,000.00	53,806.81	9,599.67	74,193.19	42.04
599-000-602.400	OP & MAINT CHRG - CORUNNA	16,000.00	172,000.00	67,246.06	13,605.03	104,753.94	39.10
599-000-603.100	REPLACEMENT CHRG - OWOSSO	0.00	86,000.00	22,598.24	0.00	63,401.76	26.28
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	0.00	12,500.00	2,725.73	0.00	9,774.27	21.81
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	0.00	11,500.00	2,420.42	0.00	9,079.58	21.05
599-000-603.400	REPLACEMENT CHRG - CORUNNA	0.00	16,000.00	3,755.60	0.00	12,244.40	23.47
599-000-664.664	INTEREST INCOME	8,000.00	8,000.00	769.51	0.00	7,230.49	9.62
599-000-671.694	MISCELLANEOUS	2,000.00	2,000.00	1,196.32	481.00	803.68	59.82
599-000-695.699	APPROPRIATION OF FUND BALANCE	550,000.00	550,000.00	0.00	0.00	550,000.00	0.00
<b>Total Dept 000</b>		<b>2,030,000.00</b>	<b>2,030,000.00</b>	<b>514,400.26</b>	<b>33,415.44</b>	<b>1,515,599.74</b>	<b>25.34</b>
<b>TOTAL Revenues</b>		<b>2,030,000.00</b>	<b>2,030,000.00</b>	<b>514,400.26</b>	<b>33,415.44</b>	<b>1,515,599.74</b>	<b>25.34</b>
<b>Expenditures</b>							
<b>Dept 548-WASTEWATER OPERATIONS</b>							
599-548-702.100	SALARIES	60,000.00	60,000.00	22,047.22	4,278.47	37,952.78	36.75
599-548-702.200	WAGES	284,000.00	284,000.00	97,546.65	19,802.03	186,453.35	34.35
599-548-702.300	OVERTIME	23,000.00	23,000.00	13,511.96	2,805.65	9,488.04	58.75
599-548-702.400	WAGES - TEMPORARY	6,500.00	6,500.00	2,178.27	0.00	4,321.73	33.51
599-548-702.600	UNIFORMS	4,300.00	4,300.00	3,900.00	0.00	400.00	90.70
599-548-702.800	ACCRUED SICK LEAVE	3,000.00	3,000.00	3,292.89	0.00	(292.89)	109.76
599-548-703.000	OTHER COMPENSATION	100.00	100.00	0.00	0.00	100.00	0.00
599-548-715.000	SOCIAL SECURITY (FICA)	29,100.00	29,100.00	10,676.47	2,010.52	18,423.53	36.69
599-548-716.100	HEALTH INSURANCE	110,000.00	110,000.00	43,996.40	9,479.28	66,003.60	40.00
599-548-716.150	OPEB EXPENSE	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
599-548-716.200	DENTAL INSURANCE	6,000.00	6,000.00	2,147.37	433.00	3,852.63	35.79
599-548-716.300	OPTICAL INSURANCE	1,200.00	1,200.00	12.25	2.45	1,187.75	1.02
599-548-716.400	LIFE INSURANCE	1,200.00	1,200.00	349.80	69.96	850.20	29.15
599-548-716.500	LONG - TERM DISABILITY	600.00	600.00	191.80	38.36	408.20	31.97
599-548-716.600	PHYSICALS	300.00	300.00	178.98	0.00	121.02	59.66
599-548-717.000	UNEMPLOYMENT INSURANCE	100.00	100.00	2.96	0.00	97.04	2.96
599-548-718.000	RETIREMENT	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
599-548-718.200	DEFERRED COMPENSATION	2,000.00	2,000.00	665.95	116.17	1,334.05	33.30
599-548-719.000	WORKERS' COMPENSATION	7,000.00	7,000.00	5,340.00	1,780.00	1,660.00	76.29
599-548-728.000	OPERATING SUPPLIES	7,000.00	7,000.00	1,787.68	129.46	5,212.32	25.54

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 599 - WASTEWATER FUND							
Expenditures							
599-548-728.100	SUPPLIES	8,000.00	8,000.00	6,159.23	116.04	1,840.77	76.99
599-548-743.100	CHEMICALS - IRON	42,000.00	42,000.00	15,485.41	2,694.14	26,514.59	36.87
599-548-743.200	CHEMICALS - POLYMER	14,000.00	14,000.00	3,999.60	1,997.60	10,000.40	28.57
599-548-743.300	CHEMICALS - CHLORINE	30,000.00	30,000.00	9,783.25	2,431.75	20,216.75	32.61
599-548-751.000	GAS & OIL	4,200.00	4,200.00	2,042.81	328.15	2,157.19	48.64
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	33,000.00	33,000.00	6,459.59	2,673.68	26,540.41	19.57
599-548-810.000	INSURANCE & BONDS	53,000.00	53,000.00	0.00	0.00	53,000.00	0.00
599-548-820.100	ELECTRICITY	225,000.00	225,000.00	72,848.46	14,933.07	152,151.54	32.38
599-548-820.200	GAS	24,000.00	24,000.00	535.39	328.94	23,464.61	2.23
599-548-820.300	TELEPHONE	3,000.00	3,000.00	1,207.66	212.61	1,792.34	40.26
599-548-820.400	WATER & SEWER	2,200.00	2,200.00	716.40	0.00	1,483.60	32.56
599-548-820.500	REFUSE	600.00	600.00	208.33	41.67	391.67	34.72
599-548-831.000	BUILDING MAINTENANCE	30,000.00	30,000.00	13,288.96	1,019.91	16,711.04	44.30
599-548-832.000	STATIONARY EQUIPMENT	6,000.00	6,000.00	100.00	100.00	5,900.00	1.67
599-548-833.000	EQUIPMENT MAINTENANCE	35,000.00	35,000.00	9,497.84	2,168.61	25,502.16	27.14
599-548-834.000	MAINTENANCE	64,000.00	64,000.00	20,679.31	4,109.08	43,320.69	32.31
599-548-834.100	HHW PROGRAM	4,600.00	4,600.00	4,600.00	0.00	0.00	100.00
599-548-858.000	MEMBERSHIPS & DUES	200.00	200.00	210.00	0.00	(10.00)	105.00
599-548-860.000	EDUCATION & TRAINING	1,000.00	1,000.00	1,257.50	195.00	(257.50)	125.75
599-548-968.000	DEPRECIATION EXPENSE	358,000.00	358,000.00	79,995.00	0.00	278,005.00	22.34
599-548-999.101	CONTRIBUTION-GF ADMIN	171,600.00	171,600.00	44,024.73	0.00	127,575.27	25.66
Total Dept 548-WASTEWATER OPERATIONS		1,702,000.00	1,702,000.00	500,926.12	74,295.60	1,201,073.88	29.43
Dept 901-CAPITAL OUTLAY							
599-901-975.000	COL - BUILDING IMPROVEMENTS	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
599-901-977.000	COL - EQUIPMENT	450,000.00	450,000.00	53,059.45	46,067.35	396,940.55	11.79
Total Dept 901-CAPITAL OUTLAY		550,000.00	550,000.00	53,059.45	46,067.35	496,940.55	9.65
TOTAL Expenditures		2,252,000.00	2,252,000.00	553,985.57	120,362.95	1,698,014.43	24.60
Fund 599:							
TOTAL REVENUES		2,030,000.00	2,030,000.00	514,400.26	33,415.44	1,515,599.74	25.34
TOTAL EXPENDITURES		2,252,000.00	2,252,000.00	553,985.57	120,362.95	1,698,014.43	24.60
NET OF REVENUES & EXPENDITURES		(222,000.00)	(222,000.00)	(39,585.31)	(86,947.51)	(182,414.69)	17.83



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
Dept 000							
661-000-664.669	EQUIPMENT RENTAL	411,950.00	411,950.00	181,392.06	0.00	230,557.94	44.03
661-000-671.673	SALE OF FIXED ASSETS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
661-000-695.699	APPROPRIATION OF FUND BALANCE	351,075.00	351,075.00	0.00	0.00	351,075.00	0.00
Total Dept 000		788,025.00	788,025.00	181,392.06	0.00	606,632.94	23.02
TOTAL Revenues		788,025.00	788,025.00	181,392.06	0.00	606,632.94	23.02
Expenditures							
Dept 891-FLEET MAINTENANCE							
661-891-702.200	WAGES	85,600.00	85,600.00	23,767.51	5,135.21	61,832.49	27.77
661-891-702.800	ACCRUED SICK LEAVE	0.00	0.00	1,573.08	0.00	(1,573.08)	100.00
661-891-703.000	OTHER COMPENSATION	19,700.00	19,700.00	8,621.14	991.64	11,078.86	43.76
661-891-715.000	SOCIAL SECURITY (FICA)	6,550.00	6,550.00	2,628.76	454.77	3,921.24	40.13
661-891-716.100	HEALTH INSURANCE	33,700.00	33,700.00	13,601.50	2,720.30	20,098.50	40.36
661-891-716.200	DENTAL INSURANCE	1,700.00	1,700.00	721.18	145.42	978.82	42.42
661-891-716.300	OPTICAL INSURANCE	325.00	325.00	3.50	0.70	321.50	1.08
661-891-716.400	LIFE INSURANCE	150.00	150.00	66.00	13.20	84.00	44.00
661-891-718.000	RETIREMENT	13,700.00	13,700.00	0.00	0.00	13,700.00	0.00
661-891-719.000	WORKERS' COMPENSATION	2,100.00	2,100.00	1,572.00	524.00	528.00	74.86
661-891-728.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
661-891-833.000	EQUIPMENT MAINTENANCE	70,000.00	70,000.00	34,357.06	9,551.16	35,642.94	49.08
661-891-968.000	DEPRECIATION EXPENSE	260,000.00	260,000.00	36,162.00	0.00	223,838.00	13.91
661-891-999.101	CONTRIBUTION-GF ADMIN	28,000.00	28,000.00	11,669.00	2,333.00	16,331.00	41.68
Total Dept 891-FLEET MAINTENANCE		522,025.00	522,025.00	134,742.73	21,869.40	387,282.27	25.81
Dept 901-CAPITAL OUTLAY							
661-901-979.000	COL-EQUIPMENT	266,000.00	266,000.00	0.00	0.00	266,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		266,000.00	266,000.00	0.00	0.00	266,000.00	0.00
TOTAL Expenditures		788,025.00	788,025.00	134,742.73	21,869.40	653,282.27	17.10
Fund 661:							
TOTAL REVENUES		788,025.00	788,025.00	181,392.06	0.00	606,632.94	23.02
TOTAL EXPENDITURES		788,025.00	788,025.00	134,742.73	21,869.40	653,282.27	17.10
NET OF REVENUES & EXPENDITURES		0.00	0.00	46,649.33	(21,869.40)	(46,649.33)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 11/30/2011

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 11/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/201 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
TOTAL REVENUES - ALL FUNDS		16,282,220.00	16,282,220.00	6,941,214.14	455,288.46	9,341,005.86	42.63
TOTAL EXPENDITURES - ALL FUNDS		17,154,520.00	17,154,520.00	6,351,883.98	1,011,338.07	10,802,636.02	37.03
NET OF REVENUES & EXPENDITURES		(872,300.00)	(872,300.00)	589,330.16	(556,049.61)	(1,461,630.16)	67.56

**RESOLUTION NO.**

**RESOLUTION ACCEPTING AND PLACING ON FILE THE CITY OF OWOSSO,  
MICHIGAN FINANCIAL REPORT WITH ADDITIONAL INFORMATION FOR  
THE FISCAL YEAR ENDED JUNE 30, 2011**

WHEREAS, the city of Owosso is required by the laws of the state of Michigan to annually have an independent audit performed in accordance with generally accepted auditing standards, and

WHEREAS, the city of Owosso employed of Rehmann Accounting LLC certified public accountants, to audit the financial records of the city of Owosso and such audit has been completed and is presented this date to the city council;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST:     The *City of Owosso, Michigan Financial Report with Additional Information for the Fiscal Year Ended June 30, 2011*, attached hereto and made a part hereof as Exhibit A and the same is hereby accepted and placed on file.

SECOND:    A copy of the *City of Owosso, Michigan Financial Report with Additional Information for the Fiscal Year Ended June 30, 2011* will be maintained on file in the office of the city clerk for public examination, a copy will be placed in the Shiawassee District Library Owosso Branch for public examination, and copies will be sent to those required by law and agreement.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,  
SHIAWASSEE COUNTY, MICHIGAN THIS \_\_th DAY OF DECEMBER 2011.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:

---

Amy K. Kirkland, city clerk

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE REPAIR OF THE OWOSSO PUBLIC LIBRARY BUILDING ROOF WITH DETROIT CORNICE & SLATE, INC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the roof to the Owosso Public Library Building has deteriorated and that repair is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids for "Shiawassee District Library-Owosso Roof Repairs"; a bid was received from Detroit Cornice & Slate, Inc.; and it is hereby determined that Detroit Cornice & Slate, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Detroit Cornice & Slate, Inc. for repair of the Owosso Public Library Roof.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Detroit Cornice & Slate, Inc. with:
- (1) option-B of \$81,000.00 for the complete removal and salvage for reuse of existing roof tiles, removal of existing and installation of new underlayment, repairs to roof deck, replacement of flashings, repair of stone coping joints and flashings, and recoating of high roof.
  - (2) alternate #2 of \$2,400 for the cleaning and recoating of the existing high roof.
  - (3) unit pricing for additional work if needed at \$14.00 per lineal foot for additional wood decking and \$12.00 for tile replacement over the amount specified.
- THIRD: The above expenses shall be paid from the general fund building and the building and grounds maintenance fund and by a contribution from the Shiawassee District Library.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 19TH DAY OF DECEMBER, 2011.

AYES:  
NAYS:  
ABSTENTIONS:  
ABSENT:

CITY OF OWOSSO:

ATTEST:

\_\_\_\_\_  
Benjamin R. Frederick, Mayor

\_\_\_\_\_  
Amy K. Kirkland, city clerk

**Exhibit A**

**CONTRACT BETWEEN THE CITY OF OWOSSO AND DETROIT CORNICE & SLATE, INC. FOR THE REPAIR OF THE OWOSSO PUBLIC LIBRARY BUILDING ROOF**

THIS AGREEMENT, made the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by and between Detroit Cornice & Slate, Inc. hereinafter called the "Contractor" and the City of Owosso, Michigan, hereinafter called the "Owner",

WITNESSETH, that the Contractor and the Owner for the consideration stated herein, agree as follows:

Article 1. Scope of the Work: It is agreed that the Contractor shall furnish all the materials and equipment and perform all the work shown on the drawings and described in the Specifications entitled:

Request for Proposal, Shiawassee District Library - Owosso Roof Repairs

and shall do everything required by the Contract Documents being here defined to include the Agreement, Bond, Drawings, and Specifications and any Supplements thereto agreed to by both parties.

Article 2. The Contract Price: It is agreed that the Owner shall pay the Contractor for his work upon completion in accordance with the attached Specifications and at the Unit Price set forth in the attached Proposal, both of which are hereby made a part of this Contract.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

Approved

FOR THE CONTRACTOR:

CITY OF OWOSSO

By: \_\_\_\_\_

\_\_\_\_\_  
Benjamin R. Frederick, Mayor

Its: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Amy K. Kirkland, City Clerk

Its: \_\_\_\_\_

Executed: \_\_\_\_\_, 2011

Executed: \_\_\_\_\_, 2011

The substance and form of this contract has been approved by the following city officers:

Approved as to substance: \_\_\_\_\_  
City Manager Date

Approved as to form: \_\_\_\_\_  
City Attorney Date

Approved by City Council: \_\_\_\_\_  
Date

CITY OF OWOSSO BID TABULATION SHEET

DATE 11/28/2011  
 DEPT. Building/Grounds

SUBJECT: Shiawassee District Library Roof Repairs

DESCRIPTION	EST. QTY	UNIT	Detroit Cornice & Slate Ferndale, MI		Renaissance Restorations Birmingham, MI		UNIT PRICE	TOTAL
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
OPTION - A	1	LS	\$ 31,000.00	\$ 31,000.00	\$ 56,600.00	\$ 5,600.00		
OPTION - B	1	LS	\$ 81,000.00	\$ 81,000.00	\$ 126,000.00	\$ 126,000.00		
ALTERNATE #1	1	LS	\$ 13,700.00	\$ 13,700.00	\$ 18,800.00	\$ 18,800.00		
ALTERNATE #2	1	LS	\$ 2,400.00	\$ 2,400.00	\$ 13,100.00	\$ 13,100.00		
ADDITIONAL WORK								
WOOD DECK		LF	\$ 14.00		\$ 10.00			
REPLACE ROOF TILE		EA	\$ 12.00		\$ 30.00			
<b>TOTAL BID</b>								

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: \_\_\_\_\_

PURCH. AGENT: *[Signature]*

STAFF REC.: *Detroit Cornice + Slate*

GENERAL LIABILITY INSURANCE  
 EXPIRATION DATE: *05/01/2012*

WORKERS COMPENSATION INSURANCE  
 EXPIRATION DATE: \_\_\_\_\_

SOLE PROPRIETORSHIP  
 EXPIRATION DATE: *N/A*

AWARDED: \_\_\_\_\_

COUNCIL APPROVED: \_\_\_\_\_

PO NUMBER: \_\_\_\_\_

**Shiawassee District Library – Owosso, Michigan  
Roof Repair Bid Summary**

THA was asked developed a bid package to solicit bids for the repair of the Library roof.

Two Bid Options were presented with two Bid Alternates. Bid Option A addressed repairs to the; roof hip joints, flashings at the chimney, repair of the stone coping over the front entry and relocation of a vent stack. Bid Option B asked for the complete removal and reinstallation of the existing roof tile providing new underlayment and roof deck repair in addition to the repairs outlined in Option A. Bid Alternate #1 asked for the cost to replace the existing gutters and downspouts with a copper system, Bid Alternate #2 asked for the cost to clean and recoat the high metal roof area.

Public bids were accepted for repairs to the library roof. The Table below is a summary of the bids received:

*(Dax Roofing Co. did not submit a bid for this work and are not eligible to be awarded this contract, however they had submitted a proposal that was part of the impetus to seek bids. Their proposal numbers while similar cannot be construed as analogous to the bids received as every component of the repair was not included in their estimate.)*

<b>CONTRACTOR</b>	<b>Bid Option - A</b>	<b>Bid Option - B</b>	<b>Alternate #1</b>	<b>Alternate #2</b>
Renaissance Restorations Inc.	\$56,600.00	\$126,000.00	\$18,800.00	\$13,100.00
Detroit Cornice & Slate Co.	\$31,000.00	\$81,000.00	\$13,700.00	\$2,400.00
Dax Roofing Co.	NA	\$78,000.00	\$18,000.00	\$12,000.00

The clear low bid is from Detroit Cornice & Slate for all Bid Options and Alternates. In addition the Renaissance proposal was incomplete, as they did not provide past project information. So the question looms which Bid Option and which Alternate(s) to accept. From available information the last time roof of the library was completely replaced was 1967 making the roof 44 years old. The clay roof tiles could last another 50 years; the question is what condition is the underlayment in. Doing only the repairs could extend the life of the roof 10 – 12 years before having to re-address replacement, again dependent upon the condition of the underlayment and the plan(s) for the future of the Library.

Respectfully submitted,

Paul Thwing, R.A.  
Architect / Project Manager  
THA Architect Engineers



**SECTION 00 30 00 – PROPOSAL FORM**

**Project: THA No. 11-380 – Shiawassee District Library – Owosso, Roof Repairs**

**Name of Proposer** Detroit Cornice & Slate Co., Inc.

**Address:** 1315 Academy - Ferndale, MI 48220

**Telephone:** 248/398-7690

**Date:** November 23, 2011

**To: City of Owosso**

I, the undersigned, have received the drawings and specifications for the Construction Work on the above named project prepared by THA Architects / Engineers, Incorporated. I have also received the Addenda acknowledged below and have included all their provisions and costs in my proposal. Having carefully considered and examined all contract Documents, having visited the site and examined all conditions affecting the work, I submit the following proposal and hereby agree:

1. To furnish all labor, services, material, equipment and coordination of trades required to perform all work in strict conformance with the Contract Documents, including all commissions, overhead, taxes, fees and profit.
2. To complete the work by time stipulated on the Proposal form and under the conditions as outlined in the contract documents.
3. To accept the provisions of the Instruction to Proposers regarding disposition of proposal Security.
4. To hold my proposal open for a maximum period of thirty (30) days.

**Bid - Option A:**

Proposal for the work of making repairs to the roof of the library as noted in the scope of work on Drawing A01 which includes but is not limited to: Repair of roof hip joints, repair of flashings and tile at chimney, repair of stone coping joints and flashings, recoating of high roof.

*Amount in words*

**THIRTY ONE THOUSAND DOLLARS AND NO CENTS**

**\$ 31,000.00**

*Total Amount*

**Bid - Option B:**

Proposal for the work of re-roofing the library as noted in the scope of work on Drawing A01 which includes but is not limited to: Complete removal and salvage for reuse of existing roof tiles, removal of existing and installation of new underlayment, repairs to roof deck, replacement of flashings, repair of stone coping joints and flashings, recoating of high roof.

---

*Amount in words*

**EIGHTY ONE THOUSAND DOLLARS AND NO CENTS**

---

\$ 81,000.00  
*Total Amount*

**Alternates**

I, the undersigned, hereby agree to include the following specified alternates, if accepted, for the sums listed:

**Alternate #1:**

Amount to be added to either bid option to furnish and install new copper gutters and downspouts.

---

*Amount in words*

**THIRTEEN THOUSAND SEVEN HUNDRED DOLLARS AND NO CENTS**

---

\$ 13,700.00  
*(add) Total Amount*

**Alternate #2:**

Amount to be added to either bid option to clean and recoat existing high metal roof.

---

*Amount in words*

**TWO THOUSAND FOUR HUNDRED DOLLARS AND NO CENTS**

---

\$ 2,400.00  
*(add) Total Amount*

**ATTACH TO THIS FORM:**

Contractors Proposed Construction Schedule for each Bid Option.  
Contractors Qualifications / Experience

**Addenda**

The undersigned, hereby acknowledge receipt of the following addenda:

<u>Add'm.</u>	<u>Date</u>
No. _____	_____
_____	_____
_____	_____

**Unit Prices**

Should I, the undersigned, be required to perform additional work or exclude work in the Contract Documents, I hereby agree to make additions or deletions to the contract amount based on the following Unit Prices. All Unit Prices include labor, material, overhead, profit, taxes, insurance and all related charges.

<u>Description</u>	<u>Total Cost</u>	
Wood Deck (in excess of specified replacement)	\$14.00	per linear foot
Replace missing and/or broken roof tile (in excess of 20)	\$12.00	per tile

**Site Superintendent**

The following, full time on site job superintendent will be assigned to this project: Kurt A. Hesse

Superintendent will not be reassigned, during duration of project, without approval of Owner and Design Professional.

**Acceptance**

The undersigned, upon notification of the acceptance of the proposal, agree to execute a contract for the above work, for the above stated compensation. Further I agree, if awarded the contract, to execute and deliver to the Owner prior to the signing of the contract, insurance certifications which fully comply with the specifications. All insurance coverages will be provided by a company licensed to carry out business in the State of Michigan.

Respectfully submitted,

BY:   
Signature

Doneen J. Hesse, President  
Printed Name and Title

\*\*\*\*END OF PROPOSAL FORM\*\*\*\*

## PROPOSAL

Owosso is a city which desires to preserve its history. With that in mind, I would like to propose we take a step in that direction in honoring two firefighters who gave their lives while fighting fires in Owosso. The first one was Fred Ross who lost his life fighting the fire that destroyed the Central school on April 1, 1900. The second and I would hope to be the last was Elmer Hodge, who lost his life on January 12, 1981, when the east wall of the Gittelman's building collapsed on him while fighting that fire.

One way we as a city can honor them and any other firefighter who may meet the same fate in the future is to build a memorial for them. The city at the present time has a 1921, gas powered, chain driven LaFrance pumper in storage in the building off Gould Street. This pumper is in relatively good condition and could be restored by volunteers and firefighters virtually with no cost to the city.

To make this possible the city could do one of two things. The firefighters have long desired to restore this piece of equipment, as it is either the first or second gas powered fire truck the city purchased. It is felt it is most likely the second one but we have been unable to fully substantiate that as a fact. Regardless of which one it is, we still must agree that it is an important part of the history of Owosso, and should be restored and preserved. Since this is historically a part of the Owosso Fire Department, the firefighters would ask the city to either sell the unit to the firefighters local for one dollar, with the stipulation it must be restored and never sold by the local and place on display for the public to view. Or sign an agreement with the firefighter local to allow them to restore the unit as above and the promise the city would not sell it at a later date. The reason for this type of agreement is the firefighters will be investing their time and effort into this endeavor and they felt it will be a lasting memorial for the city of Owosso in honor of those firefighters who gave their all for our citizens.

It is my thought that this would be a total community project using volunteer workers, donations of parts and supplies and make this engine available for display in parades, both in Owosso and other cities that the Curwood float might appear. The engine could be transported to communities and displayed in the parade with an informational sign depicting its history and at the same time encourage others to come to Owosso and enjoy our historical sites.

It would be necessary to provide a structure in the city to store or display the unit in. This structure could be constructed of brick with a glass front for the purpose of viewing by the public. All materials and labor could possibly be by donation, which would remove the need of funding from the city budget. The structure would be similar to the on Nelson House Funeral Home uses for their carriage. No design has been developed for the structure as of this time, but I am sure this project is a possibility and should be endorsed by the city council.

As for a location to build the structure, there are a couple of possibilities. One being the area of the walk of history in Heritage (Curwood) Park. The other is possibly in the area along the west boundary of the park on the corner of Main and Washington Streets. These two locations would make it visible by passing traffic and could be an added attraction to encourage people to visit Owosso again.

This is just the beginning stage of a much desired endeavor by firefighters and other individuals.

Questions or comments are welcome, and I am hopeful we can move ahead on this part of our history in the very near future.

Burton Fox  
Councilperson



# BENJAMIN FREDERICK

## MAYOR

301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

[benjamin.frederick@ci.owosso.mi.us](mailto:benjamin.frederick@ci.owosso.mi.us)

(989) 725-0595

Amy Kirkland  
City Clerk

Dear Amy -

Please accept my resignation from the Employees Retirement System Board, effective at the conclusion of the December 15<sup>th</sup> board meeting.

Respectfully,

- Ben Frederick, Mayor

To: Owosso City Council  
 From: Gary Palmer, Building Official  
 Date:  
 Subject: Building Department Report for November, 2011

Category	Estimated Cost	Permit Fee	Number of Permits
Demolition	\$0	\$50.00	1
Electrical	\$0	\$1,098.00	7
Industrial, New Building	\$250,000	\$1,364.50	1
Mechanical	\$0	\$404.00	4
Non-Res. Add/Alter/Repair	\$5,000	\$80.00	2
Plumbing	\$0	\$230.00	2
Res. Add/Alter/Repair	\$103,260	\$995.00	17
Res. Utility Building	\$11,000	\$153.00	2
Sign	\$0	\$115.00	5
	<b>\$369,260</b>	<b>\$4,489.50</b>	<b>41</b>

**2010 COMPARISON TOTALS**

		BUILDING PERMITS ONLY	-	26
NOVEMBER, 2010	\$410,005	\$11,841.00		67

## *Enforcements By Category*

11/11

### **AUTO REP/JUNK VEH**

<u>Enforcement Number</u>	<u>Address</u>	<u>Previous Status</u>	<u>Status</u>	<u>Filed</u>	<u>Closed</u>	<u>Rental</u>
ENF 11-1205	414 GENESEE ST	LETTER SENT	Resolved	11/04/11	11/18/11	Y
ENF 11-1206	1021 S SHIAWASSEE ST	LETTER SENT	Resolved	11/04/11	11/18/11	Y
ENF 11-1212	741 N PARK ST	N & O SENT	Resolved	11/07/11	11/21/11	N
ENF 11-1213	919 E EXCHANGE ST	LETTER SENT	Resolved	11/09/11	12/07/11	N
ENF 11-1234	221 N SHIAWASSEE ST	LETTER SENT	Resolved	11/16/11	11/18/11	Y
ENF 11-1240	215 N SHIAWASSEE ST	N & O SENT	Resolved	11/16/11	12/03/11	Y
ENF 11-1254	600 N WASHINGTON ST	N & O SENT	N & O Sent	11/29/11		Y
<b>Total Entries:</b>				<b>7</b>		

### **BUILDING VIOL**

<u>Enforcement Number</u>	<u>Address</u>	<u>Previous Status</u>	<u>Status</u>	<u>Filed</u>	<u>Closed</u>	<u>Rental</u>
ENF 11-1201	836 E COMSTOCK ST	LETTER SENT	Resolved	11/03/11	11/10/11	N
ENF 11-1202	1083 N BALL ST	LETTER SENT	Resolved	11/03/11	11/09/11	N
ENF 11-1203	532 PINE ST	LETTER SENT	Resolved	11/03/11	11/14/11	Y
ENF 11-1204	122 S DEWEY ST	LETTER SENT	Resolved	11/04/11	11/09/11	N
ENF 11-1216	1208 N DEWEY ST	LETTER SENT	Resolved	11/09/11	11/14/11	N
ENF 11-1217	804 W OLIVER ST	LETTER SENT	Resolved	11/09/11	11/11/11	N
ENF 11-1218	1118 W OLIVER ST	LETTER SENT	Resolved	11/09/11	11/14/11	N
ENF 11-1221	1601 LYNN ST	LETTER SENT	Letter Sent	11/10/11		N
ENF 11-1223	709 LEE ST	LETTER SENT	No Violation	11/10/11	11/17/11	Y
ENF 11-1228	516 GARFIELD AV	REF TO PALMER	REF TO PALMER	11/14/11		N
ENF 11-1229	641 GLENWOOD AV	LETTER SENT	Letter Sent	11/14/11		VAC
ENF 11-1236	610 W STEWART ST	LETTER SENT	Resolved	11/17/11	11/21/11	N
ENF 11-1242	1445 W NORTH ST	LETTER SENT	Resolved	11/21/11	12/07/11	N
ENF 11-1250	1445 W KING ST	LETTER SENT	Resolved	11/23/11	12/12/11	N
ENF 11-1253	824 LINGLE AV	INSPECTION	INSPECTION	11/29/11		VAC
ENF 11-1257	1260 ADAMS ST	REF TO POLICE	Resolved	11/30/11	12/01/11	VAC
<b>Total Entries:</b>				<b>16</b>		



**GARBAGE & DEBRIS**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 11-1199	1230 S SHIAWASSEE ST	LETTER SENT	Resolved	11/01/11	11/14/11	VAC
ENF 11-1207	624 E MASON ST	LETTER SENT	Resolved	11/07/11	11/23/11	Y
ENF 11-1209	835 MICHIGAN AV	LETTER SENT	Resolved	11/07/11	11/21/11	Y
ENF 11-1210	850 BROADWAY AV	LETTER SENT	Letter Sent	11/07/11		N
ENF 11-1211	910 LINGLE AV	LETTER SENT	Resolved	11/07/11	11/21/11	N
ENF 11-1214	408 MONROE ST	LETTER SENT	Resolved	11/07/11	11/23/11	N
ENF 11-1215	811 GRACE ST	LETTER SENT	Resolved	11/09/11	11/23/11	Y
ENF 11-1219	210 STRATFORD DR	LETTER SENT	Resolved	11/09/11	12/01/11	Y
ENF 11-1220	210 STRATFORD DR	REF TO FIRE DEPT	Resolved	11/09/11	11/16/11	Y
ENF 11-1222	1218 S SHIAWASSEE ST	LETTER SENT	Resolved	11/10/11	11/21/11	N
ENF 11-1224	1102 BEEHLER ST	LETTER SENT	Resolved	11/11/11	11/28/11	Y
ENF 11-1225	1339 OLMSTEAD ST	LETTER SENT	Resolved	11/11/11	11/23/11	N
ENF 11-1226	620 ALGER AV	LETTER SENT	Resolved	11/11/11	11/23/11	Y
ENF 11-1227	909 N HICKORY ST	REFERRED TO POLICE	Resolved	11/14/11	11/29/11	Y
ENF 11-1230	734 RIVER ST	LETTER SENT	Resolved	11/14/11	12/08/11	N
ENF 11-1231	802 W MAIN ST	REF TO POLICE	REF TO POLICE	11/15/11		COMM
ENF 11-1232	220 N HICKORY ST	LETTER SENT	Resolved	11/16/11	11/21/11	Y
ENF 11-1233	848 ALGER AV	LETTER SENT	Resolved	11/12/11	12/01/11	Y
ENF 11-1235	208 N ELM ST	LETTER SENT	Resolved	11/16/11	12/01/11	Y
ENF 11-1237	308 S SHIAWASSEE ST	LETTER SENT	Resolved	11/17/11	12/01/11	Y
ENF 11-1238	1025 FLETCHER ST	LETTER SENT	Resolved	11/17/11	12/06/11	Y
ENF 11-1241	510 RIVER ST	LETTER SENT	Resolved	11/18/11	12/08/11	N
ENF 11-1243	437 GENESEE ST	LETTER SENT	Resolved	11/22/11	12/07/11	Y
ENF 11-1245	432 S LYON ST	LETTER SENT	Resolved	11/22/11	12/06/11	N
ENF 11-1246	934 S LYON ST	LETTER SENT	Resolved	11/22/11	12/06/11	Y
ENF 11-1247	624 ALGER AV	LETTER SENT	Resolved	11/22/11	12/06/11	N
ENF 11-1248	621 GRAND AV	LETTER SENT	Resolved	11/22/11	12/06/11	Y
ENF 11-1249	854 ALGER AV	INSPECTION	Resolved	11/22/11	11/23/11	N

ENF 11-1251	650 N SAGINAW ST	LETTER SENT	Resolved	11/28/11	12/06/11	Y
ENF 11-1252	1105 PALMER AV	COMPLIED	Resolved	11/29/11	12/02/11	Y
ENF 11-1256	531 GROVER ST	COMPLIED	Resolved	11/29/11	12/01/11	Y

**Total Entries:** 31

**MISC VEHICLE VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 11-1208	721 E OLIVER ST	COMPLIED	Resolved	11/07/11	11/07/11	N

**Total Entries:** 1

**RENTAL UNIT INSPECT**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 11-0861	448 E MAIN ST	RE-INSPECTION APPT SET	Resolved	11/11/11	11/11/11	Y
ENF 11-0873	112 E RIDGE ST	RE-INSPECTION	Resolved	11/18/11	11/29/11	Y
ENF 11-1200	300 E NORTH ST	INSPECTION APPOINTMENT	INSPECTION	11/03/11		Y

**Total Entries:** 3

**SIGN VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 11-1239	403 E MAIN ST	NO VIOLATION	No Violation	11/17/11	11/17/11	COMM

**Total Entries:** 1

**ZONING**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 11-1255	536 GROVER ST	TICKET ISSUED	Resolved	11/29/11	12/06/11	

**Total Entries:** 1

**Total Records: 60**

Enforcement.DateFiled in <Previous month> [11/01/11

Total Pages: 1

# **Status Definitions**

## For Code Violations

**Complaint Logged** – Complaint has been received. This is a term used within the first 24 hours after receiving the complaint before it is inspected. A complaint is usually inspected in less than 24 hours after receiving it.

**Door Notice** – When a lawn needs mowing, a notice is hung on the door of the home with the information or the ordinance and when it will be rechecked.

**Extension Granted** – If a person calls and is working on resolving the situation, but needs more time, an extension of the due date is granted to accommodate their particular circumstances.

**Letter Sent** – Letter is sent to owners and occupants of the property explaining what the violation is; the expected remedy; a copy of the applicable ordinance; possible consequences of non-compliance; a date to be completed by; and a phone number for questions.

**N & O Sent** – Notice and Order Sent. This would be the same as the Letter Sent with stronger wording and consequences. This is most often used for junk, abandoned, unlicensed vehicles.

**No Violation** – no violation was found at the time of the inspection. Violation may have been corrected after filing of complaint before inspection occurred, or it may have been a false complaint or wrong address submitted.

**Re-Opened** – A violation may have been resolved, but violation was repeated soon after. The record is re-opened so those dealing with the complaint can see the history of the situation.

**Red-tagged** – Sometimes a property is red-tagged because it is unfit for human occupancy. This is a notice that no one may live there until conditions are resolved.

**Ref** – This means referred. This could be referred to several different departments. The Building Official, if it regards a structure that requires his attention. The DPW if the violation requires a clean-up.

**Ref to Police** – Complaint is referred to the police for an initial verification and description so that a letter may be sent to owners and tenants. The complaint is later referred again to the police for recheck to confirm that violation has been corrected and complaint can be dismissed and marked resolved.

**Resolved** – Correction of complaint has been completed; cleaned-up has been completed by owner or by the city department of public works; vehicle may have been hauled away or property licensed; lawn mowed; violation has been remedied and property is now in compliance.

**Stop Work Order** - Construction is occurring without a permit and proper inspections. This may result in a dangerous, unsafe situation and work must stop until permit application, plan review, or inspections are completed.

**Ticket Issued** – Police Department has issued a ticket. Violator will then have a limited time to comply or another ticket will be issued with a higher fine until violation has been resolved.

**Verbal Notice** – Violator may have been notified by telephone call or site visit of a required resolution.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: December 6, 2011

TO: City Council

FROM: Michael Compeau  
Director of Public Safety

RE: November Police Report

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Attached are the statistics for the police department for November 2011. This report includes activity for the month of November and year to date statistics. Also attached is a list of field contacts. Field contacts are incidents that the police are dispatched to that require no further follow up than the police officers initial response.

Six burning complaints were reported in November. Two were found to be in violation of the city ordinance and were issued citation.

**Field Contact By Reason Summary Report**

Date Range: 11/01/2011 - 11/30/2011, Agency: OWPD

<b>Reason for Contact</b>	<b>Count</b>
911 Hang Up	17
False Alarm Commercial	6
False Alarm Residential	1
All Other Service Reports	13
Animal Complaints Other	12
Assist Ambulance	2
Assist To Other Dept	9
Attempt To Locate	12
Attempt Suicide	1
Barking Dog	2
Burning Ordinance	4
Civil Dispute	17
Code Enforcement - Owosso	39
Disturbance	12
Fight / No Assault	2
Found Property	2
Gun Permit/register	13
Harrassment	2
Investigate Vehicle	1
Loud Music	4
Damage To Property	1
Motorist Assist	2
Open Door	6
Ordinance Violation	3
Parking Problem	24
Pawn Ticket	147
Peace Officer	15
Prowler	1
Reckless Driver	2
Road Hazard	4
Suspicious Person	12
Suspicious Situation	25
Suspicious Vehicle	7

<b>Reason for Contact</b>	<b>Count</b>
Trouble With Kids	21
Trouble With Neighbor	8
Trouble With Subject	70
Trash Complaint	1
Phone Harassment	5
Unwanted Subject	3
Vacation Check On Home	4
Welfare Check	18
Wire Down	2
Work Traffic	81



## Case Assignment/Clearance Report For November, 2011

Month, Year: 11, 2011

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
<i>PART I OFFENSES</i>					
ROBBERY	0	0	3	7	233 %
AGGRAVATED ASSAULT	3	3	38	45	118 %
BURGLARY	4	6	47	56	119 %
LARCENY	31	30	352	351	99 %
MOTOR VEHICLE THEFT	1	1	10	12	120 %
SIMPLE ASSAULT	8	7	109	106	97 %
ARSON	1	1	3	3	100 %
FORGERY & UTTERING	1	0	4	2	50 %
COUNTERFEITING	0	0	1	1	100 %
FRAUD	6	3	49	45	91 %
EMBEZZLEMENT	0	1	3	2	66 %
WEAPON CRIMES- CARRY, POSS,	2	1	10	13	130 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	6	5	38	40	105 %
NARCOTICS VOLIATIONS	1	1	54	74	137 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	1	4	400 %
HOMICIDE 1	0	0	0	0	0 %
HOMICIDE	0	0	0	0	0 %
RAPE / NON - FAMILY	0	0	7	7	100 %
SEX OFFENSES 2	6	5	38	40	105 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	8	6	37	35	94 %
BURGLARY COMMERCIAL	2	2	15	16	106 %
RESISTING/OBSTRUCTING	1	1	7	7	100 %
<i>PART I OFFENSES</i>	<i>81</i>	<i>73</i>	<i>826</i>	<i>866</i>	<i>104 %</i>
<i>PART II OFFENSES</i>					
PAROLE/PROBATION VIOLATION	0	0	13	13	100 %
NATURAL DEATH	2	1	12	11	91 %
RETAIL FRAUD	3	5	21	20	95 %
RUNAWAY	4	4	61	59	96 %
VIOLATION PPO/ COURT ORDER	1	1	9	8	88 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	0	1	5	7	140 %
TRAFFIC OFFENSES OTHER	2	1	33	28	84 %
CRIMINAL CASE OTHER	0	0	4	5	125 %
WARRANT ARREST	18	9	174	151	86 %
SUSPICIOUS CIRCUMSTANCES	6	5	31	32	103 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	7	4	82	74	90 %
DOMESTIC ASSAULT/SITUATION	14	13	187	185	98 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	10	10	139	160	115 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	0	3	4	133 %
TRESPASSING	0	0	15	15	100 %
DOA	0	0	4	4	100 %
ANIMAL COMPLAINTS	6	4	44	39	88 %
MISSING PERSON	2	1	11	9	81 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	0	0	0 %
TRAFFIC - HIT & RUN	5	3	56	54	96 %
FIRES - NOT ARSON	0	0	10	7	70 %
LOST PROPERTY	2	1	2	1	50 %
NON-CRIMINAL CASE	16	10	197	180	91 %
CRIMES AGAINST FAMILY &	6	5	31	31	100 %
DRIVING WHILE IMPAIRED	3	4	49	51	104 %
LIQUOR LAW VIOLATIONS	4	4	48	50	104 %
DISORDERLY CONDUCT	2	2	55	55	100 %
OTHER CRIMES	13	12	235	229	97 %
IMPOUND / TOW FOLLOW-UP	0	0	1	1	100 %
FALSE ALARM	0	0	0	0	0 %
MOTOR VEHICLE CRASH	31	19	343	305	88 %
THREATS	1	1	3	3	100 %
PROPERTY CRIMES, POSS, SALE,	0	0	1	1	100 %
DAMAGE TO PROPERTY	16	13	195	185	94 %
<i>PART II OFFENSES</i>	<i>174</i>	<i>133</i>	<i>2,074</i>	<i>1,977</i>	<i>95 %</i>
<b>Grand Totals:</b>	<b>255</b>	<b>206</b>	<b>2,900</b>	<b>2,843</b>	<b>98 %</b>



**OPEN FIRES - NO CITATION ISSUED**

November 2011

CASE_ID	FCDATE	STREET	STREET	STREET
201108018	11/09/2011 10:38:00	800	E	EXCHANGE ST
201108128	11/14/2011 18:05:00	438	W	CURWOOD DR
201108107	11/13/2011 15:50:00	600	E	QUEEN ST/N DEWEY ST
201108298	11/22/2011 18:57:00			DIMMICK/MASON

**OPEN FIRES - CITATION ISSUED**

November 2011

INCI_ID	DATE_REPT	STREET	STREET	STREET
201107859	11/01/2011 14:35:40	599	E OLIVER ST/N DEWEY ST	
201108371	11/26/2011 16:28:32	639	N BALL ST	



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: December 13, 2011

TO: City Council

FROM: Michael Compeau  
Director of Public Safety

RE: November Fire Report

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Attached is the November 2011 activity report for the fire department. The report includes a list of fire/EMS training, rental inspections, fire inspections, fire calls, ambulance calls and an informational summary of actual fires.

# Owosso Fire Department Report

November 2011

## Training:

**EMS:** Road & Highway Safety Operations

**Fire Education:** Fire Extinguisher Classes

Oliver Woods Retirement Village: November 18, 2011. One Class, 42 people trained

Tegrant Corporation: November 8<sup>th</sup> & 9<sup>th</sup> Three classes, 90 people trained

## Inspections:

**Rental:** 103 rental inspection and re-inspections were completed in October.

**Fire:** 10 Fire Inspection were completed during October.

## Alarms:

**Medicals:** 151

**Fire Alarms:** 23 (see attachments)

## Informational

**Alarm 11-2023: 1709 E -21** A mutual aid call to a fire in a Big Boy Restaurant. Owosso fire sent 5 people to assist in the fire. The fire was contained to the freezer area in the kitchen. The building suffered heavy smoke damage and some structural damage

**Alarm 11-2019: 531 N Gould.** This was a vacant house that had no working utilities that had a fire at the front door. The fire damage to the front door and extended to the attic space. The fire was extinguished with minimal damage to the residence. The house has been vacant for several years

OWOSSO FIRE DEPARTMENT, OWOSSO, MICHIGAN 48867

Sites With

Inspections Done

from 11/01/2011 through 11/30/2011

Printed: 11/30/2011

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Business Name: JADE BUFFET Phone: (989) 723-9888  
Site Address: 120 S WASHINGTON ST  
OWOSSO MI 48667  
On-Site Contact: CEO/OWNER BEN CHENCHEN  
P.F. Survey No.: 197 Type of Site: ASSEMBLY  
Property Use: 161 Restaurant or cafeteria  
Insp. Date: 11/07/2011 Status: OPERATING  
Next Insp.: 11/07/2012 Person/Team: MICHAEL BRADLEY Period: COMPLIANT  
Comment: NEED HYDO TEST K EXTINGUISHER

---

Business Name: KELLY MANOR APPARTMENTS Phone: (989) 725-6923  
Site Address: 410 N BALL  
OWOSSO MI 48667  
On-Site Contact: MAINTENCE CARE TAKER JOHN L KENNEY  
P.F. Survey No.: 224 Type of Site: MEDICAL OFFICE  
Property Use: 429 Multifamily dwelling  
Insp. Date: 11/08/2011 Status: OPERATING  
Next Insp.: 11/08/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY  
Comment:  
REMOVE PROPANE TANK FROM BASEMENT (LIFE SAFETY ISSUE)  
  
SMOKE DETECTORS NOT WORKING: 2ND FLOOR HALLWAY, 3RD FLOOR SOUTH LOBBY  
  
LABEL ALL UTILITY RMS: IE STORAGE, LAUNDRY RM,  
  
ALL STAIRWAY DOORS MUST REMAIN CLOSED (LIFE SAFETY ISSUE)

---

Business Name: NAIL BOUTIQUE Phone: (989) 723-6280  
Site Address: 112 S WASHINGTON ST  
OWOSSO MI 48667  
On-Site Contact: CEO/OWNER DAWN GONYOU  
P.F. Survey No.: 225 Type of Site: BUSINESS  
Property Use: 557 Personal service, including barber & beauty shops  
Insp. Date: 11/17/2011 Status: OPERATING  
Next Insp.: 11/17/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY  
Comment:  
CLEAR STORAGE FROM BASEMENT STAIRS  
  
REMOVE ALL STORAGE FROM ELECTRICAL PANEL (36" CLEAR SPACE) DONE 11-17-2011  
  
PLACE 112 & 114 ON REAR DOORS, 4" HIGH AND CONTRASTING COLOR  
DONE 11-17-2011

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Sites With  
Inspections Done  
from 11/01/2011 through 11/30/2011

Printed: 11/30/2011

Page: 2

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Business Name: SERENE BAR Phone: (989) 720-3226  
Site Address: 118 S WASHINGTON  
OWOSSO MI 48667  
On-Site Contact: CEO TOM MANKE  
P.F. Survey No.: 226 Type of Site: ASSEMBLY  
Property Use: 160 Eating, drinking places, other  
Insp. Date: 11/17/2011 Status: OPERATING  
Next Insp.: 11/17/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY  
Comment:  
R & R FRONT PANEL ON FUSE BOX PANEL (ASAP)  
  
R &R COVER PLATES ON WALL PLUGS, JUCTION BOXES  
  
118 ON REAR OF BLDING 4"

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Business Name: AMERICAN SPEEDY PRINTING Phone: (989) 723-5196  
Site Address: 111 S WASHINGTON ST  
OWOSSO MI 48667  
On-Site Contact: CEO GREGG BENNETT  
P.F. Survey No.: 227 Type of Site: BUSINESS  
Property Use: 500 Mercantile, business, other  
Insp. Date: 11/17/2011 Status: OPERATING  
Next Insp.: 11/17/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY  
Comment:  
R & R CEILING TILES IN WORK SHOP  
  
LIMIT USE OF EXTENSION CORDS NOT FOR 24/7 USE  
  
ON REAR OF BUILDING PUT 111 IN 4" NUMBERS WITH CONTRASTING COLOR

---

Business Name: BIG CITY DOGS Phone: (989) 729-1010  
Site Address: 113 S WASHINGTON  
OWOSSO MI 48667  
On-Site Contact: CEO ROBIN BUSHARD  
P.F. Survey No.: 228 Type of Site: ASSEMBLY  
Property Use: 161 Restaurant or cafeteria  
Insp. Date: 11/17/2011 Status: OPERATING  
Next Insp.: 11/17/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY  
Comment:  
RELOCATE GAS SHUT OFF FOR GAS FIRED APPLIANCES FOR EMPLOYEES  
  
REPLACE COVER PLATE FOR HOT WATER HEATER  
  
R & R CEILING TILES IN BACK ROOM  
  
R & R EMERGENCY LIGHTS IN BACK RM & DINNING AREA  
  
POST OCCUPANCY LOAD (60)  
  
113 ON REAR OF BLDG 4" HIGH & CONTRASTING COLOR  
  
TRAIN EMPLOYEES ON USE OF UL-300 SYSTEM AND HAND EXTINGUISHERS (ABC)

Sites With  
Inspections Done  
from 11/01/2011 through 11/30/2011

Printed: 11/30/2011

Page: 3

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Business Name: BIG CITY DOGS Phone: (989) 729-1010  
Site Address: 113 S WASHINGTON  
OWOSSO MI 48667  
On-Site Contact: CEO ROBIN BUSHARD  
P.F. Survey No.: 228 Type of Site: ASSEMBLY  
Property Use: 161 Restaurant or cafeteria

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Business Name: FRIEDDIES PARTY STORE Phone: (989) 720-3733  
Site Address: 116 S WASHINGTON  
OWOSSO MI 48667  
On-Site Contact: CEO/OWNER VINCE GONYOU  
P.F. Survey No.: 229 Type of Site: MERCANTILE  
Property Use: 519 Food and beverage sales, grocery store

Insp. Date: 11/17/2011 Status: OPERATING  
Next Insp.: 11/17/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY  
Comment:

116 ON REAR OF BLDG 4" HIGH AND CONTRAST COLOR

REMOVE FLAMMABLE LIQUIDS FROM AREA AROUND THE FURNACE AND HOT WATER TANK

FLAMMABLE LIQUIDS MUST BE STORE IN A SAFE AREA , OFF THE FLOOR,  
(CONTAINERS ARE STARTING TO RUST & COULD LEAK)

---

Business Name: JAMES DUTCHER INSURANCE Phone: (989) 723-8918  
Site Address: 121 S WASHINGTON  
OWOSSO MI 48667  
On-Site Contact: AGENT/OWNER TOM DUTCHER  
P.F. Survey No.: 230 Type of Site: ASSEMBLY  
Property Use: 569 Professional supplies, services

Insp. Date: 11/29/2011 Status: OPERATING  
Next Insp.: 11/29/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY  
Comment:

NO VIOLATIONS NOTED

CALL 911 AT (989) 743-9111 TO UP DATE EMERGENCY CONTACTS AND PHONE NUMBERS

---

Business Name: TAYLOR LIFE CENTER Phone: (989) 723-0330  
Site Address: 123 S WASHINGTON ST  
OWOSSO MI 48667  
On-Site Contact: MONIKA CAUIDLE  
P.F. Survey No.: 231 Type of Site: OFFICE  
Property Use: 599 Business office

Insp. Date: 11/29/2011 Status: OPERATING  
Next Insp.: 11/29/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY  
Comment:

REPLACE OR REPAIR CEILING TILES IN MAINTENANCE CLOSET

CALL 911 @ (989) 743-9111 TO UP-DATE EMERGENCY CONTACTS AND PHONE NUMBERS

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Sites With  
Inspections Done  
from 11/01/2011 through 11/30/2011

Printed: 11/30/2011

Page: 4

Business Name: INDIAN TRAILS INC

Phone: (989) 725-5105

Site Address: 109 E COMSTOCK ST  
OWOSSO MI 48667

On-Site Contact: PRESIDENT GORDON MACKAY

P.F. Survey No.: 232

Type of Site: OFFICE

Property Use: 173 Bus station

Insp. Date: 11/29/2011

Status: OPERATING

Next Insp.: 11/29/2012

Person/Team: MICHAEL BRADLEY

Period: YEARLY

Comment:

REPLACE OR REPAIR WALL PLATE IN 2ND FLOOR SUPPLY RM

R & R COVER TO JUNCTION BOX IN "INNER CITY" STORAGE AREA

BAGGAGE RM 1ST FLOOR EXTERIOR DOOR KEY LOCK NEEDS TO BE CHANGED TO A  
DEAD-BOLT OR A PANIC BAR AS A MEANS OF EGRESS

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## OWOSSO FIRE DEPARTMENT, OWOSSO, MICHIGAN 48867

## Incident History

11/01/2011 through 11/30/2011

Printed: 12/13/2011

Inc. No.-Exp.	Alarm Date	Alarm Time	Clear Time	Shift/ Platoon   Location	Incident Type
0001997-000	11/01/2011	14:45	15:30	B 599 E OLIVER ST	100 Fire, other
0002004-000	11/02/2011	08:53	09:19	C 647 N WASHINGTON ST	746 Carbon monoxide detector activation, no CO
0002012-000	11/02/2011	23:57	00:23	C 904 E MONROE ST	100 Fire, other
0002012-001	11/02/2011	23:57	00:23	C 604 S LINCOLN AVE	100 Fire, other
0002013-000	11/03/2011	01:17	01:46	C 817 S ABREY ST	746 Carbon monoxide detector activation, no CO
0002015-000	11/03/2011	14:03	14:27	B 1020 S WASHINGTON ST	131 Passenger vehicle fire
0002019-000	11/04/2011	03:44	05:25	B 531 N GOULD ST	111 Building fire
0002022-000	11/04/2011	09:01	10:58	A 531 N GOULD ST	111 Building fire
0002023-000	11/05/2011	05:14	07:35	A 1709 E M-21 HWY	111 Building fire
0002027-000	11/05/2011	19:47	20:30	B 918 S SAGINAW ST	138 Off-road vehicle or heavy equipment fire
0002034-000	11/07/2011	14:19	15:16	C 1020 S WASHINGTON ST	411 Gasoline or other flammable liquid spill
0002057-000	11/12/2011	15:08	15:31	B 909 N BALL ST	561 Unauthorized burning
0002064-000	11/13/2011	20:15	21:13	A 1408 W STEWART ST	444 Power line down
0002065-000	11/13/2011	20:33	21:12	A 317 S ELM ST	745 Alarm system activation, no fire - unintentional
0002066-000	11/13/2011	21:13	21:20	A 1210 W HENRY ST	440 Electrical wiring/equipment problem, other
0002067-000	11/14/2011	04:32	04:48	A 1403 FREDERICK ST	736 CO detector activation due to malfunction
0002073-000	11/14/2011	15:14	16:10	B SHIAWASSEE and NORTH	324 Motor vehicle accident with no injuries
0002076-000	11/14/2011	19:13	19:53	B 805 S CHIPMAN ST	651 Smoke scare, odor of smoke
0002143-000	11/26/2011	17:54	18:24	A 1106 S WASHINGTON ST	142 Brush, or brush-and-grass mixture fire
0002159-000	11/29/2011	09:03	09:30	C 1150 N CHIPMAN ST	700 False alarm or false call, other
0002160-000	11/29/2011	10:41	11:23	C 308 W OLIVER ST	444 Power line down
0002162-000	11/29/2011	14:59	16:36	C 1213 N SHIAWASSEE ST	324 Motor vehicle accident with no injuries
0002163-000	11/29/2011	18:41	19:05	C 317 S ELM ST	745 Alarm system activation, no fire - unintentional

**MINUTES  
REGULAR MEETING OF THE OWOSSO ZONING BOARD OF APPEALS  
CITY OF OWOSSO  
NOVEMBER 15, 2011**

The meeting was called to order by Chairman Randy Horton at 9:33 a.m.

Roll call was taken by Recording Secretary, Marty Stinson.

**MEMBERS PRESENT:** Chairperson Randy Horton, Vice-Chairperson Christopher Eveleth, Secretary Daniel Jozwiak, and Commissioner Kent Telesz.

**MEMBERS ABSENT:** Vacancy (Burton Fox was elected to Council).

**OTHERS PRESENT:** Adam Zettel, Assistant City Manager and Director of Community Development; Pete Karsten, President of Baker College, Owosso; Patric Parker, Attorney for Baker College.

**MINUTES:** It was moved by Board Member Jozwiak and supported by Board Member Eveleth to approve the minutes of the meeting of October 18, 2011.

**AYES:** All. Motion carried.

**NAYS:** None.

**COMMUNICATIONS:**

1. Staff memorandum
2. ZBA minutes from October 18, 2011
3. Variance request materials – 508 W. Williams St.

**COMMISSIONER/PUBLIC COMMENTS:** None.

**PUBLIC HEARINGS:**

**1. Variance Request – 508 W. Williams Street #2011-04**

Mr. Adam Zettel, Assistant City Manager and Director of Community Development, introduced the area of discussion as the southeast corner of North M-52 and West Oliver Street. It is the western one half of the block. Baker College acquired the property and wants to use it for institutional purposes. The Planning Commission has approved the parking lot use pending approval by the Zoning Board of Appeals. This is a single family dwelling in a multi family zoning. The questions are:

- A. Can it be changed to institutional use? If so, would this parcel and structure conform?
- B. Will this fit the intent of the RM-1 zoning?

Patric Parker is the attorney for Baker College. He introduced Peter Karsten, President of Baker College. Mr. Karsten stated that the house at 508 W. Williams Street was given to the college in 2008 from Mr. George Hoddy. There were two conditions for the college to follow upon receiving the home. They were to (1) maintain and (2) show the house. James Oliver Curwood built the home; and the home is a tribute to Mr. Hoddy. They have had some showings and may only do that for about a year. He can't see students living there, but possibly in the other homes in the same block. The Hoddy home is not set up well for classrooms. There is not adequate parking for very many vehicles.

Commissioner Telesz asked what do you anticipate for the rest of the block. Mr. Karsten replied that the rest of the houses were rental units and will continue. They will be updated in the next five years. The vacant house on the corner needs renovating.

Commissioner Jozwiak asked if the vacant house would be used as a sorority house. Mr. Karsten replied that he couldn't visualize that now as the college doesn't have sororities. It may be an International Students setting in the future.

Ms. Janet Washburn, 419 N. Shiawassee Street (Todd House), stated that the intersection of M-52 and Oliver Street has difficult traffic occasionally. She can see a boondoggle sometime in the future. If the house is used in a limited manner, that would be acceptable. It is residential. This is a nice historical neighborhood. There is a parking lot across the street. During Curwood Festival, there was an Authors Tea at the Hoddy House.

Mr. Adam Zettel reviewed the interpretation. The uses permitted in R-1 zoning are allowed in R-2; the uses allowed in R-2 are allowed in RM-1. The site doesn't conform to RM-1 requirements. Setbacks don't match requirements. Intent is to preserve structures. Mr. Zettel doesn't see any negatives. The public interest would rather see the Hoddy House rather than an office building

Commissioner Eveleth stated that MDOT is having hearings about making a left turn lane onto Oliver Street from M-52 relieving the left turns onto Williams Street

Chairman Horton said there are possibly ten parking spaces on Williams Street. Do you see daily or spot use? Mr. Karsten stated spot use in the short term to show the house. Long term may look for more latitude. It may be used for a business incubator with offices. They may arrive at nine and leave at five. They don't foresee high traffic like a real estate office.

Commissioner Telesz said when Baker took over the YWCA building, that wasn't a 20 acre site. What was the decision there? Mr. Zettel replied that he had no idea. We may have to rewrite the ordinance.

Commissioner Telesz stated whenever Baker College takes on a property it looks nice, and they address citizen concerns.

Commissioner Eveleth stated that the Planning Commission has already approved it. He likes the sign and the walkway.

**Motion by Commissioner Eveleth, supported by Commissioner Jozwiak that the Owosso Zoning Board of Appeals, upon examination of the zoning code, finds that uses permitted as-of-right in the R-1 zoning district are also permitted as-of-right in the RM-1 zoning district by virtue of the cumulative zoning clauses that permit R-1 uses in the R-2 zoning district and R-2 uses in RM-1 districts.**

Before the vote, Commissioner Telesz asked if we vote this in, does this affect all future projects? Mr. Zettel answered yes. This has the effect of a law in the future.

**AYES: All. Motion carried.  
NAYS: None.**

**BUSINESS ITEM: Variance Request – 508 W. Williams Street #2011-04**

Mr. Zettel commented does this fit into the definition of college use? He explained the reason for the 20 acre minimum may be for a new institution and not having it colonize in an apartment. This is an expansion of an established college use. Should it be allowed even though it's only an acre? This is a quasi-public use building. This is the best utilization for this building.

Commissioner Telesz stated when Mr. Hoddy gave the gift, it was mentioned that Baker College keep the house. They could tear it down and rebuild.

Mr. Zettel commented that if they did, they would have to come back for a site plan review. It's harder to get variances on a new build than for an existing structure. He referenced Chapter 38-278 (b)(e).

Attorney Parker stated that aside from the above the zoning and land use, you do have the assurance of the family of Mr. Hoddy. They won't allow us to put in a McDonald's.

Commissioner Eveleth reviewed Section 38-504 from the City Code for the conditions for a variance.

**Motion by Commissioner Eveleth, supported by Commissioner Jozwiak that the Owosso Zoning Board of Appeals, finding the structures at 508 W. Williams Street, parcel number 050-470-001-006-00, to be a Class A non-conforming hereby approves the petition, as attached, to permit the reuse of the existing structures and parcel for use as an "institutional" and/or "college" use as defined by ordinance and as requested by the petitioner, further finding that such reuse is within**

**the intent of the ordinance. Furthermore, the ZBA recognizes the validity of the parking lot site plan that was approved by the Owosso Planning Commission on May 23, 2011, contingent upon affirmation of site use as an "institutional" use by the ZBA.**

**AYES: All. Motion carried.**

**NAYS: None.**

**BOARD / CITIZEN / STAFF COMMENTS:**

Mr. Karsten appreciated the board's consideration. He asked the members to please stop by the Hoddy House sometime.

Commissioner Eveleth stated that Mr. Burton Fox is no longer on this board and he will be looking forward to a new member.

Mr. Zettel commented that he had word that Alternate Liz Frasier will be submitting a letter of resignation.

**ADJOURNMENT:**

**Motion by Board Member Telesz, supported by Board Member Jozwiak to adjourn at 10:24 a.m.**

**AYES: All. Motion carried.**

**NAYS: None.**

---

Dan Jozwiak, Secretary

m.m.s.

CITY OF OWOSSO  
ZONING BOARD OF APPEALS  
REQUEST FOR HEARING

\*\*\*\*\*  
**NOTE TO APPLICANTS:**

1. All applications received by the 31st of the month will be heard on the 3rd Tuesday of the following month at 9:30 a.m., lower level of City Hall.
2. The applicant, or legal representative of the applicant, must be present at the Public Hearing for action to be taken.
3. In order that this application may be processed, the applicant must complete Page 1 of this form and make payment of a non-refundable fee of \$90.00 to the City Treasurer's Office to cover costs the City incurs.
4. Questions about this application may be directed to (989) 725-0540.

\*\*\*\*\*  
Request is hereby made to the City of Owosso for a hearing before the Zoning Board of Appeals for one or more of the following:

- Variance
- Administrative Interpretation
- Class A Non-Conforming Status or Expansion
- Appeal of Staff or "Board" Decision
- Exception/Special Approval

APPLICANT: Baker College of Owosso, a Michigan non-profit corporation  
ADDRESS: 1020 S. Washington St. LOCATION OF APPEAL: 508 W. Williams  
Owosso, MI 48867 Owosso, MI 48867  
PHONE NO.: (989 ) 729-3350 DATE APPEAL FILED: October 14, 2011

APPEAL: (Indicate all data pertinent to this case, both present and proposed.)

The property located at 508 W. Williams, Owosso (the "Property"), commonly known as the "Hoddy House", is presently zoned RM-1. Owner Baker College of Owosso seeks to use the Property for educational purposes, including, but not limited to, use for instructional use, general office use, and use as a visitor center and facility.

Baker seeks an interpretation from the Zoning Board of Appeals pursuant to 38-504 (2) of the City of Owosso Code of Ordinances that the proposed use is allowable under the present zoning classification.

Attached hereto as Schedule 1 is a more detailed explanation of the legal basis for the request.

If this is a variance request, indicate how the strict enforcement of the Zoning Ordinance would result in practical difficulty to the property owner, and how this difficulty is peculiar to the property.  
(Note: For a dimensional variance it is necessary to submit a site plan with this application.)

I hereby state that all above statements and any attached documents are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

SCHEDULE 1

ZONING BOARD OF APPEALS APPLICATION

This Schedule is an attachment to the "Request For Hearing" of Baker College of Owosso submitted to the City of Owosso. The following is an explanation of the relief requested from the ZBA:

1. General. The property for which the relief is requested (the "Property") is presently zoned RM – 1. Prior to the conveyance of the Property to the Applicant, the Property was used as a single family home. The Applicant proposes to use the Property for educational purposes, including, but not limited to, use for instructional use, general office use, and use as a visitor center and facility (the "Proposed Use"). The Property is legally described as follows: Land situated in the City of Owosso, Shiawassee County, State of Michigan (the "Property"), being: Lots 1 and 4 Block 1, of ORIGINAL PLAT OF THE CITY OF OWOSSO, according to the recorded plat thereof.

Tax Parcel No.: 05-470-001-006-00

Commonly Known as: 508 W. Williams, Owosso, Michigan

2. Requested Relief. Applicant brings this request in conformity with the City of Owosso Zoning Ordinance, Chapter 38 (the "Ordinance"). Applicant seeks three distinct items of relief from the ZBA, each of which will be discussed in more detail below:
  - a. An interpretation, in accordance with the power contained in Section 38-504 (2) of the Ordinance, that the uses allowed in district R-1 are incorporated by reference into the uses allowed in district R-2, which are incorporated by reference into the uses allowed in RM-1. For this reason, the uses described in Section 38-53 (7) are allowed in district RM-1, the present zoning of the Property (the "Zoning District Interpretation"); and
  - b. A determination, either as an interpretation under in Section 38-504 (2), or as an approval of a "special condition", that the Proposed Use is allowable for the Property (the "Use Approval"); and
  - c. A determination that the existing house and grounds constitute a "Class A Nonconforming Use and Structure" pursuant to Section 38-378 of the Ordinance, such that the requirements of Section 38-53 (7) regarding for certain setbacks and other requirements do not need to be met (the "Nonconforming Structure Determination").
3. Discussion.
  - a. Zoning District Interpretation. The Property is located in district RM-1. RM – 1 allows as a principal permitted use "(1) All uses permitted and as regulated in

*the R-1 two-family residential district;". R-2 allows as a principal permitted use "(1) All uses permitted and as regulated in the one-family residential districts." R - 1 is the one-family residential district. Therefore, a proper interpretation of the Ordinance should conclude that uses allowed in R -1 are also allowed as of right in RM -1.*

b. Use Approval.

- i. Section 38-53 (7) provides for the use subject to special conditions as follows:

*"(7) Colleges, universities and other such institutions of higher learning, public and private, offering courses in general, technical or religious education and not operated for profit, all subject to the following conditions:*

*a. Any use permitted herein shall be developed only on sites of at least twenty (20) acres in area.*

*b. All access to the site shall be in accordance with section 38-392.*

*c. No building shall be closer than eighty (80) feet to any property line.*

*d. Off-street parking lots shall be set back eighty (80) feet from a major or secondary thoroughfare, fifty (50) feet from a local street and twenty (20) feet from an adjoining residential lot."*

Clearly, the Proposed Use fits the requirement of "Colleges, universities and other such institutions of higher learning, public and private, offering courses in general, technical or religious education and not operated for profit". As described below, the other specific conditions should be inapplicable due to the status of the Property as a nonconforming structure.

- c. Nonconforming Structure Determination. The Property, with its existing setbacks, has long been in existence. Section 38-53 (7), as quoted above, provides for certain setbacks and other requirements. Applicant requests that the ZBA determine that the Property is a "Class A Nonconforming Use and Structure" pursuant to Section 38-378 of the Ordinance. The standards contained in the Ordinance are as follows:

*"(4) That the continuance of the use would not be contrary to the public health, safety or welfare or the spirit of this chapter."*

The Proposed Use clearly meets this requirement. The educational use by the Applicant will be beneficial to the surrounding properties and to the City in general.

*"(5) That the use or structure does not and is not likely to significantly decrease the value of nearby properties."*

The Proposed Use clearly meets this requirement. The educational use by the Applicant will be positive to the value of surrounding properties.

*"(6) That the use or structure was lawful at the time of its inception and that no useful purpose would be served by strict application of the provisions or requirements of this chapter with which the use or structure does not conform."*

The existing building will continue to properly serve the neighborhood and the community, and compliance with the additional requirements of Section 38-53 (7) will not advance any community interest.

4. Conclusion. Applicant respectfully seeks the relief requested.

Prepared by:

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**Minutes  
Regular Meeting of the Parks & Recreation Commission  
Council Chambers, City Hall  
November 28, 2011 – 6 p.m.**

The meeting was called to order at 6:05 p.m. by Chairperson Ladd.

Roll call was taken by Recording Secretary Marty Stinson.

**Members Present:** Chairperson Marsha Ladd, Commissioners Sherri Chavora, Michael Espich, Jeff Selbig.

**Members Absent:** Vice-Chairperson Jerry Hebekeuser

**Others Present:** Adam Zettel, Assistant City Manager and Director of Community Development; Councilmember Burton Fox; Mayor Ben Frederick (arrived 7:40 pm).

**Approve Agenda for November 28, 2011:**

**A motion to approve the agenda as presented by Commissioner Chavora and supported by Commissioner Espich.**

**Ayes: all, motion carried**

**Approve Minutes from October 24, 2011 meeting:**

**A motion to approve the minutes from the October 24, 2011 meeting was made by Commissioner Espich and supported by Commissioner Chavora.**

**Ayes: all, motion carried**

**Public Comments:** None.

**Communications:**

1. Staff memorandum
2. October 24, 2011 minutes
3. Fundraising report
4. 2012 Action Plan
5. Martenis email (for discussion on Business Item 3)

**Business:**

1. Election of Chairman, Vice-Chairman

**A motion by Commissioner Selbig and supported by Commissioner Espich to nominate Commissioner Hebekeuser to the position of Chairperson.**

**Ayes: all, motion carried.**

**A motion by Commissioner Selbig and supported by Commissioner Espich to nominate Commissioner Ladd to the position of Vice-Chairperson.**

**Ayes: all, motion carried.**

The bylaws mandate that the ex officio member of the commission shall serve as Secretary. That member is Adam Zettel.

2. Fundraising updates

Chairperson Ladd was glad to see the article on the front page of the newspaper about the Passport Grant

for Bentley Park. Mr. Zettel continued with a breakdown of the donations received so far. There is \$35,000 in pledges, \$15,000 from the City of Owosso, and \$29,300 from the Passport Grant. There is more almost totaling \$100,000 between rehab and playscape specific. Chairperson Ladd commented that the first phase is fully funded and now we are working on the second phase. Mr. Zettel said that 30 to 35 bricks have been sold. He also said we should have a meeting in January or February with the City Engineer, this commission, and Dave Tooley to map out placements in the park.

### 3. Recreation Passport Grant updates

Mr. Zettel said that we have the grant in the full amount. We will look to get out the bids after the holidays.

Mr. Zettel reviewed Council Member Martenis' e-mail dated November 6, 2011. In response to the e-mail, Mr. Zettel said that the land to the north of the park will be for parking at some time. The tennis court will have a new surface and fencing – that is part of the grant. The outdoor ice skating will be at Bentley when it gets cold enough during the daytime to stay frozen.

Commissioner Chavora noted the bridge on the current play equipment has a gap that needs repair if it's moved.

Mr. Zettel said he would get with Ron Baker about the fireplace at the pavilion in the Bentley Park. He would also like to add water and power there, if possible. Commissioner Chavora said we need electricity at the other end of the pavilion also, along with more outlets. Mr. Zettel stated the picnic tables have to remain chained together. Commissioner Chavora said maybe there are too many in the pavilion. It's difficult to walk between them.

Chairperson Ladd looked at the reservations for the pavilion in part to check for the numbers using it.

Commissioner Chavora said the lock and key has issues. We only need one key to fit all the things at the park instead of more than one key. Mr. Zettel suggested making the keys a non-issue. Having the police open and close the park; possibly dawn to dusk.

Mr. Zettel noted that the lighting for the gazebo won't be redone, but will have electricity. Commissioner Chavora said it's not being utilized even though we're spending \$4-5,000. Is there a better purpose for that money? She also wants the playscape visible from M-52, but the plans don't seem to be going in that direction.

### 4. 2012 Action Plan

Mr. Zettel presented the suggested action plan for 2012: Per the bylaws of the Owosso Parks and Recreation Commission, the commission is to adopt an action plan each year to focus planning efforts and objectives for the next calendar year. These objectives represent a focused effort to deliver recommendations and actions in accordance with the intent and word of Owosso Parks and Recreation Plan.

The following represents the OPRC's 2012 project list:

- Bentley Park maintenance improvement
  - Execute the Recreation Passport Grant rehabilitation plan
- Bentley Park playscape
  - Complete fundraising
  - Devise and implement the community build program

- Trails
  - Work on wayfinding and signage for the James Miner Trail
  - Support maintenance on the existing trail system
  - Create a trail/bike route map and plan for the city to integrate with rail trail
- Consider improvements to the amphitheater
  - Façade and roof
- Collamer Park
  - Remove old access drive curbing and replant
- Bennett Field gate
  - Add new gate in right field
- Disc Golf (pending community interest/effort)
  - Work with community on location and layout
  - Secure private funding
- Accessibility
  - Continue accessibility work on the entire park system
- Splash Park (pending community interest/effort)
  - Work with community on location and layout
  - Secure private funding

7:40 p.m. Mayor Frederick arrived.

Mr. Zettel noted that the Amphitheater is owned by the city and may need some attention from the Parks and Recreation Commission.

Commissioner Selbig commented on the access to Rosevear Park from Baker College. It would be a great trail though the areas that are not owned by the city. The city owns both ends of the trail and some of it is outside the city. He mentioned Collamer Park to Rosevear Park.

Mr. Zettel commented that we could add opportunistic, say free or reduced priced park or playground equipment to local parks. We might be able to install clay mounds or low cost large drain tiles when the city is working with them.

**Motion by Commissioner Chavora, supported by Commissioner Selbig to accept the Action Plan with the addition of the trails from Collamer Park to Rosevear Park; and adding opportunistic events with free or low cost equipment.**

**Ayes: all, motion carried.**

**Public Comments:**

Council Member Fox commented on the gazebo at Bentley Park.

Mayor Frederick commented that the area within the circle at Fayette Square is reserved for veterans.

**Adjournment:**

**A motion to adjourn the meeting was made by Commissioner Selbig and was supported by Commissioner Espich. The meeting adjourned at 7:02 p.m.**

**Ayes: all, motion carried.**

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Adam Zettel, Secretary

**DRAFT**

**REGULAR MEETING MINUTES  
OWOSSO DDA / MAIN STREET  
Council Chambers, City Hall  
December 7, 2011 – 7:30 am.**

Meeting was called to order at 7:37 a.m. by Chairperson John Hankerd.

Roll Call was taken by Recording Secretary Marty Stinson.

**MEMBERS PRESENT:** Chairperson John Hankerd; Vice-chairperson Barb Bucsi; Treasurer James Demis; Secretary Alaina Kraus; Authority Members Ben Frederick (left 8:17), Bill Gilbert, Deb Johnson, Lance Omer.

**MEMBERS ABSENT:** Authority Member Dave Acton (excused).

**OTHERS PRESENT:** Adam Zettel, Assistant City Manager and Director of Community Development; Traci Peltier and Aubrey Grant, Farmers Market Managers; Lorraine Weckwert, Way Finding Committee; Gordon Pennington, Burning Media Group; and Renita Mikolajczyk, Shiawassee Regional Chamber of Commerce President and CEO.

**AGENDA:**

**MOTION BY AUTHORITY MEMBER BUCSI, SUPPORTED BY AUTHORITY MEMBER GILBERT TO APPROVE THE AGENDA FOR DECEMBER 7, 2011 WITH THE ADDITION OF ITEM # 7, CLOSED SESSION, PROPERTY ACQUISITION.**

**YEAS ALL. MOTION CARRIED.**

**MINUTES:**

**MOTION BY AUTHORITY MEMBER BUCSI, SUPPORTED BY AUTHORITY MEMBER GILBERT TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 2, 2011.**

**YEAS ALL. MOTION CARRIED.**

**COMMUNICATIONS:**

- 1) Staff memorandum
- 2) Meeting minutes of November 2, 2011
- 3) November check register
- 4) November budget report
- 5) Owosso Community Players request
- 6) Brown letter
- 7) MMS training agenda (Hart)
- 8) Market Report
- 9) Wayfinding design proposal from Burning Media

**PUBLIC / BOARD / STAFF COMMENTS:**

Adam Zettel, Assistant City Manager and Director of Community Development, will comment later on the training he attended in Hart yesterday.

**COMMITTEE UPDATES:**

**1. ORGANIZATION**

Board Member Kraus stated there will be new flags after the first of the year. The ornaments are out. They have pretty much completed the communication policy and that will come to the board in January.

**2. PROMOTIONS**

Chairman Hankerd reported that they are working on a First Fridays work plan. This will involve events downtown on the first Friday of each month starting in March.

Mr. Hankerd also demonstrated a change with the Art Walk signs. He showed a banner that will fit over the sign so they can be used for more than just the Art Walk. The banners can be produced for any event downtown. Each sign will remain at the individual stores, so there is no longer distribution or pick-up needed. Individual stores can also order a banner for themselves, if they wish to use them for something that just pertains to their store. The banners are \$30 each.

Mr. Hankerd continued that Glow Weekend went very well. There was lots of people downtown. Much larger than before. He thanked Tracy Peltier for helping. Several store owners commented they were very busy that evening.

### **3. ECONOMIC RESTRUCTURING**

Authority Member Acton was not present, but Renita Mikolajczyk, Chamber President and CEO, said the economic restructuring is moving forward. All the block captains have been identified. The deadline for the inventory forms is the end of the year.

### **4. DESIGN**

No comment at this time as this is item # 57 under Items of Business.

### **ITEMS OF BUSINESS:**

- 1) Farmers market report (managers)
- 2) Finance report/purchasing (Jim Demis)
- 3) Check register
- 4) Owosso Community Players request
- 5) Wayfinding design proposal
- 6) OMS Manager position
- 7) Closed session for the purpose of discussing property acquisition

#### **1. Farmers Market Report (Managers)**

Ms. Traci Peltier and Ms. Aubrey Grant have been the Farmers Market Managers for the 2011 season. Ms. Grant stated they had a good year. They started with 34 vendors and ended with 58. There were about 3,000 people attending the market on Kids Day. New signs have been ordered for M-21 to help advertise and direct people to the market. EBT has been established, and they have also applied for a grant to "double up" dollars for EBT. This means that when someone spends \$1 they can receive the equivalent of \$2 worth of food.

Ms. Peltier continue that there is a Merchant Corner planned for next year. They will no longer be using the Armory parking lot for vendors. There is just too much foot traffic crossing Water Street and it proved to be hazardous this past summer. They are not allowed to close that street as they had requested. They also received complaints about insufficient parking near the market. By closing the parking lot, that will solve the heavy pedestrian traffic crossing Water Street; increase nearby parking; and move the vendors down W. Exchange Street and possibly to E. Exchange Street, closer to businesses downtown.

Authority Member Gilbert asked what the vendors have to say about this. Ms. Peltier responded that there are a few who have been in the Armory parking lot for 25 years and are hesitant to move. However, sales have increased a lot this past summer.

Authority Member Frederick asked if there was consideration about starting a month later. Ms. Peltier said yes, we could. He complimented the Market Managers and said you have done a very good job.

#### **2. Finance report/purchasing**

Treasurer Demis said that in the board's packets there was the check register. There is nothing unusual there. The November 30 financial statement again had nothing unusual to note.

Chairman Hankerd noted there was an invoice to Display Sales. What was that for? Mr. Zettel said it was for holiday lights, the C7-clear lights. We had to get quite a few more due to vandalism. They went under Dept 200 - Maintenance. The reason that account is so high is because it was also used for garbage pick-up downtown and flower watering. We might have to move some money around. Possibly from wages due to the lack of a manager.

#### **3. Check Register**

**MOTION BY AUTHORITY MEMBER GILBERT, SUPPORTED BY AUTHORITY MEMBER KRAUS TO APPROVE THE NOVEMBER, 2011 CHECK REGISTER AND THE NOVEMBER FINANCIAL REPORT AS PRESENTED.**

**YEAS ALL. MOTION CARRIED.**

Mr. Demis continued that there are sometimes problems with getting invoices and approvals. We need to have account numbers also. Part of the problem would be solved when we have a manager. It takes a lot of time right now to search through all of them.

We need to have a discussion about who is responsible for maintenance on some things – the city or OMS? Right now the line is blurred. There is a lamp post downtown that is tilting. When we have an OMS manager, we need to clarify this.

During the parade, there was an expenditure that had to be paid. It was put on the Demis and Wenzlick credit card, and then he will be reimbursed from OMS. This is something he would prefer not to do. We need to establish a policy of credit cards. We need one card in control by one person.

There should also be board training about loans for improvements for downtown, especially for the newer members.

Mr. Demis continued with a suggestion that the head of the Department of Public Works visit the OMS meeting quarterly to report activities or problems downtown.

Authority Member Kraus noted that if she has information about the loans available for downtown, she can put that on the web site.

Mr. Zettel noted that the city has a board that maintains the stewardship of the loans, but the DDA makes the decision about who receives a loans. Mr. Demis suggested that we have a city committee member talk to this board about how those loans work

**4. Owosso Community Players Request**

Chairman Hankerd noted that the Owosso Community Players asked for a contribution. Authority Member Demis talked to City Attorney Bill Brown and presented his letter in the board's packets. It's a little hard to understand. The actual donation is illegal, but there is a way to get around it. If we earmark it for a specific item such as a handicap ramp or bathrooms, that would be legal. As he spoke to people, he received three negative responses from the public. He further stated that we don't have \$50,000 as was requested. We do have some of the manager's unused salary. Maybe we could donate up to \$15,000.

Chairman Hankerd asked about sponsorship for a show. Mr. Demis said we have to get something of value in return.

8:18 a.m. Board Member Frederick left the meeting.

Mr. Zettel stated that he doesn't see how the board can do it financially. On the east side of the theater, there are some doors that are out of grade for the ADA. Maybe next spring we can afford to help out at that time. Staff recommends no donation at this time.

Board Member Demis will refrain from voting on this topic.

**MOTION BY BOARD MEMBER BUCSI, SUPPORTED BY BOARD MEMBER JOHNSON THAT AT THIS TIME DUE TO BUDGET CONSTRAINTS, WE REGRETFULLY DECLINE A DONATION TO THE OWOSSO COMMUNITY PLAYERS.**

**Authority Member Demis refrained from voting. YEAS ALL. MOTION CARRIED.**

Mr. Zettel will send a letter to Owosso Community Players about the decision.

**5. Wayfinding Design Proposal**

Lorraine Weckwert, Way Finding Committee, noted that this group has been meeting for eight or nine months. They have sent out requests for proposals. The group liked the designs by Gordon Pennington, Burning Media Group. At this time, we are purchasing the design, not the construction. They have been talking to MDOT about sign placement, as not all the signs will be inside the DDA district or even the city limits.

Mr. Pennington presented his designs called Historic Owosso. They were of wrought iron framing. He showed the way finding signs first. There were colors in the signage, such as red for downtown, etc. He worked with City Engineer Ron Baker for the positioning of the signs around the city.

Ms. Weckwert noted that we'll only purchased signs as the budget allows. Mr. Pennington noted that it was essential to show specifics to bring in opportunities to Owosso.

Authority Member Omer asked whose budget does this come out of. Ms. Weckwert said they were told it would be the OMS. He asked how soon? Ms. Weckwert said as soon as possible. Mr. Omer asked how many? Ms. Weckwert answered maybe six. We'll prioritize way finding first then the city entries.

Mr. Zettel said we need a resolution to pay Burning Media Group and then we can submit the designs to Council for their design approval. The Council may have to pay for the signs outside of the DDA district.

**MOTION BY AUTHORITY MEMBER BUCSI, SUPPORTED BY AUTHORITY MEMBER OMER THAT OWOSSO DDA/MAIN ST. HEREBY APPROVES THE PROPOSAL BY BURNING MEDIA GROUP TO ASSIST OMS WITH A DESIGN AND IMPLEMENTATION PLAN FOR WAYFINDING IN ACCORDANCE WITH THE PROPOSAL GUIDELINES, AND FURTHER DIRECTS OMS STAFF AND THE DESIGN COMMITTEE CHAIR TO DEVELOP A PROFESSIONAL SERVICES AGREEMENT FOR AN AMOUNT NOT-TO-EXCEED \$7,500 THAT SHALL BE EXECUTED BY BURNING MEDIA GROUP AND THE OMS CHAIRMAN. THE DESIGN PROPOSAL SHALL BE REVIEWED BY THE CITY COUNCIL.**

**Discussion:** Board Member Bucsi said it looks great what you've done – a good job. Board Member Gilbert asked if you have other groups involved. Mr. Pennington answered yes, throughout the community there are other groups promoting this. Mr. Gilbert said it ties in with everything we're doing. Mr. Pennington stated it may also have QR Codes, too

**Vote was taken: YEAS ALL. MOTION CARRIED.**

#### **6. OMS Manager Position**

Mr. Zettel reported that we may have an answer back by Friday. If not, we'll have to step back and start again with another offer.

#### **7. Closed Session for the Purpose of Discussing Property Acquisition.**

**MOTION BY BOARD MEMBER KRAUS, SUPPORTED BY BOARD MEMBER GILBERT TO GO INTO CLOSED SESSION AT 9:03 AM.  
YEAS ALL. MOTION CARRIED.**

The board returned from closed session at 9:16 am.

**PUBLIC / BOARD COMMENTS:** None

#### **ADJOURNMENT:**

**MOTION BY AUTHORITY MEMBER GILBERT, SUPPORTED BY AUTHORITY MEMBER KRAUS TO ADJOURN THE MEETING AT 9:17 A.M.  
YEAS ALL. MOTION CARRIED**

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Alaina Kraus, Secretary